

FOREST COUNTY COMMISSION ON AGING MINUTES

COMMITTEE: FOREST COUNTY COMMISSION ON AGING
DATE: APRIL 10, 2023
TIME: 10:00 AM
PLACE FOREST COUNTY COURTHOUSE COUNTY BOARD ROOM

CALL TO ORDER

Chairman Miller called the meeting to order at 10:05 A.M.

ROLL CALL

Members present: Jungwirth, Miller, Koziol, Hill, Van Grinsven, Sponable

Members absent: Abney, Sommer, Black

Others Present: Kathy Fohrman

APPROVE AGENDA

Motion by Sponable to approve agenda at the chairperson's discretion, second by Van Grinsven. All present voting (AYE). Motion carried.

APPROVE MARCH 14th, 2023 MEETING MINUTES

Motion by Koziol to approve minutes from March 14, 2023 meeting, second by Sponable. All present voting (AYE). Motion carried.

PUBLIC COMMENT

None.

INTRODUCTION OF NEWEST COA COMMITTEE MEMBER, KAREN HILL

Karen Hill was introduced to members of the Commission on Aging Committee. Members also introduced themselves for the benefit of the new member.

DISCUSSION ON THE CREATION OF A NUTRITION ADVISORY COUNCIL

Creation of a Forest County Nutrition Advisory Council is required by the State of Wisconsin. A portion of the membership of the Nutrition Advisory Council Program shall be participants who represent congregate and home delivered meals. The home delivered meal program representative can be a home-delivered meal driver or a family member, caregiver, or friend of the meal recipient. Miller, Jungwirth, and Van Grinsven are interested in being part of the Council. COA committee members were given informational materials on the Nutrition Advisory Council to review before the next COA meeting. Laurie Fernandez is our liaison person with the state.

DIRECTOR'S REPORT

- Interest from the local MCO's have made contact with Office on Aging. These MCO's would like to contract with the Forest County COA for transportation services of their clients to and from medical appointments. The COA transportation program is designed to be the option of "last resort" for transportation for county patrons. However, a contract with local MCO's will be discussed further at future meetings.

- In order to have this discussion, more information is needed from MCO's., that would include number of riders, the amount of reimbursement riders give, the distance to be travelled, and the duration of trips. Jungwirth and Van Grinsven will communicate with Fohrman's MCO contacts in order to discover this information.
- Currently, the number of drivers is four. One of the current drivers shall be off for a period of time within the near future. The COA may need to consider hiring another driver.
- The cost to a rider of a trip of four hours or more is \$30. Costs to the COA include the driver's pay and fuel. A trip of long duration costs the COA more than the reimbursement provided by the rider.
- Some bus riders expressed concern that their driver's cost for lunch was not covered by the COA.

DISCUSSION AND CONTINUED DRAFTING OF THE COMMISSION ON AGING BY-LAWS

Having nine members on a Commission on Aging is not mandated by the state, but is Best Practice. A COA member may serve one or two terms, consecutively. If the member wishes to serve one or two terms more, a gap of one year between the last term and the next term is suggested. Van Grinsven will forward a link to a Dropbox in which bylaws from other counties is stored. Further discussion tabled until the next COA meeting.

FUTURE AGENDA ITEMS

- Discussion and possible approval of development of a Forest County Nutrition Advisory Council.
- Discussion and possible approval of a transportation contract with local MCO's.
- Discussion and possible approval of a Resolution regarding the fee structure of the COA Medical Escort program.
- Continued editing of by-laws in compliance with State Statute 46.82.
- Presentation of Schedules Plus software.

SET NEXT MEETING DATE

The next meeting is May 9th, 2023, at 10:00 A.M.

ADJOURNMENT

Motion by Van Grinsven to adjourn at 11:32 A.M., second by Sponable. All present voting (AYE). Motion carried.

These minutes are not official until approved and are subject to change. They will be officially approved at the next scheduled Commission on Aging Committee meeting.