

## SOCIAL SERVICES COMMITTEE MINUTES

COMMITTEE: SOCIAL SERVICES  
DATE: MARCH 31, 2023  
TIME: 1:00 P.M.  
PLACE: FOREST COUNTY BOARDROOM

### CALL TO ORDER

Anderson called the meeting to order at 1:00 p.m. and read the agenda.

### ROLL CALL

Present: Anderson, Campbell, Goode, Karl, Skallerud

Absent: Black

Others Present: Nora Matuszewski, Chelsea Payant

### APPROVE AGENDA

Motion by Karl, second by Goode to approve the agenda as presented. All present voting (AYE).  
Motion carried.

### APPROVE SOCIAL SERVICES MINUTES FROM MARCH 14, 2023 MEETING AND THE MARCH 23, 2023 PERSONNEL/SOCIAL SERVICES/AGING MEETING

Motion by Campbell, second by Karl to approve the March 14, 2023 Social Services minutes and March 23, 2023 Personnel/Social Services/Aging minutes. All present voting (AYE). Motion carried.

### PUBLIC COMMENT

Skallerud updated the committee on his communications with the tribes for the social workers. He sent out emails to both tribes and Forest County Potawatomi Community gave him two (2) dates that would work for them, May 2<sup>nd</sup> and May 4<sup>th</sup>. He is still waiting on dates from the Sokaogon Chippewa Community.

### DISCUSSION WITH S. BONEY ON AMOUNT OF TIME SPENT ON SOCIAL SERVICES AND POSSIBLE ACTION ON PAY ADJUSTMENT FOR THE DURATION OF ADMINISTRATION SUPPORT

Shannon explained to the committee she has been spending a lot more time than initially thought. She started tracking on February 6<sup>th</sup> and had 32.50 hours already.

Motion by Skallerud to pay S. Boney the \$2.50 per hour extra and back-pay to the February 6<sup>th</sup> date, second by Campbell. All present voting (AYE). Motion carried.

CLOSED SESSION: The committee may consider a motion to convene into closed session pursuant to Wis. stat. §19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility,” this closed session relates to:

- Interviews – Social Services Director
- Interviews – Family Support Specialist Worker

Motion by Skallerud to convene into closed session, second by Goode: Roll Call Vote:  
Anderson(AYE), Campbell (AYE), Goode (AYE), Karl (AYE), Skallerud (AYE). Motion carried.

#### RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION

Motion by Skallerud to reconvene to open session, second by Goode. All present voting (AYE).  
Motion carried.

Motion by Karl to hire T. Schumacher for the Social Services Director as an LTE until the second week in June at an hourly salary of \$31.25 per hour; recommend to Personnel the full time position at a beginning salary of \$65,000 salary, second by Skallerud. All present voting (AYE). Motion carried.

Motion by Skallerud to offer the Case Management position (with a title change to Child Protection Professional) to H. Rosco; contingent on background check, with a starting wage of \$25.06, forward to personnel, then to full county board for position approval, second by Goode. All present voting (AYE). Motion carried.

Motion by Skallerud to offer the Family Support Specialist position to A. Schmelling with a starting wage of \$20.63; contingent on a background check, second by Goode. All present voting (AYE).  
Motion carried.

#### FUTURE AGENDA ITEMS

Tribal/County meeting

Interviews for open positions

#### ADJOURNMENT

There being no further business, motion by Karl to adjourn, second by Campbell. All present voting (AYE). Motion carried. Meeting adjourned at 3:44 p.m.