

## FOREST COUNTY COMMISSION ON AGING MINUTES

COMMITTEE: FOREST COUNTY COMMISSION ON AGING  
DATE: MARCH 14, 2023  
TIME: 10:00 AM  
PLACE: FOREST COUNTY COURTHOUSE COUNTY BOARD ROOM

### CALL TO ORDER

Chairman Miller called the meeting to order at 10:02 A.M.

### ROLL CALL

Members present: Jungwirth, Abney, Miller, Koziol, Black, Sommer (via telephone), Van Grinsven, Sponable

Others Present: Kathy Fohrman

### APPROVE AGENDA

Motion by Van Grinsven to approve agenda at the chairperson's discretion, second by Abney. All present voting (AYE). Motion carried.

### APPROVE COMMISSION ON AGING MINUTES FROM THE JANUARY 10, 2023 MEETING

Motion by Black to approve minutes from February 13, 2023 meeting, second by Koziol. All present voting (AYE). Motion carried.

### PUBLIC COMMENT

None.

### DISCUSS THE MEDICAL ESCORT PROGRAM/FEES/POSSIBLE ACTION

Fohrman provided a breakdown of cost and revenue for the COA internal medical escort program. Expenses exceed available COA funding plus program revenue. Motion by Black to change fees for COA internal medical escort program. Fees shall be as follows:

- \$10 for travel time of 2 hours or less
- \$20 for travel time of more than 2 hours but less than 4 hours
- \$30 for travel time exceeding 4 hours

Motion seconded by Van Grinsven. All present voting (AYE). Motion carried. Motion by Van Grinsven to designate the Forest County COA internal medical escort program as a transportation service of last resort, to re-evaluate the fee structure in three months, and to refer participants with long-term health concerns to a Benefit Specialist at the ADRC, second by Abney. All present voting (AYE). Motion carried.

OFFICE OF AGING HAS RECEIVED A LETTER OF INTEREST IN REGARDS TO BECOMING A COMMISSION ON AGING MEMBER. DISCUSSION AND POSSIBLE ACTION ON FORWARDING THIS PERSON TO COUNTY BOARD FOR APPROVAL

Motion by Van Ginsven to accept application of Karen Hill for Commission on Aging Committee member and forward to Forest County Board Chair and Forest County Board for approval, second by Abney. All present voting (AYE). Motion carried.

#### DISCUSS AND POSSIBLE APPROVAL OF REQUESTED BUS ROUTE ACTIVITIES

Discussion of possible bus route to casinos in Birnamwood, Mole Lake or Carter. Commission on Aging committee has agreed that such bus routes will not be sponsored by Forest County COA but that the committee is open to activities such as a trip to The Bay at Nu Rock, seasonal shopping in the Fox River Valley, or play attendance within Forest County.

#### DIRECTOR'S REPORT

- **UPDATE ON PURCHASE OF THE 2010 FORD SHUTTLE BUS**  
The 2010 Ford Shuttle Bus was sold on 3.2.23 to a private individual.
- **UPDATE ON THE DATES OF THE UPCOMING PERSONNEL MEETING AND DISCUSSION OF J. RENKAS BECOMING MEALSITE SUB AND POSSIBLE DIETCIAN INTERVIEWS**  
The topic of J. Renkas becoming a meal site sub as well as possible dietician interviews are on the 3.14.23 agenda of the Forest County Personnel meeting.
- **DISCUSSION ON STRONGBODIES PROGRAM**  
T. Kolb from UW-Extension is leaving her position of support for the Forest County StrongBodies program. She will assist the program until a replacement for her position is found.

#### DISCUSSION AND CONTINUED DRAFTING OF THE COMMISSION ON AGING BY-LAWS

The Commission on Aging By-Laws are in compliance with State Statute 46.82. This statute defines an "older individual" as a person aged 60 or more. The statute also states that FCCOA by-laws are to be consistent with what is written "as nearly as possible." The COA completed the by-laws review. The by-laws include development of a Nutrition Advisory Council. Jungwirth will be on the Council as representative of the COA. Fohrman will take steps to create the Council.

#### FUTURE AGENDA ITEMS

- Discussion of creation of a Task Force
- Continued editing of by-laws in compliance with State Statute 46.82.
- Demonstration of the Scheduling and Mealsite Data computer program

#### SET NEXT MEETING DATE

The next meeting is April 10, 2023, at 10:00 A.M.

#### ADJOURNMENT

Motion by Sponable to adjourn at 11:56 A.M., second by Koziol. All present voting (AYE). Motion carried.