

COMMITTEE: SHERIFF & JUSTICE  
DATE: 03/06/2023  
TIME: 4:30 P.M.  
PLACE: FOREST COUNTY BOARD ROOM

#### CALL TO ORDER

Chaney called the meeting to order at 4:30 P.M. and read the agenda.

#### ROLL CALL

Members Present: William Chaney, Tom Tallier, Dave Campbell, Brian Piasini

Absent: Luke Peterson

Others present: Jeffery Marvin, Alex Walrath

#### APPROVE AGENDA

Suggestion by Chaney to move item #7 to #11. Motion by Campbell to accept the changes to the agenda and approve the agenda, seconded by Piasini. All present voting (AYE). Motion carried.

#### APPROVE MINUTES FROM THE FEBRUARY 6, 2023 MEETING

Motion by Campbell to approve the minutes of the February 6, 2023 meeting, second by Piasini. All present voting (AYE). Motion carried.

#### SHERIFF AND JUSTICE COMMITTEE MEMBERS INFORMATIONAL ITEMS

Tallier asked if the Sheriff's Office does exit interviews for employees that resign. Chief Deputy Walrath advised that years ago they were done in a letter form. It became a place for disgruntled people to verbally abuse others so the practice was discontinued. Tallier felt it might be a good practice and Walrath advised it would only be done face to face.

There was discussion about an article the was in the Wisconsin Counties magazine reference protective status for Correctional Officers.

#### PUBLIC COMMENT ON AGENDA ITEMS

None.

#### ADVISE COMMITTEE OF INMATE DEBT THAT WAS COLLECTED IN 2022

Chief Deputy Walrath advised that the total collections of inmate debt owed to Forest County for 2022 was \$15,966.44. Walrath advised Administrative Secretary Jen Mclean tracks this information. See attachment.

#### DISCUSS JOB DUTIES ON PART-TIME POSITIONS WITHIN AGENCY

Sheriff Marvin advised the committee that Part Time Patrol Deputy Sam Wurtinger is listed as a patrol deputy but only does IT work and is paid from the part time deputy budget. Sheriff Marvin advised that Mark Rinehart is listed as a Part Time Dispatcher but only does janitorial and maintenance work and is paid from the part time dispatcher budget. Chaney advised he feels the current Maintenance Department is capable of completing the work at the Sheriff's Office and asked that Mark train Dave Wiebelhaus on the maintenance of the jail doors.

#### DISCUSSION AND POSSIBLE ACTION ON EQUIPMENT PURCHASES

Chief Deputy requests to purchase new flashlights and accessories, some duty items and two ballistic shields from the Brush Run donations monies. See attached quote. Motion by Piasini to approve the purchases, seconded by Campbell. All present voting (AYE). Motion carried.

#### APPROVE FEBRUARY VOUCHERS FOR PAYMENT

Motion by Chaney to approve vouchers from the month of February 2023 as submitted, seconded by Piasini. All present voting (AYE). Motion carried.

#### ANY OTHER BUSINESS THAT MAY LAWFULLY COME BEFORE THE COMMITTEE

Chief Deputy Walrath request a travel requisition approval for Detective Sergeant Mike Short to attend Internet Crime Against Children training in Madison WI. Motion by Tallier to approve the travel requisition, seconded by Piasini. All present voting (AYE). Motion carried.

#### FUTURE AGENDA ITEMS

None.

#### ADJOURNMENT

There being no further business, motion by Campbell to adjourn, second by Peterson. All present voting (AYE). Motion carried.

These minutes are not official and are subject to change. They will be officially approved at the next scheduled Sheriff & Justice meeting.