

FINANCE COMMITTEE MINUTES

COMMITTEE:	FINANCE
DATE:	FEBRUARY 16, 2023
TIME:	2:30 P.M.
PLACE:	FOREST COUNTY BOARDROOM

CALL TO ORDER

Chairman Lukas called the meeting to order at 2:30 p.m. and read the agenda.

ROLL CALL

Present: Campbell, Chaney, Gretzinger, Lukas

Absent: Anderson

Others Present: Nora Matuszewski, Josh Bradley, Alex Walrath, James Whiteaker, Travis Wollenberg

APPROVE AGENDA

Motion by Campbell to approve the agenda as presented, second by Chaney. All present voting (AYE). Motion carried.

APPROVE MINUTES FROM THE JANUARY 25, 2023 FINANCE MEETING

Agenda had incorrect minutes February 16, 2023 to approve, minutes to approve in front of the committee was from the January 25, 2023 meeting.

Motion by Chaney to approve the minutes from the January 25, 2023 Finance meeting, second by Campbell. All present voting (AYE). Motion carried.

PUBLIC COMMENT ON AGENDA ITEMS

None

DISCUSSION/ACTION ON SOCIAL SERVICES CAR PURCHASES

Sheriff Marvin called Ewald on a vehicle to the specs the department needs; when contacted the dealer told the Clerk they were only ordering a certain number of vehicles under their government contract this year and when filled they were not ordering anymore, which was around 1,000 vehicles. The vehicle would be available within a month or two by purchases that were placed recently.

Motion by Gretzinger to approve the purchase of a 2023 Chrysler Pacifica (\$40,522) through the Government contract, second by Campbell. All present voting (AYE). Motion carried.

There were three other dealers in the area contacted for the second purchased vehicle to try and get one sooner. Lukas went to two dealers in person and was able to secure two quotes, the third dealer did not come in with a quote. The two other quotes were as follows: 2023 GMC Acadia SLE for \$39,585 plus title and license fees, the second was a 2023 Toyota Highlander LE for total price of \$39,086. Both would be able to get the vehicle to the county by the end of the month.

Motion by Campbell to purchase the 2023 Toyota Highlander LE, second by Chaney. All present voting (AYE). Motion carried.

DISCUSSION/ACTION ON A WAGE INCREASE OF \$1.00 FOR J. BOSS FOR SECURITY CLEARANCE PROMOTION WITHIN THE I.M. DEPARTMENT; POSSIBLE CONSORTIUM FUNDING

The Clerk explained she spoke with the consortium and they felt they would be able to cover the increased wage 50% consortium and 50% County.

Motion by Chaney to forward the increase to full county board for approval and possible budget amendment, second by Campbell. All present voting (AYE). Motion carried.

UPDATE/POSSIBLE ACTION ON PORTABLE GENERATORS THROUGH THE 1033 PROGRAM

A. Walrath had three (3) types of generators that could be a possibility and asked what the committee was looking for and how far would they move one to get it. The committee told him to pursue a generator with a trailer type set-up and 200 KW like the current one the Law Enforcement Center currently has, within the states.

DISCUSSION/ACTION ON RADIO PURCHASES WITH NORTHWAY COMMUNICATION FORWARDED FROM SHERIFF & JUSTICE

J. Bradley brought in one of the current radios that was through the contract with First Net. The radio was cheaply built and taped up and it shut off when he was trying to use it. He was able to hear the Jail but they could not hear him. He asks the committee to allow him to purchase new radios through Northway Communications that are analog for a quoted price of \$12,435.75. The committee asked him about donated money and what it was being used for. He and Walrath told the committee the Sheriff was bringing what he wanted to spend the money on to the next Sheriff & Justice meeting. It was asked if all of the \$33,000 was going to be used and they were not sure. The committee would like some of the money to purchase the radios to come out of the donated money if possible.

Motion by Campbell to purchase the radios using what will be left of the donated money and then the remainder from LATCF funds, second by Chaney. All present voting (AYE). Motion carried.

DISCUSSION/ACTION ON NEW SQUAD COMPUTER PURCHASES WITH ACCESSORIES; TWO QUOTES FOR THE TOTAL PURCHASE PRICE OF \$36,878.00 FORWARDED FROM SHERIFF & JUSTICE

Motion by Gretzinger to purchase the new squad computers, accessories and computers for the office in the amount of \$36,878 using LATCF funds, second by Chaney. All present voting (AYE). Motion carried.

DISCUSSION/ACTION ON MOVING ALL CORRECTION OFFICERS TO PROTECTIVE STATUS; TOTAL BUDGET INCREASE OF APPROXIMATELY \$67,000 FORWARDED FROM SHERIFF & JUSTICE WITH NO RECOMMENDATION

Motion by Gretzinger to take this into consideration with the 2024 budget after the wage study is complete for referendum, second by Chaney. All present voting (AYE). Motion carried.

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DISCUSSION/ACTION ON INCREASING THE PART-TIME DEPUTY WAGE FROM \$20.23 TO \$25.00 PER HOUR PER SHERIFF REQUEST; FORWARDED FROM PERSONNEL; POSSIBLE FORWARD TO FULL COUNTY BOARD BY RESOLUTION FORM FOR APPROVAL

Motion by Campbell to increase the part-time deputy wage from \$20.23 to \$25.00, to stay within the current budget and forward to full county board for approval, second by Chaney. All present voting (AYE). Motion carried.

DISCUSSION/ACTION ON DRUG TASK SUPERVISOR JOB DESCRIPTION ADDING LIEUTENANT TO THE TITLE, WHICH INCREASES BASE WAGE BY .26, CREATING AN AMENDMENT TO THE UNION CONTRACT; FORWARD TO FULL COUNTY BOARD IN RESOLUTION FORM

Motion by Gretzinger to forward the job description and amendment to union contract to full county board for approval, second by Chaney. All present voting (AYE). Motion carried.

DICUSSION/ACTION ON MUSSON SERVICES CONTRACT INCREASE FROM \$90 TO \$100 PER HOUR BEGINNING ON FEBRUARY 1, 2023

Motion by Lukas to approve the increase, second by Chaney. All present voting (AYE). Motion carried.

DISCUSSION/ACTION ON COUNTY CLERK OFFICE COMPUTER PURCHASES USING LATCF FUNDS

Motion by Gretzinger to approve the computer purchases using LATCF funds in the amount of \$5,566.99, second by Chaney. All present voting (AYE). Motion carried.

DISCUSSION/ACTION ON ZONING COMPUTER PURCHASES USING LATCF FUNDS

Motion by Gretzinger to make the computer purchase and accessories using LATCF funds in the amount of \$1,024, second by Chaney. All present voting (AYE). Motion carried.

DISCUSSION/ACTION ON BOARD ROOM VIDEO PC PURCHASES USING LATCF FUNDS

Motion by Gretzinger to approve the Boardroom computer purchase using LATCF Funds in the amount of \$589, second by Chaney. All present voting (AYE). Motion carried.

DISCUSSION/ACTION ON BATTERY BACK-UPS AND SERVER HARD DRIVE REPLACEMENT COSTS FROM FAILURES USING LATCF FUNDS

Motion by Chaney to approve the purchase of the battery back-ups and server hard drive from failures using LATCF funds in the amount of \$450, second by Campbell. All present voting (AYE). Motion carried.

DISCUSSION/ACTION ON SYNOLOGY REPLACEMENT FOR REGISTER OF DEEDS OFFICE

Motion by Chaney to approve the Synology replacement for the Register of Deeds using LATCF funds in the amount of \$125.00, second by Campbell. All present voting (AYE). Motion carried.

UPDATE ON SALES TAX

The first month of sales tax was down from last year by \$4,586.64.

DISCUSSION/ACTION ON UPCOMING AVAILABILITY FOR BROADBAND PLANNING THROUGH THE PUBLIC SERVICE COMMISSION

The committee will review and bring back to the next meeting for discussion.

DISCUSSION/ACTION ON FLAG POLE AT THE VETERAN'S PARK

T. Wollenberg had a couple different costs for the flag pole; one was for a 18' X 24' flag, which would need a 70' flagpole, with cost around \$10,332-\$11,146 and the other flag pole was for a 6' X 10' flag, which would need a 40' flagpole, with a cost around \$3,208-\$4,270.

Motion by Gretzinger to pursue the larger flagpole for the County Park using LATCF funds, second by Lukas. All present voting (AYE). Motion carried.

FUTURE AGENDA ITEMS AND SETTING DATES

- American Tower lease agreement
- Financial Management Policy
- Generators
- Broadband Planning
- County Park Flagpole

ADJOURNMENT

There being no further business, motion by Chaney to adjourn, second by Campbell. All present voting (AYE). Motion carried. Meeting Adjourned at 4:06 p.m.