

COMMITTEE: ZONING

DATE: THURSDAY, FEBRUARY 9, 2023

TIME: IMMEDIATELY FOLLOWING THE PUBLIC HEARING SCHEDULED FOR 4:30 PM

PLACE: FOREST COUNTY BOARD ROOM

CALL TO ORDER

Chairman Ron Karl called the meeting to order at 4:47 p.m. and read the agenda

ROLL CALL

Present: Ron Karl, Scott Goode, Mike Miller, Brian Piasini and Lloyd Fulcer.

Absent:

Others Present: Jeannie Fannin (Zoning Administrator), Sandy Beauchaine (Zoning Administrative Assistant).

Members of the Public Present: Dan Thomaschefskey, Barbara Barker, and Bonnie Pyrcz.

APPROVAL OF AGENDA

Motion by Scott Goode to approve the agenda, second by Mike Miller, All present voting (AYE). Motion Carried

APPROVAL OF MEETING MINUTES FROM JANUARY 5TH, 2023

Motion by Brian Piasini to approve the minutes from January 5th, 2023, second by Mike Miller. All present voting (AYE). Motion carried

APPROVAL OF PUBLIC HEARING MINUTES FROM FEBRUARY 2, 2023

Motion by Scott Goode to approve the minutes from February 2, 2023, second by Lloyd Fulcer. All present voting (AYE). Motion carried.

PUBLIC COMMENT ON AGENDA ITEMS

No comments made.

MAP APPROVAL

There were no maps submitted for this meeting.

DISCUSSION AND POSSIBLE ACTION ON PUBLIC HEARING RESULTS.

Motion to move the RV changes to full county board by Scott Goode, second by Brian Piasini. All present voting (AYE). Motion carried.

Motion to move the Sanitary ordinance changes to full county board by Mike Miller, second by Lloyd Fulcer. All present voting (AYE). Motion carried.

Motion to move the UDC ordinance changes to full county board by Scott Goode, second by Brian Piasini. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE ACTION ON SHORT-TERM RENTALS, DEFINITION AND USE CHART

Fannin explained that there are so many short-term rental requests that it would be very hard to have all the public hearings. She has reached out to surrounding counties and the majority feel the same way and are also in the process of permitting through the ordinance without a CUP. She also explained that the Use Charts only have the wording for guest house rental and that we need to change the name and definition. The committee was given the new ordinance section regarding these rentals. Motion by Scott Goode to change short-term rentals to a permitted use following our ordinance, and to change the use charts and definitions and forward to a public hearing, second by Lloyd Fulcer. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE ACTION DEFINITIONS

No action taken

DISCUSSION AND POSSIBLE ACTION ON FEE SCHEDULE

Motion to add Short-Term Rental to our fee schedule with a fee of \$450.00 and move all the changes to a public hearing by Lloyd Fulcer, second by Mike Miller. All present voting (AYE). Motion carried.

DISCUSSION AND ACTION ACT 175 REGARDING FLOODPLAIN DEVELOPMENT

Fannin informed the committee on her meeting and the DNR presentation. Motion by Scott Goode to continue with re-writing the floodplain ordinance and not include the ACT 175 wording, second by Lloyd Fulcer. All present voting (AYE). Motion carried.

DISCUSSION AND ACTION ON MITIGATION GUIDEBOOK

Fannin showed the new guidebook to the committee. She explained that this will make it easier for landowners to become compliant with the impervious surface standards.

No Action Taken.

DISCUSSION AND ACTION OF 2022 ANNUAL REPORT

Fannin presented the annual report to the committee. Motion to accept report and forward to full county board by Brian Piasini, second by Scott Goode. All in favor voting (AYE). Motion carried.

DISCUSSION AND ACTION ON WCCA SPRING CONFERENCE AND SANDY AND JEANNIE'S ATTENDANCE

Motion by Lloyd Fulcer to allow Jeannie and Sandy to close the Zoning Office for 3 days to attend the spring conference in March, second by Mike Miller. All present voting (AYE). Motion carried.

NEXT MEETING DATE

The next meeting will be Marche 9th at 4:30 for a public hearing, with a regular zoning meeting directly afterwards.

ADJOURN

Motion by Lloyd Fulcer to adjourn, second by Brian Piasini. All in favor voting (AYE). Motion Approved.

These minutes are not official and are subject to change. They will be officially approved at the next scheduled Zoning meeting.

DRAFT

5.07 PARKING, STORAGE, AND USE OF RECREATIONAL VEHICLES, MOTOR HOMES, AND CAMPER TRAILERS

- A. All recreational vehicles, motor homes or camper trailers located on private property for more than ~~30~~ 10 days must secure a yearly permit from the Forest County Zoning Office demonstrating compliance with the Forest County Sanitary Ordinance and this ordinance for placement if located in a zoned township.
- B. Recreational vehicles, motor homes, or camper trailers in storage are exempt from these requirements.
- C. Only one recreational vehicle, motor home or camper trailer is allowed permanent placement on a single lot of record
- D. Permanent placement of a recreational vehicle, motor home or camper trailer is allowed in all districts other than residential.
- E. Temporary placement is allowed in residential districts starting the Friday before Memorial Day through the Tuesday after Labor Day a permit fee and sanitary requirements.
- F. In order to have more than 1 recreational vehicle, motor home or camper trailer you must have an additional 20,000 square feet for each unit.
- G. In no event, shall there be more than 3 such recreational vehicles, motor homes or camper trailers on any one parcel without a state campground permit.
- H. Leasing or renting of recreational vehicles, is not allowed.
- I. All recreational vehicles, motor homes, and camper trailers shall be kept in good repair and maintain a DOT license.
- J. Structures such as decks, porches, patios and carports are allowed. However, in no case be attached permanently to any recreational vehicle, motor home or camper trailer.
- K. . All parcels where a recreational vehicle, motor home, or camper trailer is parked shall obtain and display a fire number.
- L. Permits issued under this ordinance are valid until December 31 of the year in which they were issued.
- M. Permit fees cannot be pro-rated for the calendar year. After issuance of the initial permit, permits must be renewed on a yearly basis with payment of the permit fee to Forest County.
- N. All sites must be kept clean and free of weeds, junk or discarded materials.
- O. Any non-compliance of any of the above requirements on a site may deter the renewal of any permit for a recreational vehicle, motor home, or camper trailer

SHORELAND

24.1 PARKING, STORAGE, AND USE OF RECREATIONAL VEHICLES, MOTOR HOMES, AND CAMPER TRAILERS.

- A. All recreational vehicles, motor homes or camper trailers left on private property **for more than 10 days** shall comply with the general requirements of Section 24.05 of the Forest County Sanitary Ordinance.
- B. Recreational vehicles, motor homes or camper trailers in storage adjacent to the owner's home are exempt from these requirements.
- C. **If allowed**, All recreational vehicles, motor homes or camper trailers located on private property **for more than thirty days** shall secure a permit/license from the Forest County **Zoning** office demonstrating compliance with the Sanitary Ordinance and the terms of the Forest County Shoreland Zoning Ordinance for placement.
- D. All recreational vehicles, motor homes or camper trailer sites shall be kept clean and free of weeds, junk or discarded materials.
- E. Only one recreational vehicle, motor home or camper trailer is allowed permanent placement on a single lot of record.
 - 1. **Permanent placement of a recreational vehicle, motor home or camper trailer is allowed in all districts other than residential**
 - 2. **Temporary placement is allowed in residential districts starting the Friday before Memorial Day through the Tuesday after Labor Day with a permit fee and sanitary requirements.**
 - 3. In order to have more than one recreational vehicle, motor home or camper trailer you shall have a minimum, additional 20,000 square feet for each unit.
 - 4. In no event shall there be more than 3 recreational vehicles, motor homes or camper trailers (collectively) on any one parcel without a campground permit or variance
- F. Structures such as decks, porches, patios and car ports are allowed, if permitted, but in no case may be attached permanently to any recreational vehicle, motor home or camper trailer. **No generators will be allowed on any lot with water frontage.** All setbacks must be complied with.
- G. All parcels where recreational vehicles, motor homes, and camper trailers are parked, for any length of time, shall obtain and display a fire number.
- H. All recreational vehicles, motor homes or camper trailers shall remain licensed by the Wisconsin Department of Transportation.
- I. **Leasing or renting of recreational vehicles, is not allowed.**

County Administration of the Wisconsin Uniform Dwelling code

1.0 Authority

These regulations are adopted under the authority granted by S. 101.65, Wisconsin Statutes.

This ordinance shall apply in any municipality in Forest County without a Uniform Dwelling Code enforcement program.

2.0 Purpose

The purpose of this ordinance is to promote the general health, safety and welfare and to maintain required local uniformity with the administrative and technical requirements of the Wisconsin Uniform Dwelling Code.

3.0 Scope

The scope of this ordinance includes the construction and inspection of new one and two family dwellings.

4.0 Wisconsin Uniform Dwelling Code Adopted

The Wisconsin Uniform Dwelling Code, ~~SPS Comm 320-325~~ and **SPS 327** of the Wisconsin Administrative Code, and all amendments thereto, is adopted and incorporated by reference and shall apply to all buildings within the scope of this ordinance.

5.0 Building Inspector

There is hereby created the position of building Inspector, who shall administer and enforce this ordinance and shall be certified by the division of Safety and Buildings, as specified by Wisconsin Statutes, Section 101.66(2), in the category of Uniform Dwelling Code Inspector. Additionally, this or other assistant inspectors shall possess the certification categories of UDC HVAC, UDC electrical and UDC Plumbing.

6.0 Building Permit Required

No person shall build, add onto or alter any building within the scope of this ordinance without first obtaining a building permit for such work from ~~Forest County~~ **the contracted UDC Inspector**. Restoration or repair of an installation to its previous code-compliant condition as determined by the building inspector is exempted from permit requirements. Residing, re-roofing, finishing of interior surfaces and installation of cabinetry shall be exempted from permit requirements.

No person shall build a structure for human habitation without first procuring a building permit from ~~Forest County~~ **the contracted UDC Inspector**. **No person shall alter/remodel 50% or more of a habitable structure interior's square footage without first procuring a building permit from the contracted UDC Inspector.**

7.0 Building Permit Fees

The building permit fees shall be determined by resolution of the county board.

8.0 Penalties

The enforcement of this ordinance and all other laws and ordinances related to building shall be by means of the withholding of building permits, citation or injunctive action. Forfeitures shall be ~~25.00~~ \$100 per day for noncompliance. *After the fact permits shall be twice the permit fee as determined by the contracted UDC Inspector.*

9.0 Effective Date

This ordinance shall be effective upon passage and publication as provided by law.

Adopted this _____ day of _____, _____

Chairperson, Forest County Board of Supervisors

Nora Matuszewski, Forest County Clerk

FOREST COUNTY SANITARY ORDINANCE

Section 24.13 Non-Plumbing Sanitary Systems

Change to Alternate Sanitary Systems Allowed

Add: 24.13 (4) RV Transfer Tanks

1. RV Transfer (holding tank) are allowed on properties where an RV, Motorhome or Camper trailer are permitted. The tank shall meet the following criteria:
 - A. Minimum size of 250-gallons
 - B. Shall be above ground only
 - C. Inspection, servicing and maintenance openings shall terminate with a means that prevents entrance of deleterious materials
 - D. Covers for openings larger than 8 inches in diameter shall be provided with locking devices or other effective measures to prevent unauthorized access.
 - E. Minimum setbacks as SPS 383.43-1
 - F. Permit will require a servicing contract.