

FINANCE COMMITTEE MINUTES

COMMITTEE:	FINANCE
DATE:	JANUARY 25, 2023
TIME:	11:00 A.M.
PLACE:	FOREST COUNTY BOARDROOM

CALL TO ORDER

Chairman Lukas called the meeting to order at 2:05 p.m. and read the agenda.

ROLL CALL

Present: Anderson, Campbell, Chaney, Gretzinger, Lukas

Absent:

Others Present: Nora Matuszewski, Josh Bradley, Christy Conley, Dave Wiebelhaus, Amy Gatton

APPROVE AGENDA

Motion by Gretzinger to approve the agenda as presented, second by Anderson. All present voting (AYE). Motion carried.

APPROVE MINUTES FROM THE DECEMBER 21, 2022 FINANCE MEETING

Motion by Chaney to approve the minutes from the December 21, 2022 Finance meeting, second by Campbell. All present voting (AYE). Motion carried.

PUBLIC COMMENT ON AGENDA ITEMS

None

DISCUSSION ON PORTABLE GENERATOR FOR THE LAW ENFORCEMENT CENTER; POSSIBLE ACTION

Josh Bradley was available to relay the information he had obtained from other counties. He told the committee there is probably only one or two counties that he spoke with that had a back-up generator for their main generator, that our generator is only a couple years old and when there was an issue the company was fast to respond. There is a 1033-program that a staff member at the Jail has access to where the department could find a back-up generator and it would be free, but the county would have to send someone to pick it up, but that still would be a lot less expense than purchasing one. He will try to gain access to the program himself and begin looking because it may take a while to find one to fit the specifications needed. His next question with the new generator looking into being purchased for the Health Department was, could the courthouse generator be hooked up to the health department as well and then they would not have to purchase one?

DISCUSSION ON A NEW GENERATOR FOR THE HEALTH DEPARTMENT USING GRANT FUNDING; POSSIBLE ACTION

With the question raised above about the possibility of the Courthouse generator being hooked up to the North Annex, Gatton had some responses. She told the committee she and Wiebelhaus are set up with WPSC now to get notices if there are any power outages and she lives only a block away. Gatton was able to secure two battery generated coolers which can be used for

backup as well. Lukas asked Gattton if they would be able to use the money, she was going to use for a new generator to hook up to the Courthouse generator, and she told him yes, the money could be secured to hook up to the current generator if it will work. Either Wiebelhaus or Lukas will speak with Cottrell and Musson on this. No action until further information can be obtained.

UPDATE COMMITTEE ON RESPONSE FROM THE INSURANCE COMPANY ON WHETHER THERE IS COVERAGE FOR EQUIPMENT FAILURE CAUSED BY A POWER OUTAGE

The Clerk had a letter from the insurance company on what is needed for coverage pertaining to power surges. The insurance company said the coverage is available but, there are things that need to be proven to be an allowable claim.

DISCUSSION/ACTION ON THE PURCHASE OF A PORTABLE BATTERY BACKUP FOR THE IT ROOM, WHICH WAS DESTROYED BY A POWER SURGE

Motion by Campbell to purchase the portable battery backup through Nauncka invoice, second by Chaney. All present voting (AYE). Motion carried.

DISCUSSION/ACTION ON COMPUTER UPGRADES FOR THE FORESTRY DEPARTMENT USING LATCF FUNDS

Motion by Anderson to approve the purchase of the new computers for the Forestry in the amount of \$6,777, for three (3) computers and other items, with LATCF funds, second by Chaney. All present voting (AYE). Motion carried.

DISCUSSION/ACTION ON DIGITAL NAVIGATOR COMPUTER AND ELECTRONIC PURCHASES

Motion by Gretzinger to purchase the computer and supplies out of Digital Navigator Funds in the amount of \$3,195, second by Anderson. All present voting (AYE). Motion carried.

DISCUSS WORK COMPENSATION MOD FACTOR UPDATE FROM THE INSURANCE COMPANY

The state sent a letter the third week in January changing the Work compensation mod factor from .88 to .87. The change decreased the Work compensation costs by \$1,513, which was returned from the insurance company.

DISCUSSION ON A REQUEST FOR SHARED REVENUE FOR 2023 CORONER TRAINING; POSSIBLE ACTION

There was discussion about the request and the budget for 2023 has already been set by the County and the cost for the training is close to \$5,000.

Motion by Anderson to deny the request for funding the training, second by Campbell. All present voting (AYE). Motion carried.

DISCUSSION ON 2021 FINANCIAL REPORT

The clerk went through the report with the committee. The report will move on to the full county board in February.

FINANCE COMMITTEE MINUTES

CLOSED SESSION

Closed Session: The Committee may consider a motion to convene in closed session pursuant to Wis. Stat. §19.85 (1)(e) “Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session”, this closed session relates to:

- Discussion with Tower Attorney on current American Tower lease agreement and possible new lease agreement to extend it

No Action

RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION

No Action

FUTURE AGENDA ITEMS AND SETTING DATES

- American Tower lease agreement
- Financial Management Policy
- Generators

ADJOURNMENT

There being no further business, motion by Gretzinger to adjourn, second by Campbell. All present voting (AYE). Motion carried. Meeting Adjourned at 3:25 p.m.