

COMMITTEE: COMBINED, SHERIFF & JUSTICE – BUILDING & PROPERTY-FINANCE  
DATE: 01/12/2023  
TIME: 4:30 P.M.  
PLACE: FOREST COUNTY BOARD ROOM

CALL TO ORDER.

Chaney called the meeting to order at 4:30 P.M. and read the agenda.

ROLL CALL.

Sheriff & Justice Members Present: William Chaney, Tom Tallier, Luke Peterson, Dave Campbell, Brian Piasini

Absent:

Building & Property Member Present: Terry Lukas, Larry Berg, Don Dehart, Jimmy Landru

Absent: Lloyd Fulcer

Finance Member Present: Terry Lukas, Dave Campbell, William Chaney, Tina Anderson, Cindy Gretzinger.

Absent:

Others present: Jeffery Marvin, Alex Walrath, Joshua Bradley

APPROVE AGENDA.

Motion by Tallier to approve the agenda as presented, second by Peterson. All present voting (AYE). Motion carried.

APPROVE MINUTES FROM THE DECEMBER 5, 2022 MEETING.

Motion by Campbell to approve the minutes of the December 5, 2022 meeting, second by Peterson. All present voting (AYE). Motion carried.

SHERIFF AND JUSTICE COMMITTEE MEMBERS INFORMATIONAL ITEMS.

Tallier reintroduced the issue of Law Enforcement services being used for private businesses hosting public events. Tallier feels the businesses should reimburse Forest Co. the Law Enforcement costs that are accrued at these public events. The issue had been discussed in the past with Sheriff Skallerud. Lukas advised the Brush Run should be advised of this possible policy change. Motion by Tallier to forward the issue to the next Personnel Committee meeting, seconded by Campbell. All present voting (AYE). Motion carried.

PUBLIC COMMENT ON AGENDA ITEMS.

None.

DISCUSSION AND POSSIBLE ACTION ON BIDS TO REPLACE THE FAILING GENERATOR FOR THE HEALTH DEPARTMENT.

Maintenance Supervisor Dave Weibelhouse advised the committee that the courthouse generator that powers the Health Department failed its load bank testing and will not power the Health Department if needed. Dave stated he has three quotes from generator companies. Dave recommended Eland Electric or Krueger Electric to keep the generator companies and generator brands consistent though out the county. Dave advised another possible fix would be installing a 200 KW generator that would be wired to the Health Department and the jail and would serve as a back up to the jail. The committee requested Dave

get some quotes for a 200 KW generator and bring the information back to them. Item pending further information.

#### DISCUSSION AND POSSIBLE ACTION ON FOREST COUNTY DRUG TASK FORCE SUPERVISORY POSITION.

Sheriff Marvin advised the committee that Detective Sergeant Robinson has been supervising the Drug Task Force since it's inception and he does not receive any extra compensation for the supervisory position. Sheriff Marvin recommended Robinson receive an extra .26/hour pay increase and a possible title change. Motion by Tallier to forward the matter to the Personnel committee, seconded by Campbell. All present voting (AYE). Motion carried.

#### DISCUSSION AND POSSIBLE ACTION ON WAGE INCREASE FOR PART TIME DEPUTIES.

Sheriff Marvin advised the committee that he feels the wage for part time patrol deputies is very low. Marvin feels we could possibly get more interest in the positions if the wage was increased to the same level as a starting full time Deputy at \$25.70/ hour. Motion by Peterson to forward the matter to the Personnel Committee, seconded by Tallier. All present voting (AYE). Motion carried.

#### DISCUSSION AND POSSIBLE ACTION ON TRAVEL REQUISITIONS FOR DEPUTY JOHNSON, DEPUTY DOANE AND DEPUTY NAGAI.

Chief Deputy Walrath requested permission to send Deputies Nagai, Johnson and Doane to Basic SWAT training at the Fox Valley Technical College. Walrath also requested permission to send Deputy Jezeski to the Instructor Development Course in Wausau WI. See travel requisitions. Motion by Campbell to approve the travel requisitions, seconded by Peterson. All present voting (AYE). Motion carried.

#### DISCUSSION AND POSSIBLE ACTION ON TEMPORARY SOLUTIONS TO LOW STAFFING IN THE JAIL.

Josh Bradley explained the staff shortages and lack of applicants in the jail to the committees. Bradley recommends putting the dispatch staff back into the jail on a temporary basis until more jail staff can be hired. Bradley explained that the on-duty Dispatcher would count as a Correctional Officer to meet the minimum staffing requirements and would operate the jail control board while the Correctional Officers would work the floor. Bradley provided a quote from Northway Communications in the amount of \$2600.00 to wire the Jail Pod for the Dispatch equipment. Bradley stressed that he does not want to put Dispatch back into the jail but does not see any other solutions to the current staff shortage. Motion by Chaney to move Dispatch back into the jail pod on a temporary basis and approve the \$2600.00 Northway Communications bill, seconded by Tina Anderson. All present voting (AYE). Motion carried.

#### DISCUSSION AND ACTION ON SETTING DATES/TIMES FOR S&J MEETINGS FOR JULY AND SEPTEMBER IN 2023.

Motion by Peterson to schedule the meeting on July 3<sup>rd</sup> and September 11<sup>th</sup> 2023 at 4:30 PM, seconded by Tallier. All present voting (AYE). Motion carried.

#### BUDGET UPDATES.

None.

**APPROVE DECEMBER VOUCHERS FOR PAYMENT.**

Motion by Campbell to approve vouchers from the month of December 2022 as submitted, seconded by Peterson. All present voting (AYE). Motion carried.

**DISCUSSION AND POSSIBLE ACTION ON THE PURCHASE OF A PORTABLE GENERATOR.**

The committee discussed the possibility of purchasing a portable generator to be used in the case of emergencies or by the Highway Department. It was discussed what the capabilities of the generator would need to be to run the Courthouse or the Sheriff's Office. There was also discussion whether a generator could be located in the 10-33 program that the Sheriff's Office belongs to. The committee requested Dave Weibelhaus get some quotes for a portable generator. Item pending further information.

**ANY OTHER BUSINESS THAT MAY LAWFULLY COME BEFORE THE COMMITTEE.**

None.

**FUTURE AGENDA ITEMS.**

None.

**ADJOURNMENT.**

There being no further business, motion by Peterson to adjourn, second by Tallier. All present voting (AYE). Motion carried.

These minutes are not official and are subject to change. They will be officially approved at the next scheduled Sheriff & Justice meeting.