

COMMITTEE: SOCIAL SERVICES
DATE: JANUARY 10, 2023
TIME: 4:30 P.M.
PLACE: FOREST COUNTY BOARD ROOM

CALL TO ORDER

Anderson called the meeting to order at 4:30 P.M. and read the agenda.

ROLL CALL

Members Present: Anderson, Black, Campbell (phone), Goode, Karl

Absent:

Others present: Beth Ferdon, Nora Matuszewski, Kathy Fohrman, Jeff Marvin, Keith Haselton, FSET Regional Manager (Tom)

APPROVE AGENDA

Motion by Karl, second by Goode to approve the agenda as presented. All present voting (AYE).
Motion carried.

APPROVE MINUTES FROM THE SOCIAL SERVICES COMMITTEE DECEMBER 13, 2022 MEETING

Motion by Black, second by Goode to approve the minutes from the December 13, 2022 Social Services meeting. All present voting (AYE). Motion carried.

PUBLIC COMMENT ON AGENDA ITEMS

None

USE OF COURTHOUSE SPACE CURRENTLY USED BY FSET PROGRAM

Motion by Goode, second by Karl to table until the next scheduled meeting. All present voting (AYE).
Motion carried.

APPROVAL OF JOB DESCRIPTION UPDATE FOR ECONOMIC SUPPORT POSITIONS

Ferdon had updated the Economic Support Assistant job description with a description she borrowed from another county. She told the committee both positions could fall under this specific description instead of using the Worker and Assistant. The committee decided there should be a I and II if the job description was used for both positions because of the credentials that Boss has and the fact her position is paid at a higher rate. Beth will bring back the updated job descriptions for approval at the next meeting.

UPDATE ON APPLICATIONS AND INTERVIEWS FOR CLERK/RECEPTIONIST POSITION AND FISCAL POSITION

There were several applications for the Clerk position and only one for the Fiscal position. There are interviews set for January 18, 2023 at 4:30pm. The County Clerk will send out notice to the applicants; department heads will limit questions to 20 minutes because there are six (6) candidates for the Clerk position. The applicant for the Fiscal will be testing on Wednesday the 11th before the interview. There was a comment the person was asking to work from home. The committee directed the Clerk to inform the applicant the position is not work from home.

SET DATE FOR INTERVIEWS FOR ECONOMIC SUPPORT POSITION

The interview date set for the Economic Support position will be January 23rd, 2023 at 3:00p.m.

HUMAN SERVICES UPDATES

Keith Haselton was in to update the committee in place of Tamara Feest for the Human Services Center. He updated the committee on their remodeling progress and open positions they are trying to fill. He told the committee Oneida County is considering their options to form their own Human Services and not be part of the three county Human services currently in place. He told the committee they could only give notice once a year and it is in July, if they were going to change the structure and take it on without the other two counties. They are currently working on a new agreement between the counties because it has not been updated since 1986. He spoke to the programs and how many cases they have and how many were being served for each program and in the specific counties. There are grants available to help with substance abuse and one school has utilized some of the money.

SHERIFF UPDATES

Sheriff Marvin discussed the position that is shared with the Sheriff Department and Social Services; Youth Prevention and Intake. The position will transition to the Social Services when funding ceases on August 31, 2023. There may be a problem with the officer transitioning fully to Social Services as this was not exactly what he thought would happen, he is an officer and still wants to remain an officer. Sheriff Marvin is working with someone at the Tribe on possibly looking into new grants to work with the youth, similar to the Prevention Officer. Ferdon has indicated the officer is doing an awesome job, but there are times when he is not available, which makes it a little hard on the office. She said he has straightened out a lot and fixed things that were not being done correctly in the past. Sheriff Marvin also explained the possibility of the current officer looking to be promoted within the Sheriff Department and not being able to fulfill the position in the future. The committee would like Ferdon to update the Juvenile Intake Social Worker position and bring it back to the committee for approval to move forward in the event the position needs to be filled by someone other than the officer.

DEPARTMENT UPDATES – CPS/YOUTH JUSTICE/ADULT PROTECTIVE SERVICES

Ferdon told the committee the Youth Justice is getting organized and they are getting a better work flow. They have some high dollar placements and are trying their best to avoid that, but it cannot always be avoided.

APS has a few difficult situations but Massey is working through them.

Ferdon has two people for sure for the Permanency Review Panel and is working on the third one.

Black has someone that may be interested as well.

The CPS numbers keep going up and Ferdon is helping as much as she can, but the others working are working hard and starting to burn out. They are working on improving documentation. Ferdon will also be working on the CPS job description.

FUTURE AGENDA

- Job Descriptions
- FSET Office
- Interviews
- Update – Permanency Panel

ADJOURNMENT

Motion by Karl, second by Goode to adjourn the meeting. All present voting (AYE). Motion carried. Meeting adjourned at 6:10 p.m.