

## BUILDING/PUBLIC PROPERTY COMMITTEE

COMMITTEE: BUILDING/PUBLIC PROPERTY  
DATE: DECEMBER 15, 2022  
TIME: 4:30 P.M.  
PLACE: COUNTY BOARD ROOM

### CALL TO ORDER

Chairman Lukas called the meeting to order at 4:30 P.M.

### ROLL CALL

Members Present: Fulcer, Lukas, Dehart

Absent: Berg, Landru

Others Present: Nora Matuszewski, Ron Skallerud, Jeff Musson, Joshua Bradley

### APPROVE AGENDA

Motion by Dehart second by Fulcer to approve the agenda as presented. All present voting (AYE). Motion carried.

### APPROVAL OF MINUTES FROM THE OCTOBER 10, 2022 PUBLIC PROPERTY/BUILDING MEETING

Motion by Fulcer second by Dehart to approve the minutes from the previous Public Property/Building meeting. All present voting (AYE). Motion carried.

### PUBLIC COMMENT ON AGENDA ITEMS

None

Motion by Dehart second by Fulcer to move Maintenance updates above Musson updates. All present voting (AYE). Motion carried.

### MAINTENANCE UPDATES; POSSIBLE ACTION

- Professional Heating told Maintenance the boiler warranty was up on December 1<sup>st</sup>, 2022 and that the County is out of their service area so they will not be coming here anymore. There was discussion about taking bids from companies that are not in our service area. Wiebelhaus told the committee the boilers, air conditioners and elevator all have issues and not be taken care of correctly. He asked if there was any word on getting the heaters on the 3<sup>rd</sup> floor fixed and running because it is going to be cold and he has not been contacted about them at all. It was thought the heaters are in the possession on Professional Heating. Musson spoke with Matthew Darnell and it sounds like they have a decision on the issue with the heaters.
- The roof on the boardroom needs to be replaced as it is past its life. Lukas wants to make sure this is part of any borrowing in the future. They want to put this out to bids in the spring.
- Wiebelhaus asked the committee about a delay for the whole building when the generator completely switches over because of the issues with the elevator. Every time the generator switches over, he has to call Otis to because the elevator shuts down. He was asked if he can fix it; he told the committee he is not allowed to touch the elevator controls. He has had Otis here several times and the last time they were present for the switch over it was found not to be their issue. Wisconsin Public Service is checking the electric coming into the building, but so far nothing there either. Musson asked Wiebelhaus to give him a list of issues and he will check into them.
- There are several offices using space heaters. The committee asked the Clerk to send out another email prohibiting space heaters. They should be contacting Maintenance about heating issues and having them turn the heat up in the offices.

- Wiebelhaus asked Musson about the temp/humidity study test and how many readings they need. Musson will find out and report back to him as to the times of day and how many. Lukas told Wiebelhaus if there is need for overtime to get this done, he would agree to it.
- Wiebelhaus had the third quote finally for the water softener from Rappley Plumbing & Heating, Inc. Motion by Dehart second by Fulcer to accept Rappley's quote in the amount of \$13,265. All present voting (AYE). Motion carried. The committee told Wiebelhaus to pick the best time to get it done and find out the lead time on the project.
- The tree cutting has to be postponed now because of the snow. Votis could have done it a couple weeks ago, but the grant is stipulating Wiebelhaus map out the trees and get it approved first by the grant.
- Lukas spoke with Laona Machine about the new lawnmower; they told Terry they are alright with the payment after the 1<sup>st</sup> of the year and they will store it until the spring.

#### JEFF MUSSON UPDATES: DISCUSSION AND POSSIBLE ACTION ON ITEMS LISTED BELOW

- ADRC FLOORING PROJECT BID AWARD

The County received only one (1) bid and it was awarded to them; Conway True Value.

- UPDATE – DOME

Musson spoke with Hoffman and thus far they have a budget for the painting and the brick, but are still waiting on the metal and roofing.

- UPDATE – DOORS FOR SECURITY UPDATE

Musson had his drawings and all the doors in the security discussion

#### DISCUSSION AND POSSIBLE ACTION ON GREENWOOD PAYMENT

Motion by Fulcer, second by Dehart to pay the invoices. All present voting (AYE). Motion carried.

#### POSSIBLE FUTURE AGENDA ITEMS

- Security- Courthouse expansion
- Northway Communications quote for 3<sup>rd</sup> Dispatch Station (LATCF)

#### ADJOURNMENT

Motion by Dehart to adjourn, second by Fulcer. All present voting (AYE). Motion carried. Meeting adjourned at 6:00 p.m.

These minutes are not official until approved at the next scheduled meeting of Building/Property meeting.