

PERSONNEL COMMITTEE MINUTES

COMMITTEE: PERSONNEL
DATE: NOVEMBER 2, 2022
TIME: 4:30 P.M.
PLACE: FOREST COUNTY BOARDROOM

CALL TO ORDER

Chairperson Anderson called the meeting to order at 4:30 p.m.

ROLL CALL

Present: Anderson, Berg, Chaney, Dailey, Goode, Lukas

Absent: Landru

Others Present: Nora Matuszewski, Amber Rehberg, Lynne Black, Penny Carter

APPROVE AGENDA

Motion by Berg, second by Dailey to approve the agenda as presented. All present voting (AYE).
Motion carried.

APPROVE MINUTES FROM THE OCTOBER 6, 2022 PERSONNEL MEETING

Motion by Chaney to approve the minutes from the October 6, 2022 Personnel meeting, second by Goode. All present voting (AYE). Motion carried.

PUBLIC COMMENT

None

CLOSED SESSION: The committee may consider a motion to convene into closed session pursuant to Wis. stat. §19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility,” this closed session relates to:

- Public Health Employees – Stipends/bonuses
- Public Health Employee – interim director wage

Motion by Berg to convene into closed session, second by Lukas: Roll Call Vote: Anderson (AYE), Berg (AYE), Lukas (AYE), Chaney (AYE), Goode (AYE), Dailey (AYE). Motion carried.

RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION

Motion by Goode to reconvene to open session, second by Chaney. All present voting (AYE).
Motion carried.

Motion by Lukas, second by Berg to rescind stipends previously approved because of it not being legal under the workforce grant; they cannot be charged to the grant. All present voting (AYE).
Motion carried.

Motion by Chaney, second by Dailey to approve continuation of wage for interim (Wozniak) until a new director is hired. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE ACTION ON HEALTH DEPARTMENT MOU WITH ANN PRICE

Motion by Goode, second by Chaney to approve the MOU with Ann Price for the DHS 140 review; hire her as an LTE employee, using grant funding, at \$33.00 per hour not to exceed \$3,200. All present voting (AYE). Motion carried.

DISCUSSION WITH UW-EXTENSION DIRECTOR ON THE DIGITAL NAVIGATOR POSITION; POSSIBLE ACTION

Amber Rehberg, UW-Extension Director spoke with the committee on the grant and what she had found out when she had discussions with Google and NDIA. The position has to be full-time and the budget has to pretty much stay the way it was submitted; money cannot be moved around. They have done one interview and have one more to go, but she wanted to bring the information to the committee and to find out the next steps and if the committee wanted to be included or if they could finish the second interview and then bring the chosen candidate to the committee.

Motion by Dailey, second by Goode to allow the Broadband to finish the interviews and bring back the results to the Personnel committee. All present voting (AYE). Motion carried.

DISCUSSION WITH CLERK OF COURTS ON AN EMPLOYEE RESIGNATION AND THE POSSIBILITY OF A RETIRED EMPLOYEE COMING IN TO HELP DURING THE INTERIM; POSSIBLE ACTION

Penny Carter explained Marki Nelson has resigned and she has spoken to the former retired employee Deb Webb, and she has agreed to come back and help up to three (3) days a week as an LTE – no benefits until she can get someone hired.

Motion by Berg, second by Chaney to allow Penny to hire Deb Webb three (3) days a week at \$19.94 per hour. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE ACTION ON POSTING OF THE STAFF NURSE POSITION WITHIN THE HEALTH DEPARTMENT; ON RECOMMENDATION OF THE HEALTH COMMITTEE

Motion by Lukas, second by Goode to post the staff nurse position. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE ACTION ON INCREASING THE PUBLIC HEALTH DIRECTOR SALARY TO \$72,000 PER YEAR; ON RECOMMENDATION FROM THE INTERIM DIRECTOR

Motion by Dailey, second by Berg to approve the public health director wage to be set at \$72,000 on recommendation of the interim director (Seibold), the \$4,000 increase to be taken out of existing grants. All present voting (AYE). Motion carried.

FUTURE AGENDA ITEMS

- Volunteering
- Department Heads – Agenda Item
- Bus/Van driver interviews
- Resignation of Fiscal – posting
- Digital Navigator
- Next meeting – November 21, 2022 at 4:30 p.m.

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ADJOURNMENT

There being no further business, motion by Goode to adjourn, second by Chaney. All present voting (AYE). Motion carried. Meeting adjourned at 5:53 p.m.