

## FINANCE COMMITTEE MINUTES

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COMMITTEE:	FINANCE
DATE:	OCTOBER 13, 2022
TIME:	9:00 A.M.
PLACE:	FOREST COUNTY BOARDROOM

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### CALL TO ORDER

Chairman Lukas called the meeting to order at 9:00 a.m. and read the agenda.

### ROLL CALL

Present: Anderson, Campbell, Chaney, Gretzinger, Lukas

Absent:

Others Present: Nora Matuszewski, Ron Skallerud, Christy Conley

### APPROVE AGENDA

Motion by Anderson to approve an amended agenda to include the first installment payment for the wage study to be done by Carlson/Dettmann, second by Campbell. all present voting (AYE). Motion carried.

### APPROVE MINUTES FROM THE OCTOBER 10, 2022 FINANCE MEETING

Motion by Chaney to approve the minutes from October 10, 2022 Finance meeting, second by Anderson. All present voting (AYE). Motion carried.

### PUBLIC COMMENT ON AGENDA ITEMS

None

### DISCUSSION WITH LAURIE LANEY – AMERICAN TOWER LEASE; POSSIBLE ACTION

Laurie forwarded an email to the Clerk indicating the rent for the tower would be \$600 a month minimum and will start 60-days following the date they received the letter from the Clerk. She will try to have something ready for the next Finance meeting. The Clerk updated the budget accordingly.

### DISCUSSION AND POSSIBLE ACTION ON SHERIFF/JUSTICE REQUEST FOR BUDGET TRANSFERS

Motion by Anderson, second by Campbell to not allow the budget transfers between departments as is policy. All present voting (AYE). Motion carried.

### DISCUSSION AND POSSIBLE ACTION ON THE 2023 BUDGET

Motion by Anderson to approve the recommended budget and the 2023 Levy in the amount of \$6,105,330 to be forwarded to full county board for approval, second by Campbell. All present voting (AYE). Motion carried.

The committee wanted to note in the 2023 budget there is an increase for all non-union employees in the amount of \$1.00 an hour, union employees increased according to contract. Any employee receiving a base wage increase in 2022 was not increased for the 2023 budget year. There was a budget shortfall of \$968,055, with all capital outlay items being removed from the shortfall and

scheduled to be paid for with Treasury fund money the county will be receiving. The capital outlay items removed amounted to \$477,260, leaving \$490,795 to be taken from the unreserved fund balance (\$476,950) and Referendum Reserve (\$13,845). Finance also wanted to state going forward they will not be enacting on any pay increases outside of the budgeting process as it causes undue stress on the committee and departments. This will be addressed as an addition to the Financial Management Policy.

Motion by Chaney, second by Campbell to move forward 2023 outlay items to full county board in resolution form using Treasury Funds in the amount of \$727,260 which includes additional funds above outlay items for the Highway in the amount of \$250,000 for the purchase of a truck/scale. All present voting (AYE). Motion carried.

#### CARLSON/DETTMAN WAGE STUDY PAYMENT

Motion by Gretzinger to approve payment of the first installment out of contingency, second by Anderson. All present voting (AYE) (3), Anderson, Chaney, Gretzinger; (NAY) (2), Campbell, Lukas. Motion carried.

#### FUTURE AGENDA ITEMS AND SETTING DATES FOR BUDGET MEETINGS

- American Tower lease agreement
- Financial Management Policy
- Employee Appreciation items
- Yubi-keys

#### ADJOURNMENT

There being no further business, motion by Anderson to adjourn, second by Campbell. All present voting (AYE). Motion carried. Meeting Adjourned at 10:49 a.m.