

## BUILDING/PUBLIC PROPERTY COMMITTEE

COMMITTEE: BUILDING/PUBLIC PROPERTY  
DATE: OCTOBER 10, 2022  
TIME: 4:30 P.M.  
PLACE: COUNTY BOARD ROOM

### CALL TO ORDER

There was not a quorum of members, so Lukas and the clerk made phone calls to see if people forgot the meeting. Berg and Landru were contacted and Landru appeared by phone and Berg was able to attend by person. Chairman Lukas called the meeting to order at 4:50 P.M.

### ROLL CALL

Members Present: Berg, Landru(phone), Lukas

Absent: Fulcer, Dehart

Others Present: Nora Matuszewski, Cindy Gretzinger, Ron Skallerud, Michelle Gobert, Dave Wiebelhaus, Travis Wollenberg, Cortney Britten Cleereman, Tom Hoffman, Jeff Musson, Christy Doane, Kathy Fohrman, Steve Kircher

### APPROVE AGENDA

Motion by Berg second by Landru to approve the agenda as presented. All present voting (AYE). Motion carried.

### APPROVAL OF MINUTES FROM THE AUGUST 29, 2022 PUBLIC PROPERTY/BUILDING MEETING

Motion by Landru second by Berg to approve the minutes of the August 29, 2022 Public Property/Building meeting. All present voting (AYE). Motion carried.

### PUBLIC COMMENT ON AGENDA ITEMS

None

### JEFF MUSSON UPDATES: DISCUSSION AND POSSIBLE ACTION

- ADRC FLOORING PROJECT

Musson has spoken to Leslie at Conway True Value and he was told they could bid on the moving furniture around; she told him the project would take a week to complete and January would be the best time to do this project. Musson will go out to bids for the project in December.

- SOUTH ANNEX WINDOWS

Musson asked Luke from H&T Glass for the window specs from him to get an estimate or budget for the windows and then go out to bid. The project can be completed in April/May as the lead time on ordering the windows is 18-20 weeks.

- SHERIFF/JAIL RESIDENCE WINDOW/BARS

Lukas told the committee after looking at the nostalgia of the bars, he asked the committee on a consensus on keeping the bars. He said the rest of the windows should be ordered from Argonne Lumber to get the same windows (Quaker) as the rest of the building.

Motion by Landru to get the Quaker windows and work to keep the bars on the windows, second by Berg. All present voting (AYE). Motion carried.

The Sheriff/Jail residence renovation was discussed and since the dome is going to cost upwards of the \$300,000, should the committee use the money tagged for the dome to finish the Sheriff/Jail Residence so the building is not sitting unfinished.

Motion by Berg to use the \$300,000 allocated to the dome to finish the Sheriff/Jail residence, second by Landru. All present voting (AYE). Motion carried.

- UPDATE – DOME

Musson brought several pictures of the dome and discussed what the contractor told him about the repairs and what needs to be done to it.

- UPDATE – JAIL/COURTROOM

Musson did not have anything new on the Jail/Courtroom

#### MAINTENANCE UPDATES: DISCUSSION AND POSSIBLE ACTION

- LAWNMOWER

Lukas had spoken with LMS and was given specs for two lawnmowers. Wiebelhaus will get two more quotes and bring back to the committee.

- WATER SOFTENER

So far Wiebelhaus only has the quote back from Frasier, he is still waiting for Culligan and Rapley.

- URBAN FORESTRY GRANT

If the trees come down, should they be stumped right away? The consensus was yes. Wiebelhaus has marked fourteen (14) trees that need to come down. Lukas is concerned with cutting that many trees without having large trees to replace them. Dave will set up a date for the committee and Gobert to go through and look at all the trees that need to be cut down.

Motion by Berg to allow Wiebelhaus and crew to take down the smaller trees they can safely remove, second by Landru. All present voting (AYE). Motion carried.

- DEER & DEER SIGNAGE

Lukas spoke with Randy Krabbe and he has agreed to take two (2) deer, one (1) female and one (1) male. Lukas told Wiebelhaus to work with Randy to move the deer.

- ENTRANCE DOOR

The entrance door was shattered by the lawnmower and has been ordered, it will take four (4) to six (6) weeks to replace.

- BOILER

The boiler is being cleared out of sediment and metal again. Wiebelhaus is really not getting anywhere with contractors to figure out what is going on with it.

- ELEVATOR

The generator cycled again for a power outage and the elevator quit working again. Otis came in and put a delay timer on to see if that will help.

#### DISCUSSION ON NORTH ANNEX – BATHROOM BIDS; POSSIBLE ACTION

The bathrooms did not bring any bids. They will be advertised again.

#### DISCUSSION ON FLOOD DAMAGE WORK TO BE DONE; POSSIBLE ACTION

Davis painting is supposed to be here at the courthouse on Wednesday to do the painting for the Clerk of Courts. Maintenance was not notified of this. The bid for the flooring on the third floor from Baseman was around \$17,000, but no one has seen that bid yet and it is scheduled for March 13-17, 2023. The parts for the cabinet in the Clerk of Courts has still not been replaced. The parts are not able to be acquired so they are trying to get some used parts to get the cabinet up and running.

#### POSSIBLE FUTURE AGENDA ITEMS

- ADRC flooring bids
- Dome updates
- Sheriff/Jail updates
- Windows
- North Annex bathroom bids
- Tree tour
- Deer and deer signage

## ADJOURNMENT

Motion by Landru to adjourn, second by Berg. All present voting (AYE). Motion carried. Meeting adjourned at 6:13 p.m.

These minutes are not official until approved at the next scheduled meeting of Building/Property meeting.