

FINANCE COMMITTEE MINUTES

COMMITTEE:	FINANCE
DATE:	SEPTEMBER 26, 2022
TIME:	9:00 A.M.
PLACE:	FOREST COUNTY BOARDROOM

CALL TO ORDER

Chairman Lukas called the meeting to order at 10:07 a.m. and read the agenda.

ROLL CALL

Present: Campbell, Chaney, Gretzinger, Lukas

Absent: Anderson

Others Present: Nora Matuszewski

APPROVE AGENDA

Motion by Chaney to approve the agenda as presented, second by Campbell. All present voting (AYE). Motion carried.

APPROVE MINUTES FROM THE SEPTEMBER 22, 2022 FINANCE MEETING

Motion by Chaney to approve the minutes from September 22, 2022 Finance meeting, second by Campbell. All present voting (AYE). Motion carried.

PUBLIC COMMENT ON AGENDA ITEMS

None

DISCUSSION WITH LAURIE LANEY – AMERICAN TOWER LEASE; POSSIBLE ACTION

No Action

DISCUSSION AND POSSIBLE ACTION ON PURCHASING THE AGING DIRECTOR A CELLPHONE ON RECOMMENDATION OF THE AGING COMMITTEE

Motion by Campbell to approve the cellphone for the Aging Director, second by Chaney. All present voting (AYE). Motion carried.

The committee and clerk noted the director should get in touch with the Emergency Management Director and Sheriff to get on the same plan as the other employees are with Firstnet.

DISCUSSION AND POSSIBLE ACTION ON INCREASING THE AGING MEAL SITE MANAGER WAGE ON RECOMMENDATION FROM THE AGING AND PERSONNEL COMMITTEES

Motion by Chaney to follow the committees' recommendation and increase the wage to \$15.53, beginning with the next pay period, second by Campbell. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE ACTION ON INCREASING THE AGING VAN/BUS DRIVER WAGE ON RECOMMENDATION FROM THE AGING AND PERSONNEL COMMITTEES

Motion by Chaney to increase the van/bus driver wage to \$16.50 on recommendation of the committees' beginning with the next pay period, second by Campbell. All present voting (AYE). Motion carried.

**DISCUSSION ON APPROVING A JOB DESCRIPTION AND POSITION WITHIN THE FORESTRY/PARK ON RECOMMENDATION OF FORESTRY AND PERSONNEL;
FORWARD ON TO FULL COUNTY BOARD FOR APPROVAL; POSSIBLE ACTION**

Motion by Chaney to approve the new position and forward on to full county board in resolution form, second by Gretzinger. All present voting (AYE). Motion carried.

DISCUSSION ON 2023 BUDGET; POSSIBLE ACTION

The Clerk told the committee the budget has a shortfall of 1.5 million currently with the increases. The committee asked the Clerk to back out the \$2.00 per hour wage increase to a \$1.00 increase and they proceeded to look at the departments:

There are several air conditioners that are in good shape as well as two standing units; \$400 outlay has been removed from the Judge's budget.

Sheriff – Revenues are down and several new accounts have been created. Overall increase to expenses from last year over \$209,000.

Tax deed is down by \$25,000 revenue because of the new law at the state.

UW-Extension has asked for an additional part-time employee, with a cost of about \$8,300, they will have extra money to cover around half of this employee from the 2022 budget. They are also looking to purchase two new computers next year out of outlay.

Veteran Relief has budgeted \$500 for the past two years with no expenses.

Veteran Transportation budgeted for \$300 for the past several years and not being used.

Zoning – phone cost increase? The department is also looking to purchase a computer out of outlay (\$850) for 2023.

Emergency Management – Radio LG Project - \$6,000?

Gretzinger asked the Clerk to send a letter of appreciation to the Potawatomi for the financial assistance with deputies.

The Jail referendum has gone over the \$450,000 this year; reserve amounts will be used to cover this amount.

The Judge has court ordered a bailiff/courthouse deputy. The Clerk will check into apportionment for the position.

The Highway Department levy has increased by \$122,000 and the Roads and Bridges increased by \$85,000. Campbell thought the levy is most likely increased because of the cost of new tandem truck and shop scale.

FUTURE AGENDA ITEMS AND SETTING DATES FOR BUDGET MEETINGS

- 2023 Budget
- Digital Navigator Grant
- American Tower lease agreement
- Public Commissioner grant
- Meeting dates –October 10, 2022 – 10:00 a.m. & October 17, 2022 – 10:00 a.m.

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ADJOURNMENT

There being no further business, motion by Campbell to adjourn, second by Chaney. All present voting (AYE). Motion carried. Meeting Adjourned at 12:07 p.m.