

FINANCE COMMITTEE MINUTES

COMMITTEE: FINANCE
DATE: SEPTEMBER 22, 2022
TIME: 9:00 A.M.
PLACE: FOREST COUNTY BOARDROOM

CALL TO ORDER

Chairman Lukas called the meeting to order at 9:05 a.m. and read the agenda.

ROLL CALL

Present: Anderson, Campbell, Chaney, Gretzinger, Lukas

Absent:

Others Present: Nora Matuszewski, Ron Skallerud, Alex Walrath, Josh Bradley, James Whiteaker

APPROVE AGENDA

Motion by Chaney to amend the agenda to add two items: Naunkca contract and Generator Maintenance contract, second by Anderson. All present voting (AYE). Motion carried.

Motion by Anderson to approve the amended agenda as presented, second by Campbell. All present voting (AYE). Motion carried.

APPROVE MINUTES FROM THE SEPTEMBER 15, 2022 FINANCE MEETING

Motion by Anderson to approve the minutes from September 15, 2022 Finance meeting, second by Chaney. All present voting (AYE). Motion carried.

PUBLIC COMMENT ON AGENDA ITEMS

None

DISCUSSION ON GENERATOR MAINTENANCE CONTRACTS ON ALL THREE (3) UNITS IN THE COURTYARD

Motion by Chaney to rescind motion to approve previous quote for generator maintenance from Total Energy and approve 5-year agreement with Cummins, second by Campbell. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE ACTION ON 2023 CONTRACT WITH NAUNKCA FOR I.T. SUPPORT

Motion by Gretzinger to approve new contract with Naunkca with contract year to be January 1, 2023 and run through December 31, 2023; rate increase also to start at the beginning of 2023, second by Chaney. All present voting (AYE). Motion carried.

DISCUSSION ON 2023 BUDGET; POSSIBLE ACTION

Whiteaker (I.T.) informed the committee on the number of computers, printers, monitors needing to be replaced before the beginning of 2025 and costs associated with it because of the implementation of Windows 11 and requirements. The Sheriff also explained his need as well and the cost of the tough books needed for the squads. The cost will be a huge expense on the county. Lukas brought up the possibility of using general obligations funds to purchase them.

There were some departments that need the equipment before the funds will be available and have added the cost in their outlay for 2023. Lukas asked the Clerk to send out a survey of how many departments may be able to purchase the computers/laptops with grant funding.

Budget review began and questions arose. Gretzinger asked if the budgets are being approved by committee before coming to Finance.

Forestry – Stumpage revenue was discussed as well as the Administrator grant and the funding has not increased from the previous year.

Clerk of Courts- Revenues decreased by \$50,000.

County Park – Unemployment can it be decreased.

District Attorney – Lukas asked to have Chuck update the committee on the cost for the document scanning.

Judge - \$400 for air conditions. Are there any air conditioners that have been saved and if not \$400 is a high cost for a small air conditioner for the Judge's chambers? Should door locks be purchased when there is discussion on updating the building for safety reasons.

LCC – Wildlife Abatement of \$26,000 was a high amount.

Jail – The committee spoke with the Sheriff about reducing the line items for Canteen and Inmate Phone Expense to match the revenues. They decreased the Canteen by \$23,000 and the Inmate Phone Expense by \$45,000.

FUTURE AGENDA ITEMS AND SETTING DATES FOR BUDGET MEETINGS

- 2023 Budget
- Digital Navigator Grant
- American Tower lease agreement
- Public Commissioner grant
- Meeting dates –September 26, 2022 – 10:00 a.m., October 10, 2022 – 10:00 a.m. & October 17, 2022 – 10:00 a.m.

ADJOURNMENT

There being no further business, motion by Anderson to adjourn, second by Chaney. All present voting (AYE). Motion carried. Meeting Adjourned at 11:54 a.m.