

FINANCE COMMITTEE MINUTES

COMMITTEE:	FINANCE
DATE:	SEPTEMBER 15, 2022
TIME:	10:00 A.M.
PLACE:	FOREST COUNTY BOARDROOM

CALL TO ORDER

Chairman Lukas called the meeting to order at 10:06 a.m. and read the agenda.

ROLL CALL

Present: Anderson, Campbell, Chaney, Gretzinger, Lukas

Absent:

Others Present: Nora Matuszewski, Chris Stark, Dave Wiebelhaus, Ron Skallerud

APPROVE AGENDA

Motion by Anderson to amend the agenda to add three items: Union Contract approval, Digital Navigator grant, and motel costs for Social Services director, second by Chaney. All present voting (AYE). Motion carried.

Motion by Campbell to approve the amended agenda as presented, second by Chaney. All present voting (AYE). Motion carried.

APPROVE MINUTES FROM THE AUGUST 31, 2022 FINANCE MEETING

Motion by Chaney to approve the minutes from August 31, 2022 Finance meeting, second by Anderson. All present voting (AYE). Motion carried.

PUBLIC COMMENT ON AGENDA ITEMS

None

DISCUSSION WITH STEVE KIRCHER ON SHOOTING RANGE GRANT APPLICATION; POSSIBLE ACTION

Gretzinger explained she had received a grant and sent it to S. Kircher to check into the grant for the shooting range. She was told the grant would need a resolution, but needed to be sent soon because the deadline to submit it was approaching and would happen before the County Board meeting on September 18, 2022. Cindy told Kircher to apply for the grant and send a letter with the grant that the resolution would be forthcoming. The grant would require a 25% match.

Motion by Gretzinger to have Kircher submit the grant for the shooting range, with a letter the resolution would be forthcoming from the September 18, 2022 County Board meeting; the 25% match would come from the Maintenance budget in 2023, second by Campbell. All present voting (AYE). Motion carried.

UPDATE ON DELINQUENT TAX CERTIFICATES

The Treasurer had the updated outstanding delinquent tax certificates for everyone to view. The numbers of delinquents has substantially decreased in the past years. The Treasurer works with the taxpayers on payment plans and the online credit payments are really helping as well.

DICUSSION WITH AMERICAN TOWER ON NEW TOWER AGREEMENT; POSSIBLE ACTION

Laurie Laney is still working on a new contract and had several suggestions. The Clerk found the date of the removal of Sheriff repeater equipment and with that she would need a letter stating when and they would in 60-days resume payments to the County. This will change the contract without the Sheriff repeater equipment on the tower. The equipment was removed on August 26, 2021 and moved to the new WPS tower. Laurie will work on a new contract and get it back for a meeting in the near future. Some of the items discussed to extend the tower: 2% increase per year rent payments, retain the ability for the Sheriff to get back on if needed, \$5,000 initial payment, and \$100 per month for additional carriers on the tower, with American Tower notifying the County and payment coming through them.

Motion by Chaney to have the Clerk write a letter of termination for the equipment removed from the tower, second by Anderson. All present voting (AYE). Motion carried.

DISCUSSION WITH HEATHER MURRAY AND PATRICK GLYNN (CARLSON DETTMANN) ON A WAGE STRUCTURE STUDY; POSSIBLE ACTION

Patrick Glynn was available to talk to the committee about the pros and cons of a study. The committee members asked questions and made comments on several items pertaining to classifications, cost and if this would help them if the need came for a referendum on wages. Motion by Gretzinger to pursue and enter into a contract with Carlson Dettmann for the wage study, second by Anderson. All present voting (AYE) (3); Chaney, Anderson & Gretzinger. (NAY) (2); Lukas and Campbell. Motion carried.

DISCUSSION WITH THE SHERIFF ON 2023 SQUAD PURCHASES; POSSIBLE ACTION

The Sheriff explained the problem he was having ordering new vehicles and how the different vendors had opened windows to order and closed them within days or the same day. He has talked with the tribe and they told him to order the squad for the tribal officers outside of the budget; the second squad can be ordered with money from the court ordered deputy; the third is his problem, he has to order the car for 2023 when the window opens and before it closes in October. The only vendor left is Dodge and he would like to know if the committee will allow him to order the vehicle. He also told the committee it is taking nine (9) to twelve (12) months to get cars and they do not need to be paid for until they get them.

Motion by Anderson to have the Sheriff order the three (3) cars within the window by Monday, second by Chaney. All present voting (AYE). Motion carried.

DISCUSSION WITH THE SHERIFF ON PURCHASE OF RDS LICENSING FOR CIS REMOTE ACCESS; POSSIBLE ACTION

The Sheriff explained the CIS licensing.

Motion by Chaney to have the Sheriff purchase the licenses (2- five (5) packs) in the amount of \$3,000, second by Anderson. All present voting (AYE). Motion carried.

DISCUSSION ON GENERATOR MAINTENANCE ON ALL UNITS; POSSIBLE ACTION

D. Wiebelhaus had two quotes, he had not received one from Cummins as of the meeting; one (1) from Total Energy Services and one (1) from Fabick. The committee discussed the quotes

FINANCE COMMITTEE MINUTES

and what they wanted of the maintenance. Wiebelhaus also told the committee that the Health Department had contacted right before the meeting and told him they wanted him to get quotes on a new generator for their part of the building because of the constant issues they were having. The committee decided to go with Total Energy for three (3) years and since the generator at the Law Enforcement Center already had a load test to only do the Courthouse.

Motion by Gretzinger to approve the Total Energy quotes at the terms agreed upon and approve Wiebelhaus to sign for it, second by Chaney. All present voting (AYE). Motion carried.

DISCUSSION ON APPROVING TRAVEL REQUISITION FOR PENNY CARTER (CLERK OF COURT) FOR WCA CONVENTION; POSSIBLE ACTION

Motion by Gretzinger to approve the payment of the WCA Convention without the cost of her spouse, second by Campbell. All present voting (AYE). Motion carried.

DIGITAL NAVIGATOR GRANT; POSSIBLE ACTION

Chris Stark was present to explain the grant and the need for a signature and contact information. There was a lot of discussion on how the grant would be paid. This grant is for teaching people how to use computers, broadband, hiring of the person to teach it, etc. There will be a meeting on September 26, 2022 to discuss what needs to be done to move forward with the grant.

Motion by Anderson to approve Cindy signing the grant, second by Chaney. All present voting (AYE). Motion carried.

2023-2025 LABOR LAW UNION CONTACT; POSSIBLE ACTION

The Clerk and Personnel Chair went through the contract with the committee and explained what was agreed upon with the union.

Motion by Chaney to approve the contract and resolution; send to full County Board for approval, second by Campbell. All present voting (AYE). Motion carried.

SOCIAL SERVICES DIRECTOR; MOTEL ACCOMODATIONS

The committee discussed the fact that the Social Services Director, Ferdon was driving back and forth from Stevens Point everyday to work. She is having a very hard time finding a place to live. The suggestion was to try to talk to the Mole Lake Convention Center to see if they could get a reduced rate for two days a week to cut down on some of Ferdon's driving. Sheriff Skallerud told the committee he would call and speak with Chris Quade and ask him about a reduced rate or possibly no cost. Skallerud spoke with Quade and he has approved two (2) nights; Tuesday and Thursday, free to Ferdon. The committee and Ferdon are very grateful for this generous donation of a room. The committee will send on to Personnel and make sure a letter of thank you is sent to Quade.

DICUSSION ON 2023 BUDGET; POSSIBLE ACTION

The Clerk discussed the levy amount, the court ordered deputy, the Aging committee's request to Personnel for an increase for the meal site workers.

No action

FUTURE AGENDA ITEMS AND SETTING DATES FOR BUDGET MEETINGS

- 2023 Budget
- Digital Navigator Grant
- American Tower lease agreement
- Meeting dates – September 22, 2022 – 9:00 a.m., September 26, 2022 – 10:00 a.m., October 10, 2022 – 10:00 a.m. & October 17, 2022 – 10:00 a.m.

ADJOURNMENT

There being no further business, motion by Anderson to adjourn, second by Chaney. All present voting (AYE). Motion carried. Meeting Adjourned at 1:39 p.m.