

## FINANCE COMMITTEE MINUTES

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COMMITTEE:	FINANCE
DATE:	AUGUST 24, 2022
TIME:	10:00 A.M.
PLACE:	FOREST COUNTY BOARDROOM

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### CALL TO ORDER

Chairman Lukas called the meeting to order at 10:00 a.m. and read the agenda.

### ROLL CALL

Present: Anderson, Campbell, Chaney, Gretzinger, Lukas

Absent:

Others Present: Nora Matuszewski, Christy Conley, Kathy Fohrman, Stephanie Statezny, Danielle McLaughlin, Ron Skallerud

### APPROVE AGENDA

Motion by Anderson to approve the agenda as presented, second by Chaney. All present voting (AYE). Motion carried.

### APPROVE MINUTES FROM THE AUGUST 2, 2022 FINANCE MEETING

Motion by Campbell to approve the minutes from August 2, 2022 Finance meeting, second by Anderson. All present voting (AYE). Motion carried.

### PUBLIC COMMENT ON AGENDA ITEMS

None

### DISCUSSION WITH WILLIAM ANDERSON (HIGHWAY COMMISSIONER) ON THE TRUCK SCALE AT THE HIGHWAY DEPARTMENT; POSSIBLE ACTION

Danielle McLaughlin from the Highway was in to talk to the committee in the absence of William Anderson. The scale at the Highway was inspected about six (6) months ago and the life expectancy was around two (2) years. There is a possibility of a purchase of a scale in the Town of Laona for about \$35,000, but it would have to be removed (first come, first serve) and then brought back and set up at the Highway shop grounds. The scale is a lot bigger than the Highway needs and it is already several years old. There was also a bid brought in from Badger Scale in the amount of \$71,047.15. The committee asked if the Highway had the funds now to purchase the scale; Danielle told them with the increased costs of trucks, etc. that it was probably not a possibility. The committee told her the budget work is starting right now, so, bring it back in the outlay and they would see what they could do.

Motion by Campbell to put the new scale in the outlay for the Highway budget for 2023, second by Chaney. All present voting (AYE). Motion carried.

### DISCUSSION WITH LAURIE LANEY ON THE AMERICAN TOWER LEASE AND A NEW BUILDING POSSIBLY BEING PUT UP BY THE CURRENT TOWER

Laurie Laney was on Teams to speak to the committee about renewing the current lease with them on the tower. The current lease was signed in 2012 and is to expire in 2033, she would like

to see the committee extend it to a total of 50-years. American Tower would begin to pay rent and she would come up with a new lease. The committee asked what they are paying now and she told them nothing because the agreement was if the County was able to put their emergency services on the tower, American Tower would not pay rent. Stephanie Statezny told her the County equipment is not on the tower anymore and has not been since, she thought around March. Laurie told the committee that changes everything. In the original agreement if the County were to ever take their equipment of the American Tower, the company would start paying about \$600.00 per month, so, she would need to know the date and she would be working on another contract. She asked if the County would ever want to be back on the tower and it was stated that they did not want to leave out the option. She will come back in about a month with a new agreement. The committee told her they would be meeting next month on September 15<sup>th</sup> at 10:00 a.m.

The next discussion was around a telephone company calling the county about putting up a new building as they were going to be putting equipment on the American Tower. Laurie was aware of this, but it was thought maybe it was the other American Tower that is on the property. She will look into this as well.

#### DISCUSSION ON THE BROADBAND EXPANSION AGREEMENT AND AUTHORITY TO SIGN IF AGREEABLE; POSSIBLE ACTION

No Action

#### DISCUSSION ON A NEW POSITION CREATED WITHIN THE HEALTH DEPARTMENT, USING GRANT FUNDING (COVID); POSSIBLE ACTION TO FORWARD TO FULL COUNTY BOARD FOR APPROVAL

The position is for a PH Consultant within the Health Department and it is grant funded. Motion by Gretzinger to approve the position and forward it to full county board for approval, second by Anderson. All present voting (AYE). Motion carried.

#### DISCUSSION ON CREATING THE COVID-19 COORDINATOR/PUBLIC HEALTH ASSISTANT POSITION AND JOB DESCRIPTION; WITH GRANT FUNDING (COVID); POSSIBLE ACTION TO FORWARD TO FULL COUNTY BOARD FOR APPROVAL

Motion by Anderson to forward the position on to full county board for approval, second by Campbell. All present voting (AYE). Motion carried.

#### DISCUSSION AND POSSIBLE ACTION ON UPDATING THE JOB DESCRIPTION FOR THE HEALTH DEPARTMENT STAFF NURSE; POSSIBLE ACTION

Motion by Anderson to forward the updated position to 40 hours to full county board for approval, second by Chaney. All present voting (AYE). Motion carried.

#### DISCUSSION AND POSSIBLE ACTION ON MEAL REIMBURSEMENT FOR COUNTY EMPLOYEES FOR MEETINGS THAT ARE NOT OVERNIGHT; FORWARD TO FULL COUNTY BOARD FOR APPROVAL

Motion by Campbell to forward the meal reimbursement resolution to full county board for approval, second by Anderson. All present voting (AYE). Motion carried.

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### DISCUSSION ON PARTICIPATION AGREEMENT WITH WCA FOR HEALTH INSURANCE; POSSIBLE ACTION

Motion by Anderson to authorize Gretzinger' signing of the agreement with the WCA, second by Campbell. All present voting (AYE). Motion carried.

### CLOSED SESSION

Closed Session: the committee may consider a motion to convene into closed session pursuant to Wis. stat. §19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and 19.85(1)(e) “deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session,” this Closed session relates to:

- Fiscal Agent – Wage/Hour increase
- Legal Memorandum – County Levy Limit Exclusion

Motion by Campbell to convene to closed session, second by Chaney. All present voting Anderson (AYE), Campbell (AYE), Chaney (AYE), Gretzinger (AYE), and Lukas (AYE). Motion carried.

### RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION

Fiscal Agent -Motion by Chaney to reconvene to open session to take action, if appropriate, on matters discussed in closed session, second by Gretzinger. All present voting (AYE). Motion carried.

Motion by Anderson to approve 40-hour work week for fiscal agent for three months, review with new director at that time; wage increase, no action, second by Campbell. All present voting (AYE). Motion carried.

Legal Memorandum- No action

### DICUSSION ON 2023 BUDGET; POSSIBLE ACTION

The Clerk is compiling budget worksheets from departments.  
No action

### FUTURE AGENDA ITEMS AND SETTING DATES FOR BUDGET MEETINGS

- 2023 Budget
- Wage/Structure Study
- ADRC/COA- lease agreements
- Energy Services – updated lease agreement
- American Tower lease agreement
- Meeting dates - August 31 – 10:00 a.m., September 15 – 10:00 a.m.

### ADJOURNMENT

There being no further business, motion by Chaney to adjourn, second by Campbell. All present voting (AYE). Motion carried. Meeting Adjourned at 11:58 a.m.