

COMMITTEE: CIVIL SERVICE COMMISSION

DATE: August 19, 2022

TIME: 1:00 P.M.

LOCATION/ROOM: FOREST COUNTY LAW ENFORCEMENT CENTER/CONFERENCE ROOM

CALL TO ORDER: Chairman Gregg Tallier calls meeting to order at 1:00 P.M.

ROLL CALL: Tallier, Harter, Jakubiec, Brownell & Pfeifer

OTHERS PRESENT: Chief Deputy Walrath & Frank Shepard

APPROVE AGENDA: Motion by Harter to approve Agenda. Seconded by Pfeifer. All present voting (AYE). Motion carried.

APPROVE MINUTES FROM OCTOBER 20, 2021 MEETING: Commission forgoes reading of Minutes. Motion by Brownell to accept Minutes. Seconded by Harter. All present voting (AYE). Motion carried.

RESIGNATION OF JOHN HARTER: John Harter has submitted a letter of resignation from the Forest County Civil Service Commission to Forest County Board Chairperson Cindy Gretzinger. Mr. Harter has been a long-time member of the commission and he will be missed.

DISCUSSION REGARDING REVISING CURRENT LIST OF INTERVIEW QUESTIONS FOR PATROL OFFICERS: Brownell suggests that the FCCSC meet when interviews are not scheduled. No motions or action taken at this time.

AGENDA ITEM #6/INTERNAL PROMOTIONS: The Forest County Sheriff is requesting that if 3 or less applications are received internally for the position of Patrol Officer, Corrections Officer or Dispatch he shall have the sole discretion to fill those positions.

Matter is temporarily tabled to enable Chief Deputy Walrath to draft the proper wording.

Motion by Tallier to allow Chief Deputy Walrath to remain during Closed Session. Seconded by Pfeifer.

All present voting (AYE). Motion carried.

Frank Shepard is present and has expressed interest in replacing John Harter on the FCCSC. Motion by Pfeifer to allow Shepard to remain during Closed Session. Motion seconded by Harter. All present voting (AYE). Motion carried.

CLOSED SESSION: Motion by Tallier to enter into Closed Session pursuant to Wis. Stats. 19.85(1)(c) Seconded by Harter. All present voting (AYE). Motion carried.

1:55 P.M. Commission enters into Closed Session pursuant to Wis. Stats. 19.85(1)(c) for the purpose of interviewing candidates for the position of Forest County Deputy Sheriff.

RECONVENE TO OPEN SESSION: Motion by Tallier to reconvene to Open Session. Seconded by Brownell. All present voting (AYE). Motion carried.

5:23 P.M. Commission reconvenes to Open Session pursuant to Wis. Stats. 19.85(1)(c). Motion by Tallier to submit Eligibility List to Sheriff Skallerud. Top 3 applicants in alphabetical order.

Remaining 3 applicants in numerical order. Seconded by Pfeifer. All present voting (AYE). Motion carried.

Chief Deputy Walrath would like to revisit the issue of internal hiring/promotions and has prepared the following wording: Motion that the Sheriff shall have sole discretion to hire/promote internally to fill vacant full-time Corrections Officers, Dispatchers and Patrol positions after ninety (90) days of employment. Providing there are (3) or less applicants.

Motion by Pfeifer to approve request. Seconded by Brownell. All present voting (AYE). Motion carried.

Chief Deputy Walrath will consult Forest County Corporation Counsel Paul Payant regarding the legality of internal hiring/promotions.

Brownell suggests that "future" internal hiring/promotions should be inserted.

ADJOURNMENT: There being no further business, motion by Harter to adjourn. Seconded by Pfeifer. All present voting (AYE). Motion carried. Meeting adjourned at 5:44 P.M.

These minutes are not official and are subject to change. They will be officially approved at the next Civil Service Commission meeting.

Respectfully submitted,

Donna Pfeifer, Secretary

Forest County Civil Service Commission