

BUILDING/PUBLIC PROPERTY COMMITTEE

COMMITTEE: BUILDING/PUBLIC PROPERTY
DATE: JUNE 27, 2022
TIME: 4:30 P.M.
PLACE: COUNTY BOARD ROOM

CALL TO ORDER

Chairman Lukas called the meeting to order at 4:30 P.M.

ROLL CALL

Members Present: Berg, Fulcer, Landru, Lukas

Absent: Dehart

Others Present: Nora Matuszewski, Cindy Gretzinger, Christy Conley, Penny Carter, Ron Skallerud, Michelle Gobert, Dave Wiebelhaus, Shannon Boney, Cortney Britten Cleereman, Pamela Britten, Leon Stenz, Tom Hoffman, Jeff Musson

APPROVE AGENDA

Motion by Berg second by Landru to approve the agenda as presented. All present voting (AYE). Motion carried.

APPROVAL OF MINUTES FROM THE MAY 26, 2022 PUBLIC PROPERTY/BUILDING MEETING

Motion by Landru second by Berg to approve the minutes of the May 26, 2022 Public Property/Building meeting. All present voting (AYE). Motion carried.

PUBLIC COMMENT ON AGENDA ITEMS

Michelle Gobert was interested in speaking about the Deer/Cannon signage. The committee will be discussing this later in the meeting.

DISCUSSION WITH SAMMI HOFFMAN (HEALTH DIRECTOR) AND POSSIBLE ACTION ON ASKING THE SCHOOLS TO BUILD HANDICAP AND REGULAR PICNIC TABLES FOR OTTER CREEK AND THE COURTYARD SQUARE USING ARPA FUNDING

No Action

DISCUSSION WITH JEFF MUSSON AND DEPARTMENT HEADS ON BUILDING ISSUES

The discussion was intended for water damage and repairs and the progress Musson was making on the dome project and Law Enforcement Center/Court system addition.

Department Heads water damage:

Leon Stenz(Judge) – The courtroom floor is really creaking when anyone walks on it after the water damage.

They are having issues with the doors sticking and they never had this issue before the water damage. The doors are actually swelling up and since this is happening is there the potential for mold? The Judge would like to know if there is a way to test for mold to make sure because it does smell musty at times.

Cortney Cleereman (Register of Deeds) – There is a hole in the vault that needs to be filled. Terry advised this has nothing to do with the water damage.

Penny Carter (Clerk of Courts) – The smell in the vault is terrible and it has not been cleaned out yet. Ceiling tiles are still gone and not replaced yet. The register in the office is still not fixed. The floor where the water was is loud and very creaky. Hoffman told her he has spoken with Baseman a few weeks ago and he is supposed to be coming in with a bid for the floors.

Shannon Boney (Child Support) – The walls in the front office are damaged from the water where it ran down the wall.

Cortney asked if it was possible to build something over her books in the vault to protect them in the event this would happen again.

The discussion was brought back to Musson later in the meeting because Lukas forgot about him having something for the committee.

Musson reviewed the addition to the Law Enforcement Center and his plans. He also spoke about the Rotunda and restoration of it and told the committee he will have the RFP's for it done soon with a completion date for the project to be by fall of 2023.

Motion by Berg to have Jeff Musson do a presentation to the full county board on the schematic design for the addition to the Law Enforcement Center between it and the Courthouse, second by Fulcer. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE ACTION ON 911 TOWER INSPECTION IN COURTYARD

The insurance company was requiring proof of inspections of towers and generators when they were added to the insurance policy. Josh Bradley received a quote from Wave Communications for a yearly cost of \$1,525 per year.

Motion by Landru to approve Wave Communications yearly inspection of the towers and take the cost out of the 911/Emergency Government budget, second by Berg. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE ACTION ON THE JUDGE MOVING THE JURY ROOM

The Judge explained what he wanted done and why and that it could not be a problem with the court system.

Motion by Landru to move the jury room, second by Berg. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE ACTION ON A MAINTENANCE AGREEMENT WITH OTIS FOR THE NEW ELEVATOR

Motion by Berg to approve the maintenance contract with OTIS that was presented for \$225.00 per month, second by Fulcer. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE ACTION – SHOOTING RANGE

- REPAIRS
- GARBAGE
- RESPONSIBLE PARTY FOR ACTIONS

There was a long discussion on what the steps are to either take care of the shooting range or close it down, because the building and grounds are in disrepair. The Chamber will be contacting about their ad on their Facebook page about using the range. The Maintenance will clean-up the garbage as Lukas felt it was their job right now.

No Action

DISCUSSION AND POSSIBLE ACTION – MAINTENANCE UPDATES:

Michelle Gobert asked to move up the Deer – Signs and population

- DEER – SIGNS AND POPULATION

The committee discussed with Gobert about signage for the deer and other areas in the courtyard (cannon/tank/memorial park). Gobert would like the signs to interpretive and explain the history of the deer park, etc. She has been working on this already with the Crandon Area Community Foundation.

- WATER SOFTENER

The water softener was talked about a while ago and Lukas told Wiebelhaus to look into and get some quotes.

- TRAINING FOR THE BOILERS

Wiebelhaus spoke to the committee about being able to be trained better on the new equipment. He is not sure about all the equipment, where it is and what he needs to do. He said AES could train remotely. He spoke with Doug Geyer and he would be willing to come in and go through everything with Wiebelhaus.

Motion by Berg to have Doug Geyer go through everything with Wiebelhaus and do some training, second by Fulcer. All present voting (AYE). Motion carried.

- MAINTENANCE CONCERNS

Boilers/heating/air conditioning – Wiebelhaus told the committee the air conditioners on the Jail were leaking refrigerant and he tried to get ahold of Advantage who put them in and they did not get back to him, so, he had Johnson Controls come in and recharge them. He found the leaks and when Advantage finally called him back they told him the warranty was only good for 1-year and the year was up in March. They asked him to call Advantage and have them come fix the air conditioners because Wiebelhaus put a quick fix to keep them running on a Friday night and he has no idea how long it will last.

Lawnmower – Wiebelhaus told the committee that there are two lawnmowers and they keep putting money into them. The committee told him to fix them and bring back a request for a new lawnmower for the 2023 budget.

Water Supply in the Jury Room bathroom - Wiebelhaus would like to have the water supply to the bathroom shut-off permanently because of it leaking. The committee told him to shut it off.

Deer Farm - Lukas left a message for the Dunbar Town Clerk, but has not heard back yet. The deer pen has fourteen (14) deer in it and the maximum is fifteen (15). The committee needs to find a place to transfer some of them to. Wiebelhaus would like to build a bigger enclosure or repair the one that is out there. The committee told him to work on repairing it and possibly adding on because of the amount of deer in the pen.

POSSIBLE FUTURE AGENDA ITEMS AND SETTING NEXT MEETING DATE

- Deer signs
- Gun Range
- Training update
- Water Damage Contractors

ADJOURNMENT

Fulcer made a motion to adjourn, second by Berg. All present voting (AYE). Motion carried. Meeting adjourned at 7:11p.m.

These minutes are not official until approved at the next scheduled meeting of Building/Property meeting.