

## FINANCE COMMITTEE MINUTES

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COMMITTEE:	FINANCE
DATE:	MAY 31, 2022
TIME:	9:30 A.M.
PLACE:	FOREST COUNTY BOARDROOM

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### CALL TO ORDER

Chairman Lukas called the meeting to order at 9:30 a.m. and read the agenda.

### ROLL CALL

Present: Anderson, Campbell, Chaney, Gretzinger, Lukas

Absent:

Others Present: Nora Matuszewski, Christy Conley, Mark Ferris, Mark Dodge (Bug Tussel), Rebecca Speckhard (Quarles & Brady), Paul Payant, Josh Bradley, Ron Skallerud, Alex Walrath, Dana Bailey, Tony Weber

### APPROVE AGENDA

Motion by Anderson to approve the agenda as presented, second by Campbell. All present voting (AYE). Motion carried.

### APPROVE MINUTES FROM THE MAY 3, 2022 FINANCE MEETING

Motion by Chaney to approve the minutes from May 3, 2022 Finance meeting, second by Anderson. All present voting (AYE). Motion carried.

### PUBLIC COMMENT ON AGENDA ITEMS

None

### CLOSED SESSION

Closed Session: the committee may consider a motion to convene into closed session pursuant to Wis. stat. §19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and 19.85(1)(e) “deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session” and §19.85 (1)(f) considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public would likely have an adverse effect on the reputation of the person referred to in such data.” this closed session relates to:

- Discussion with all parties on the agreement pertaining to the Broadband project with Bug Tussel.

Motion by Chaney to convene to closed session, second by Campbell. All present voting Anderson (AYE), Campbell (AYE), Chaney (AYE), Gretzinger (AYE), and Lukas (AYE). Motion carried.

## RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION

Motion by Anderson to reconvene to open session to take action, if appropriate, on matters discussed in closed session, second by Chaney. All present voting (AYE). Motion carried.

Motion by Gretzinger to forward a resolution to full county board for use of the ARPA Funds in the amount of \$1,740,000 for Broadband expansion, second by Campbell. All present voting (AYE). Motion carried.

Motion by Anderson to forward a resolution to full county board for an intent to borrow for the Broadband project, second by Chaney. All present voting (AYE). Motion carried.

## DISCUSSION WITH LAURA LANEY – AMERICAN TOWER; POSSIBLE ACTION

Laura was unable to attend.

Motion by Chaney to table the discussion with Laura until the next scheduled Finance meeting, second by Anderson. All present voting (AYE). Motion carried.

## DISCUSSION/ACTION ON ECONOMIC DEVELOPMENT COORDINATOR MOU WITH THE CHAMBER/COUNTY/FCEDP

Motion by Gretzinger to recommend approving the MOU presented by Ferris for the position; finalized by Paul Payant and then forwarded on to full county board in resolution form, second by Chaney. All present voting (AYE). Motion carried.

## DISCUSSION WITH SHERIFF ABOUT TECHNOLOGY UPDATES WITH OPIOID SETTLEMENT MONEY; POSSIBLE ACTION

The settlement money has strict uses and the Sheriff has ideas for uses. One being the MAT program for opioid and alcohol addiction and another the SUDS program. He will get more information for the programs and bring them back to finance for usage approval when the funds become available.

## DISCUSSION WITH SHERIFF ON SGT'S QUOTE; POSSIBLE ACTION

The Sheriff explained they need a Public Safety Building Security Systems Upgrade. The cost will be \$549,079.32.

Motion by Chaney to allow the upgrade and use general obligation debt funds to pay for it; forward a resolution to full county board to that effect, second by Anderson. All present voting (AYE) (4); Opposed (1), Lukas. Motion carried.

## DISCUSSION AND POSSIBLE ACTION ON THE COUNTY PURCHASE OF A HYDRAULIC LIFT

No Action

## DISCUSSION AND POSSIBLE ACTION ON THE LABOR FOR THE BUILDING AT THE VETERAN'S PARK TO HOUSE THE RECUMBENT BICYCLES

There was discussion on this project and the need for it to move forward. The grant from the Aging department will cover the bicycles and the building, but, not the labor to build it, and this project needs to move forward because the money should have been spent already.

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Motion by Gretzinger to fund the building labor out of general obligation debt, second by Chaney. All present voting (AYE). Motion carried.

### DISCUSSION AND POSSIBLE ACTION ON COMPUTER/LAPTOP/MONITOR COSTS STEMMING FROM THE UPGRADES TO WINDOWS 11

The committee would like more information, such as costs from James and a timeline.

No Action

### DISCUSSION AND POSSIBLE ACTION ON THE PURCHASE OF A THERMAL PRINTER FOR EMPLOYEE BADGES

Motion by Gretzinger to purchase the thermal printer for the employee badges out of Contingency funds, second by Chaney. All present voting (AYE). Motion carried.

### DISCUSSION AND POSSIBLE ACTION ON EMAIL ACCOUNTS AND ADDING AN ADDITIONAL TEN (10)

Motion by Chaney to approve both quotes for the email accounts. There was an increase of 15% this year requiring approval of renewal quotes as well as the additional ten (10) emails, which are needed because of additional employees.

Motion by Chaney to approve both quotes for the email accounts, second by Anderson. All present voting (AYE). Motion carried.

### UPDATES:

- Monthly Sales Tax

Monthly Sales tax is down this year for the last two months.

- Human Service Center

The Clerk had a meeting with the other counties involved with the Human Service Center and was informed there is a surplus in their fund again this year.

- General Obligation Debt Balances

The Clerk showed the committee the balances remaining in all of the Capital Outlay funds:

General Obligation Debt - \$1,019,722.69

Capital Projects - \$19,596.32

Road Construction - \$16,621.27

Capital Projects Balance before 2018 - \$24,912.92

Debt Issuance – General Obligation Debt - \$32,692.92

### CELLPHONE PROJECT - UPGRADE

Motion by Chaney to amend the agenda to add cellphone project because of an emergency situation, second by Campbell. All present voting (AYE). Motion carried.

There was an issue with the radios and the need for better radio coverage for deputies, and the need to update to Firstnet. The cost is around \$59,540.22, with some credits to come from the existing program.

Motion by Chaney to purchase the cellphones and pay for the proceeds out of the Sheriff Department budget, if there is a shortfall at the end of the year, a budget amendment will be done, second by Campbell. All present voting (AYE). Motion carried.

#### FUTURE AGENDA ITEMS AND SETTING A DATE FOR NEXT MEETING

- Opioid Settlement
- Hydraulic Lift
- Tentative meeting: June 23<sup>rd</sup>, 2022 at 10:30 a.m.

#### ADJOURNMENT

There being no further business, motion by Anderson to adjourn, second by Chaney. All present voting (AYE). Motion carried. Meeting Adjourned at 12:22 p.m.