

BUILDING/PUBLIC PROPERTY COMMITTEE

COMMITTEE: BUILDING/PUBLIC PROPERTY
DATE: MAY 9, 2022
TIME: 4:30 P.M.
PLACE: COUNTY BOARD ROOM

CALL TO ORDER

Chairman Lukas called the meeting to order at 4:30 p.m.

ROLL CALL

Members Present: Dehart, Fulcer, Landru, Lukas

Absent: Berg

Others Present: Nora Matuszewski, Cindy Gretzinger, Ronald Skallerud, Alex Walrath, Brian Schultz, Bill Anderson, James Whiteaker, Jeff Musson, Tom Hoffman

APPROVE AGENDA

Motion by Dehart second by Landru to approve the agenda as presented. All present voting (AYE). Motion carried.

APPROVAL OF MINUTES FROM THE FEBRUARY 3, 2022 PUBLIC PROPERTY/BUILDING MEETING

Motion by Landru second by Dehart to approve the minutes of the February 3, 2022 Public Property/Building meeting. All present voting (AYE). Motion carried.

PUBLIC COMMENT ON AGENDA ITEMS

None

DISCUSSION WITH BRIAN SCHULTZ ON THE VFW MEMORIAL ON THE COURTHOUSE GROUNDS

Brian told the committee the American Legion along with the Master Gardner's will be cleaning up the area where the Memorial is and will be re-finishing the plaques and possibly re-painting the tank. That nothing major is being planned. Lukas asked about putting the flagpoles up where the dead tree was taken down on the corner. Musson told Lukas they are still working on getting the survey done on the property and he felt that plan should be incorporated at that time. They are going to add this to the next agenda to discuss and approve the Legion taking over the Memorial.

UPDATES ON NEW AND EXISTING BUILDING PROJECTS WITH MUSSON AND HOFFMAN; POSSIBLE ACTIONS

- Law Enforcement Addition

Musson had a preliminary plan for the addition with connection to the building and a possible scenario. The Sheriff and Chief Deputy also had some additional suggestions. This will be updated and brought back to the next meeting.

- Sheriff/Jail Residence window installation bids

There was discussion as JJ Carpentry had sent in a bid which was around \$20,000 and he would be willing to come in next week and put in two (2) windows and get all the other windows out of the VFW building ready to go. He would see what the project would encompass. There was talk about renting a lift or purchasing one for the project. Bill Anderson told the committee they do not have a lift, they rent one several times a year, for a cost of around \$5,000 to \$6,000. He wondered if the usage of rental would be able to be used toward a purchase. Hoffman cautioned against this because of permitting and costs of those can be more than renting.

Motion by Dehart second by Landru to allow JJ Carpentry to come and put in the two (2) windows and move the rest of the windows on site to see what the cost will be. All present voting (AYE). Motion carried.

- Dome Restoration

Musson had several pictures of the Dome and told the committee the Dome definitely is in disrepair and needs to be taken care of. He also told the committee the sky light will need to be replaced with an insulated sky light. Lukas informed new committee members that this committee reserved \$300,000 of the General Obligation for repair of the Dome. If the Dome and stone bricks and metal joints are not repaired to stop the leaking inside, and repairs done to the pictures or the building will be a waste of time and money. The committee would like Musson to continue working on this.

- New Windows for South Annex

Musson finally has a date set with Marvin Windows to come in and look at the windows for replacement. Lukas would like all windows to match. Quotes will go out for bids from other companies as well, but, windows have to match.

- Future Courtroom Addition

No Action; already discussed.

- N. Annex Bathroom Bids

Motion by Lukas, second by Dehart to send out for bids (RFP's). All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE ACTION HOME TOWN TROLLEY AND THE ELECTRICAL REPAIR AT THE FAIRGROUNDS

Motion by Fulcer, second by Landru to have Corporation Counsel send a certified letter with the bill that will go on Corporation Counsel letterhead. All present voting (AYE). Motion carried.

UPDATES WITH MAINTENANCE DEPARTMENT; POSSIBLE ACTIONS

- Balances in Capital Project Funds

There are some changes needing to be done and the Capital Projects is down to \$19,000. There was a question with Musson and his invoices.

Motion by Dehart to charge out Musson invoices out of General Obligation Debt moving forward, second by Fulcer. All present voting (AYE). Motion carried.

- Replacement of Garage doors on garage located by deer pen

The doors that need to be replaced are not by the deer pen, they are the doors by the elevator; back entrance. The committee would like the doors to have windows and also replace the operators.

Motion by Landru, second by Lukas to go out for RFP's. All present voting (AYE). Motion carried.

- Bathroom- Jury Room

The Bathrooms will be capped off for now.

- Donated Sheriff Squad

Motion by Fulcer, second by Dehart to give the squad back to the Sheriff Department. All present voting (AYE). Motion carried.

- Water Softener

Nothing new yet.

- Shooting Range

Maintenance will take pictures and bring them back to the next meeting.

- ADRC Carpet Cleaning – New Vacuum Cleaner

Motion by Landru to purchase a new vacuum cleaner for the building, second by Fulcer. All present voting (AYE). Motion carried.

- Highway Wood Chipper

There was a complaint about the big branches in the courtyard. The Highway will be coming by to pick up the big branches as soon as possible. The Maintenance is working on getting everything cleaned up as fast as they can.

- Highway Air Lift for washing windows on the Courthouse

The Highway does not own the lift they rent it from Flannery's.

- Air Balancing – North Annex

The Maintenance has the ductwork taped up and back together, but, wondered if it was worth bringing the company back and paying them \$1,800 to do the balancing. Hoffman told Maintenance the company has to do the balancing it was part of their scope of work in the contract. He will contact them.

- Jail Boiler & Water Heater

This needs to be added to the new project.

- Solar lighting – Carter welcome sign

Eland will have the solar for the sign completed in the next few weeks.

- Generator N. Annex

In two weeks, Wisconsin Public Service will be coming to replace the regulator in the N. Annex generator. Rinehart told the committee the generator is 20-years old and the cost to replace it would be around \$68,000.

- Courtroom Medallion

Chris from Eland will be coming next Tuesday to get the light in the Medallion.

- OTIS Elevator

The Elevator is not working when coming off the generator test. An OTIS technician has come up twice to work on this. A bill was received for the first time in the amount of \$1,572. Rinehart called and told them it was crazy to charge us for them coming when it is their problem. They will be disregarding the first invoice. This should be covered by warranty. Someone will check into this.

- Boilers

The Boilers today were shut down because the sensor on the outside of the building was reading 64 degrees, when it was only 54 degrees. They will be coming from Professional to replace the bad sensor. There is a meeting on May 26th with all contractors and attorneys. Hoffman will talk to Pam and Leon about using one of the courtrooms.

- Jail -Battery Back-up

A main battery back-up for the Jail died. Gretzinger authorized this to be replaced as it is an emergency.

- Courtroom Hardwood Floors

The floors have really come down. Baseman told Hoffman the only way to fix what happened with the water would be to sand and refinish. A quote will be obtained for cost.

- Sealing of Floors

Hoffman spoke with Tammy from ASET Janitorial about sealing of the stone floors. She would be willing to strip and seal the floors, but, only if the County supplied all of the materials. Rinehart told the committee the Jail and the Sheriff Department needs it as well.

DISCUSSION AND POSSIBLE ACTION ON ST. LUKE'S CHURCH REQUEST OF THE COURTHOUSE SQUARE ON JULY 30, 2022

Motion by Fulcer to approve the usage request if insurance is supplied, second by Dehart. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE ACTION ON THE FOREST COUNTY CHAMBER REQUEST OF THE COURTHOUSE SQUARE ON JULY 23RD FOR KENTUCK DAY

Motion by Landru to approve the Chamber the usage request if insurance is supplied, second by Fulcer. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE ACTION ON THE DESTRUCTION AND DISPOSAL OF I.T. EQUIPMENT; NAUNKCA

Motion by Dehart to give Naunkca permission to dispose of all items listed, second by Landru. All Present voting (AYE). Motion carried.

POSSIBLE FUTURE AGENDA ITEMS AND SETTING UP NEXT MEETING DATE

- Marvin Windows – 2nd story windows
- Law Enforcement Addition
- Courtroom Hardwood Floor Estimate for Repair

- Court Yard Survey
- JJ Carpentry -Windows
- N. Annex RFP's
- Home Town Trolley – Electric Repair
- Garage door RFP's

ADJOURNMENT

Dehart made a motion to adjourn at 6:23 p.m., second by Fulcer. All present voting (AYE). Motion carried.