

**FOREST COUNTY  
LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)  
MEETING**

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**Date:** 03/24/2022  
**Committee:** LEPC  
**Committee Members Present:** Alex Walrath, George Stamper, Heidi Blaszczyk, Lynne Black, Sam Blake, Stephanie Statezny  
**Other Appearances:**

**MEETING MINUTES**

1. **Call to Order:** 4:40 p.m. Stamper called the meeting to order.
2. **Roll Call:** Present: Alex Walrath, George Stamper, Heidi Blaszczyk, Lynne Black, Sam Blake, Stephanie Statezny
3. **Approve Agenda:** Motion by Black to approve the agenda, 2<sup>nd</sup> by Walrath. All in favor, motion carried.
4. **Approve Minutes:** Black made a motion to approve the minutes from the July 22<sup>nd</sup>, 2021 meeting, 2<sup>nd</sup> by Walrath. All in favor, motion carried.
5. **Public comment:** No Public Comment.
6. **Discussion:**
  - a. **What is an LEPC:** Statezny explained what an LEPC is. Explained having this public committee is required for a grant and that Forest County does not have any planning facilities, Forest County only has Tier II facilities, therefore no off sites plans are necessary. Statezny also explains this is a community committee, and hopes to use this committee more with fire departments, EMS, DNR etc. to just have a place we all come together and meet and possible discuss county needs. Black brings up the county broad band and how they are also looking at the public relation aspect, she believes that bringing in other agencies could help county communication.
  - b. **Annual Public Notice:** Notice was published in Forest Republican on February 10, 2022.
7. **Discussion and Possible action items:**
  - a. **Bi-law updates:** Statezny looked at other County LEPC Bi-laws and updated Forest County. Most of update is just formatting, however, she did add designation of compliance inspector, which is to be covered for grant purposes. Also included the explanation of who maintains off-site plans and how the plans will be distributed if necessary. Motion to accept revised bi-laws by Blaszczyk, 2<sup>nd</sup> by Stamper. All in favor, motion Carried.
  - b. **Review Membership updates:** Most members on our list have replacements within their respective agency. We will need to approve member list and forward to full County board. Stamper mentioned Crandon Fire Contact should be updated, he knows that it has changed. Statezny pointed out that this committee is required to have representation from five different groups. Statezny explains this could be a good place to bring in the community to make teams such as damage assessment teams, and Emergency Response Teams or plan trainings together. Black brings up that the health department has been discussing making a team to respond, Statezny states she has been in contact with them and working with them to get some things in place, and that it will have be brought to their individual committees. Black motions to table to next meeting as the committee may have new appointed county board representation, 2<sup>nd</sup> by Blaszczyk . All in favor, motion carried.
  - c. **Appointment of Designate Emergency Coordinator:** Motion by Stamper to appoint Emergency Management Director Stephanie Statezny as the Emergency Coordinator, 2<sup>nd</sup> by Walrath. All in favor, motion carried.
  - d. **Appointment of Coordinator of Information:** Motion by Blake to appoint Emergency Management Director Stephanie Statezny as the Coordinator of information, 2<sup>nd</sup> by Blaszczyk. All in favor, motion carried.

- e. **Designation of LEPC Inspector:** Statezny explained the new bi-laws state Forest County will ask the state for an inspector if needed, however, may want to state in the meeting as well to confirm it was discussed. Motion by Stamper to request a Compliance inspector from Wisconsin Emergency Management if necessary, 2<sup>nd</sup> by Walrath. All in favor, motion carried.

**8. Future Agenda Items:** Appointment/Election of LEPC Officers.

**9. Next Meeting Date:** Possibly May 5<sup>th</sup>, 2022 at 4:30 to ensure they can forward the membership list to full county board. Statezny will look at dates and update members.

**10. Adjournment:** Motion by Black to adjourn meeting, 2<sup>nd</sup> by Blaszczyk. All in favor, motion carried.