

## PERSONNEL COMMITTEE MINUTES

COMMITTEE: PERSONNEL  
DATE: FEBRUARY 16, 2022  
TIME: 4:30 P.M.  
PLACE: FOREST COUNTY BOARDROOM

### CALL TO ORDER

Chairwoman Gretzinger called the meeting to order in the absence of Houle at 4:30 p.m. and read the agenda.

### ROLL CALL

Present: Berg, Campbell, Chaney, Collins (audio), Goode, Gretzinger, Stamper

Absent: Houle

Others Present: Nora Matuszewski, Lynne Black, Tammy Queen, Heidi Blaczyczk

### APPROVE AGENDA

Motion by Campbell to approve the agenda as presented, second by Berg. All present voting (AYE). Motion carried.

### APPROVE MINUTES FROM THE FEBRUARY 3, 2022 PERSONNEL MEETING

Motion by Goode to approve the minutes from the February 3, 2022 Personnel meeting, second by Stamper. All present voting (AYE). Motion carried.

### PUBLIC COMMENT

None

CLOSED SESSION: the committee may consider a motion to convene into closed session pursuant to Wis. stat. §19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and 19.85(1)(e) “deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session” and §19.85 (1)(f) considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public would likely have an adverse effect on the reputation of the person referred to in such data.” this closed session relates to:

- Aging/Social Services Clerk – Interviews
- Maintenance Employee Performance Issues
- Clerk of Courts – Employee resignation/additional staff needs

Motion by Chaney to convene into closed session, second by Stamper: Roll Call Vote: Berg(AYE), Campbell (AYE), Chaney (AYE), Collins (AYE), Goode (AYE), Gretzinger (AYE), Stamper(AYE). Motion carried.

RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION

Motion by Stamper to reconvene to open session, second by Campbell. All present voting (AYE). Motion carried.

- Aging/Social Services Clerk - Interviews

Motion by Chaney to offer the position to Carly Allred, with a starting wage at \$16.34 following the 5%-10% structure; if Carly declines the position; offer of employment to other candidates in this order – Robin Jungwirth, Sherri Cook, second by Goode. All present voting (AYE). Motion carried.

- Maintenance Employee Performance Issues

Motion by Goode, second by Chaney to terminate employment of Devin Wulf, contact second candidate from initial interviews and offer the position to him (David Wiebelhaus). All present voting (AYE). Motion carried.

- Clerk of Courts – Employee resignation/additional staff needs

Motion by Berg, second by Stamper to allow Penny Carter to hire someone to be trained before the retirement of Deb Webb; forward to Finance for approval. All present voting (AYE). Motion carried.

#### POSSIBLE FUTURE AGENDA ITEMS

- Interviews – Aging Bus Driver
- Social Services – Flexing Schedules

#### ADJOURNMENT

There being no further business, motion by Berg to adjourn, second by Stamper. All present voting (AYE). Motion carried. Meeting adjourned at 5:57 p.m.

These minutes are not official until approved and are subject to change. They will be officially approved at the next scheduled Personnel meeting.