

COMMITTEE: SHERIFF & JUSTICE
DATE: 02/07, 2022
TIME: 4:30 P.M.
PLACE: FOREST COUNTY BOARD ROOM

CALL TO ORDER

Stamper called the meeting to order at 4:30 P.M. and read the agenda.

ROLL CALL

Members Present: Stamper, Chaney, Dailey, Laabs

Absent: Matuszewski

Others present: Ron Skallerud, Alex Walrath, Tom Tallier

APPROVE AGENDA

Motion by Dailey to amend the agenda to include, “approve vouchers for payment.” second by Laabs. All present voting (AYE). Motion carried.

APPROVE MINUTES FROM THE JANUARY 10, 2022 MEETING

Motion by Chaney to approve the minutes of the January 10, 2022 meeting, second by Dailey. All present voting (AYE). Motion carried.

PUBLIC COMMENT ON AGENDA ITEMS

None

DISCUSSION AND POSSIBLE APPROVAL ON BUDGET TRANSFERS/PURCHASES

Sheriff Skallerud advised that this item would be covered under the two following agenda items. Numbers 7 & 8.

DISCUSSION AND POSSIBLE APPROVAL OF A RESOLUTION TO ROLLOVER INSURANCE COMPANY PAYMENTS AND VEHICLE AUCTION REVENUE INTO A RESERVE ACCCOUNT FOR THE 2022 BUDGET

Sheriff Skallerud provided the committee with a resolution to create a Reserve account that would be used to place insurance company payments, and vehicle auction revenues into this account. The account will then be used to purchase future squad’s cars and or squad equipment. Motion by Chaney to approve the resolution and forward to the Finance Committee, 2nd by Dailey. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE APPROVAL ON A RESOLUTION TO PURCHASE A BODY SCANNER FOR THE JAIL

Sheriff Skallerud advised the committee that he received a quote from RadPro Securpass for a body scanner for approx. \$90,000. The original price is \$119,000 but RadPro Securpass is willing to give Forest Co. a price reduction. Sheriff Skallerud requested the money come out of Forest Counties general fund. Skallerud did provide a resolution for the purchase. Motion by Laabs to approve the purchase and forward to the Finance Committee, 2nd by Chaney. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE APPROVAL ON PURCHASING NEW INMATE MEAL TRAYS FOR THE JAIL

Sheriff Skallerud advised the committee that Summit Foods is requesting new food trays that are compliant with the current meal regulations be purchased. Cost of 90 trays is \$997.50. Dailey made a motion to approved the tray purchase, 2nd by Laabs. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE APPROVAL ON INCREASING THE SHERIFF'S OFFICE CREDIT CARD LIMIT

Sheriff Skallerud explained that the Sheriff's Office has had problems making purchases because the agency credit card has a maximum limit of \$5000 for the entire agency. Skallerud requested the amount be increased to \$10,000 and increase his card limit and Chief Deputy Walrath's limit to \$5000. Dailey made a motion to increase the limit to \$20,000 with increases to Skallerud's and Walrath's cards to \$5000 then forward to the Finance committee, 2nd by Laabs. 3 AYE, 0 NAY. Chaney abstained. Motion carried.

DISCUSSION ON INMATE HEALTH CARE CONTRACT

Sheriff Skallerud advised the committee Well Path the current provider for inmate health care is requiring the contract be renegotiated with increases or they will exercise their right to terminate the contract with Forest Co. Skallerud advised that the Sheriff's Office is getting quotes from ACH for inmate health care. Motion by Dailey to work with ACH for a new quote, 2nd by Chaney. All present voting (AYE). Motion carried.

ADVISE COMMITTEE OF PPS DEBT COLLECTIONS FOR 2021

Chief Deputy Walrath advised the committee that that the PPS debt collection amount for 2021 was \$18,036.35. PPS and Administrative Secretary McLean oversee the collection of Jail debts owed to Forest Co.

APPROVE JANUARY VOUCHERS FOR PAYMENT

Motion by Laabs to approve vouchers from the month of January 2022 as submitted, seconded by Chaney. All present voting (AYE). Motion carried.

ANY OTHER BUSINESS THAT MAY LAWFULLY COME BEFORE THE COMMITTEE

None

FUTURE AGENDA ITEMS

The Sheriff & Justice committee would like to know the total debt balance of the PPS collections.

The Sheriff & Justice committee asked why the inmate foods service invoices were signed and paid differently than the other vendors.

ADJOURNMENT

There being no further business, motion by Chaney to adjourn, second by Dailey.

All present voting (AYE). Motion carried.

These minutes are not official and are subject to change. They will be officially approved at the next scheduled Sheriff & Justice meeting.