

BUILDING/PUBLIC PROPERTY COMMITTEE

COMMITTEE: BUILDING/PUBLIC PROPERTY
DATE: FEBRUARY 3, 2022
TIME: 10:00 A.M.
PLACE: COUNTY BOARD ROOM

CALL TO ORDER

Chairman Lukas called the meeting to order at 10:00 a.m.

ROLL CALL

Members Present: Collins(via audio), Gretzinger, Laabs, Lukas, Stamper

Absent: Dehart

Others Present: Nora Matuszewski, Ronald Skallerud, Alex Walrath

APPROVE AGENDA

Motion by Stamper second by Laabs to approve the agenda as presented. All present voting (AYE). Motion carried.

APPROVAL OF MINUTES FROM THE JANUARY 10, 2022 PUBLIC PROPERTY/BUILDING MEETING

Motion by Laabs second by Stamper to approve the minutes of the January 10, 2022 Public Property/Building meeting. All present voting (AYE). Motion carried.

PUBLIC COMMENT ON AGENDA ITEMS

None

UPDATES ON NEW AND EXISTING BUILDING PROJECTS WITH MUSSON AND HOFFMAN; POSSIBLE ACTIONS

- Old Tower Bid (Take down, removal)

Motion by Stamper second by Collins to approve the Wave Communications proposal to remove the old tower. All present voting (AYE). Motion carried.

- Sheriff/Jail Residence window installation

Lukas told the committee the windows in the rest of the building are Marvin windows. A call will be made to the company to ask them to come in and give a quote so all windows are the same throughout the buildings.

- Dome Renovation

Musson had some ideas and costs. Motion by Collins second by Stamper to proceed with the dome renovation and put aside \$300,000 from general obligation debt to make sure the money is not spent before the project can be completed. All present voting (AYE). Motion carried.

- New Windows for the South Annex

This was addressed under the Sheriff/Jail Residence windows.

- Door Locks

The Social Services is having a problem with keys. Maintenance is requesting combination locks for all of the offices. This will eliminate the need to replace keys that get lost or when they cannot be found when someone leaves, all that needs to be done is the code can be changed.

Motion by Stamper to order 14 locks, not to exceed \$1,500, take the money from the capital outlay, second by Collins. All present voting (AYE). Motion carried.

- Future Courtroom addition

Musson had worked on a plan, but, the committee asked him to get together with the employees and come up with a plan.

- Update – Elevator

Musson told the committee everything is going well.

DISCUSSION AND POSSIBLE ACTION ON REPLACING MISSING MONITORS AND TELEPHONE

Somewhere in the move two new monitors in the box disappeared and a telephone. James is going to order two new phones and the monitors.

Motion by Laabs, second by Stamper to order the monitor and telephones and pay for them out of the contingency fund. All present voting (AYE). Motion carried.

UPDATES WITH MAINTENANCE DEPARTMENT; POSSIBLE ACTIONS

- Social Services – Wall partition

There is plenty of supplies left from previous projects with an additional cost of around \$200 to complete the project.

Motion by Stamper, second by Collins to install the wall. All present voting (AYE). Motion carried.

- ADRC Building – New furnace

Rinehart told the committee the furnace will cost \$3,850 from Armstrong Heating. He told the committee it has to be replaced.

Motion by Stamper, second by Laabs to replace the furnace. All present voting (AYE). Motion carried.

- Courthouse - Water Softener

Motion by Laabs, second by Stamper to pursue the costs of a water softener and bring back to the next meeting. All present voting (AYE). Motion carried.

- Generator maintenance Agreement – South Annex

There was a discussion about the generators and maintenance costs for all of them and getting a possible bundled cost. The committee asked Maintenance to bring back a cost agreement for both generators to the next meeting.

- Camera replacement (\$65.00) caused by contractors

No Action, this was taken care of by Risk Management committee.

- Replacing Sidewalks on Polk Street

There is going to be some work done on the sidewalks for the city. The maintenance felt with the condition of the sidewalks they could get a better price for replacement if they ask for a quote at the same time. The committee told them to look into it.

- Social Services digital door locks

No action, discussed above under Musson and Hoffman updates.

Maintenance also discussed with the committee capping the pipes on the Law Enforcement Center caused from Kulps when they worked on the new tower. There are six chairs that need to be replaced for the jury in the courtroom. They will be ordered as soon as possible.

POSSIBLE FUTURE AGENDA ITEMS AND SETTING UP NEXT MEETING DATE

- Marvin Windows – 2nd story windows
- Requests for storage
- Replacing the roof over the main entranceway to the building
- WPSC – Bump up pressure to generator
- Deer

ADJOURNMENT

Laabs made a motion to adjourn at 12:14 p.m., second by Collins. All present voting (AYE). Motion carried.