

PERSONNEL COMMITTEE MINUTES

COMMITTEE: PERSONNEL
DATE: FEBRUARY 3, 2022
TIME: 4:30 P.M.
PLACE: FOREST COUNTY BOARDROOM

CALL TO ORDER

Chairman Houle called the meeting to order at 4:30 p.m. and read the agenda.

ROLL CALL

Present: Berg, Campbell, Chaney, Collins (audio), Goode, Gretzinger, Houle, Stamper

Absent:

Others Present: Nora Matuszewski, Lynne Black, Ron Skallerud (Sheriff), Tina Anderson, Holli Denton

APPROVE AGENDA

Motion by Stamper to approve the agenda as presented, second by Berg. All present voting (AYE).
Motion carried.

APPROVE MINUTES FROM THE JANUARY 17, 2022 PERSONNEL MEETING

Motion by Campbell to approve the minutes from the January 17, 2022 Personnel meeting, second by Goode. All present voting (AYE). Motion carried.

PUBLIC COMMENT

None

CLOSED SESSION: the committee may consider a motion to convene into closed session pursuant to Wis. stat. §19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and 19.85(1)(e) “deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session” and §19.85 (1)(f) considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public would likely have an adverse effect on the reputation of the person referred to in such data.” this closed session relates to:

- Public Health Director – Interviews
- County SSL Policy – Administration issues of employee abuse
- Jail Employees – Kelly-time carry-over
- Longevity pay parameters for employee overtime

Motion by Chaney to convene into closed session, second by Berg: Roll Call Vote: Berg(AYE), Campbell (AYE), Chaney (AYE), Collins (AYE), Goode (AYE), Houle (AYE), Stamper(AYE).
Motion carried.

RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION

Motion by Stamper to reconvene to open session, second by Berg. All present voting (AYE). Motion carried.

- Public Health Director – Interviews

Motion by Goode to offer the position to Sammi Hoffman, with the understanding that a letter from the state needs to be obtained, CPR Certification, one (1) week of vacation on her start date, with an agreement signed for reimbursement to the County if she leaves within the first year, starting pay the full salary of \$63,648, second by Chaney. All present voting (AYE). Motion carried.

- County SSL Policy – Administration issued of employee abuse

Motion by Stamper, second by Campbell to recommend to the full County Board to discontinue the policy. All present voting (AYE). Motion carried.

- Jail Employees – Kelly-time carry-over

Motion by Collins, second by Berg to deny the Kelly-time carry-over. All present voting (AYE) (6); Nay (1), Stamper. Motion carried.

- Longevity

No Action

POSSIBLE FUTURE AGENDA ITEMS

- Next meeting date set for February 16, 2022 at 4:30 p.m.
- Interviews - Aging/Social Services Clerk

ADJOURNMENT

There being no further business, motion by Chaney to adjourn, second by Berg. All present voting (AYE). Motion carried. Meeting adjourned at 5:44 p.m.

These minutes are not official until approved and are subject to change. They will be officially approved at the next scheduled Personnel meeting.