

RISK MANAGEMENT

COMMITTEE: RISK MANAGEMENT
DATE: JANUARY 27, 2022
TIME: 1:00 P.M.
PLACE: COUNTY BOARD ROOM

CALL TO ORDER

Chairperson Campbell called the meeting to order at 1:00 p.m. and read the agenda.

ROLL CALL

Members Present: Campbell, Laabs, Lukas, Gretzinger

Absent:

Others Present: Jodi Traas (WCA), Nora Matuszewski, Alex Walrath, Stephanie Statezny, Christy Conley, Cortney Britten, Steve Kircher, Jeannie Fannin, Heidi Blaszczyk, Travis Wollenberg, Penny Carter, Holli Denton

APPROVAL OF AGENDA

Motion by Lukas, second by Campbell to approve the agenda as presented. All present voting (AYE). Motion carried.

APPROVE MINUTES FROM THE JULY 22, 2021 RISK MANAGEMENT MEETING

Motion by Lukas, second by Campbell to approve the July 22, 2021 Risk Management meeting minutes. All present voting (AYE). Motion carried.

PUBLIC COMMENT ON AGENDA ITEMS

Gretzinger thanked all department for being present for the meeting.

PERSONAL APPEARANCE: JODI TRAAS, DISCUSSION WITH DEPARTMENT HEADS ON LOSS REPORTS

Jodi went through the county workman's compensation experience mod and explained to the department heads what this does to the insurance premiums. The increase in the mod factor for the last three years increased the premium for 2022 by \$30,000. She went through the process for claims and how important it is to call the care line and get claims to the county clerk's office as soon as possible. The claims should be submitted within 24-hours of incident. She also talked about the importance of getting employees back to work in some capacity if at all possible when there is possibility for light duty.

I.T. DIRECTOR DISCUSSION AND POSSIBLE ACTIONS:

- **MICROSOFT LOGINS**

Microsoft will have a new authentication for login of computers for security purposes and if not updated the Microsoft accounts will not be able to be accessed. The new system uses security keys.

- **WINDOWS 11 UPGRADE FOR 2023 & 2024 – IMPACT ON COMPUTERS**

James will be budgeting for replacing most computers over the next two years. Many of the current computers the county has will not run after Windows 11 is fully implemented because they are too old. The departments will have to decide what kind of computer they want, and decide if they want them mobile or not. He has some different options for laptops/computers.

All computers will need 16GB of memory in them because of all the changes being implemented in the next few years.

- CAMERA FOR SOCIAL SERVICES LOBBY

Motion by Laabs to have a camera installed in the lobby of Social Services using money from contingency, second by Lukas. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE ACTIONS WITH EMERGENCY MANAGEMENT DIRECTOR

- EMERGENCY EVACUATION ROUTES FOR THE ADRC BUILDING AND THE HIGHWAY BUILDING

Statezny asked about blue prints for the buildings and will update at the next meeting.

- PANIC BUTTONS

No Action

FUTURE AGENDA ITEMS

- ADRC/Highway Evacuation Routes
- Emergency procedures

ADJOURNMENT

Motion by Lukas, second by Laabs to adjourn. All present voting (AYE). Motion carried.
Meeting adjourned at 2:42 p.m.