

## BUILDING/PUBLIC PROPERTY COMMITTEE

COMMITTEE: BUILDING/PUBLIC PROPERTY  
DATE: JANUARY 10, 2022  
TIME: 1:00 P.M.  
PLACE: COUNTY BOARD ROOM

### CALL TO ORDER

Chairman Lukas called the meeting to order at 1:05 p.m.

### ROLL CALL

Members Present: Gretzinger, Laabs, Lukas, Stamper  
Absent: Collins, Dehart  
Others Present: Nora Matuszewski, Bill Anderson, Jeff Musson

### APPROVE AMENDED AGENDA

Motion by Stamper seconded by Laabs to approve the amended agenda as presented. All present voting (AYE). Motion carried.

### APPROVAL OF MINUTES FROM THE DECEMBER 20, 2021 PUBLIC PROPERTY/BUILDING MEETING

Motion by Gretzinger seconded by Stamper to approve the minutes of the December 20, 2021 Public Property/Building meeting. All present voting (AYE). Motion carried.

### PUBLIC COMMENT ON AGENDA ITEMS

Gretzinger pointed out the need for a letter to go out to employees for the clean-up of snow.

### UPDATES ON NEW AND EXISTING BUILDING PROJECTS WITH MUSSON; POSSIBLE ACTION

- Elevator- There was letter from the Judge, Musson will speak with him.
- Motion by Stamper to approve the change order for the third floor and District Attorney electrical work in the amount of \$5,341 and \$6,349, second by Laabs. All present voting (AYE). Motion carried.
- Motion by Laabs to approve Eland doing the extra work in the District Attorneys' office, (lights) because they are working on the change order, second by Stamper. All present voting (AYE). Motion carried.
- The radiators have not been cleaned. One of the office's reported that someone came in and sprayed a cleaner on the top and wiped on the units. Musson will see that the radiators are cleaned correctly.
- There is an issue with the heat in the Child Support, UW-Extension and Forestry.

### DISCUSSION AND POSSIBLE ACTION ON ELEVATOR ELECTRIC PROPOSALS

- There were two proposals for the electrical work for the elevator; Krueger-\$19,518.00 and Eland-\$23,424.00. Motion by Laabs to accept the bid from Krueger, second by Stamper. All present voting (AYE). Motion carried.
- Motion by Stamper to approve the proposal from Advantage for the HVAC work on the elevator in the amount of \$9,209.00, second by Laabs. All present voting (AYE). Motion carried.

### DISCUSSION AND POSSIBLE ACTION ON REMOVING OLD 911 TOWER

No Action

### DISCUSSION AND POSSIBLE ACTION ON VINYL FLOORING QUOTE FOR THE HIGHWAY DEPARTMENT

There was a discussion on what all is included in bidding for the floors at the Highway, questioning, prep, removal and disposal. Motion by Laabs to have Musson send out an RFP, second by Stamper. All present voting (AYE). Motion carried.

## DISCUSSION AND POSSIBLE ACTION ON CHAIR PRICES FOR THE HIGHWAY DEPARTMENT

Motion by Stamper to approve the purchase of 28 chairs for the Highway Department for a cost of \$4,395.72, out of General Obligation Debt, second by Laabs. All present voting (AYE). Motion carried.

## UPDATES WITH MAINTENANCE DEPARTMENT; POSSIBLE ACTIONS

- There was a change order from D&M Flooring adding a few locations that were missed in the amount of \$2,462.20. Motion by Laabs to approve the change order for D&M Flooring, second by Stamper. All present voting (AYE). Motion carried.
- The Maintenance would like to use 10 boxes of the flooring for the breakroom.
- The Maintenance asked as to where the extra flooring should be moved to for storage because it needs to be removed from the hallway. The committee told them to move the boxes to the Sheriff/Jail residence.
- Rinehart would like to get new benches for the entrance hallway, the benches in place are for outdoors and he would like them taken back outside. The committee told him to get prices on new benches.
- Air balancing in the North Annex cannot be done, Geyer recommended replacing. Rinehart suggested they fix it.
- Maintenance will meet with Victory Janitorial on the process to get the terrazzo floors cleaned and waxed correctly.
- They are picking up cases of water for the board meetings to stay away from the tap water and using pitchers for safety reasons.

## POSSIBLE FUTURE AGENDA ITEMS AND SETTING UP NEXT MEETING DATE

- 911 Tower
- Vinyl flooring – Highway

## ADJOURNMENT

Stamper made a motion to adjourn at 3:15 p.m., seconded by Laabs. All present voting (AYE). Motion carried.

These minutes are not official until approved at the next scheduled meeting of Building/Property meeting.