

PERSONNEL COMMITTEE MINUTES

COMMITTEE: PERSONNEL
DATE: THURSDAY, DECEMBER 2, 2021
TIME: 4:30 P.M.
PLACE: FOREST COUNTY BOARDROOM

CALL TO ORDER

County Board Chair, Cindy Gretzinger called the meeting to order at 4:30 p.m. in lieu of Houle's absence and read the agenda.

ROLL CALL

Present: Berg, Campbell, Chaney, Collins (phone), Goode, Gretzinger, Stamper

Absent: Houle

Others Present: Nora Matuszewski, Terry Lukas, Lynne Black, Bill Anderson, Penny Carter

APPROVE AGENDA

Motion by Stamper to approve the agenda as presented, second by Berg. All present voting (AYE). Motion carried.

APPROVE MINUTES FROM THE OCTOBER 20, 2021 PERSONNEL MEETING

Motion by Goode to approve the minutes from the October 20, 2021 Personnel meeting, second by Campbell. All present voting (AYE). Motion carried.

PUBLIC COMMENT

None

CLOSED SESSION: the committee may consider a motion to convene into closed session pursuant to Wis. stat. §19.85(1)(c) "considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and 19.85(1)(e) "deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session" and §19.85 (1)(f) considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public would likely have an adverse effect on the reputation of the person referred to in such data." this closed session relates to:

- Interviews – Maintenance Supervisor
- Interviews – Van/Bus Driver
- Lead Social Worker starting wage and possible back-pay
- Social Services Director starting wage

Motion by Stamper to convene into closed session, second by Goode: Roll Call Vote: Berg (AYE), Campbell (AYE), Chaney (AYE), Collins (AYE), Gretzinger (AYE), Goode (AYE), Stamper (AYE). Motion carried.

RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION

Motion by Berg to reconvene to open session, second by Stamper. All present voting (AYE). Motion carried.

- Interviews – Maintenance Supervisor

Motion by Stamper to offer the position to Craig Balfanz, with Paul Eighmy as second choice in the event Balfanz does not accept the position, second by Berg. All present voting (AYE).

Motion carried.

- Interviews – Van/Bus Driver

Motion by Berg to offer the position to Tim Faledas, second by Chaney. All present voting (AYE). Motion carried.

- Lead Social Worker starting wage and possible back-pay

Motion by Collins to approve the full wage of \$28.36 and back-pay to the start of Landenberger filling in as the interim director per recommendation of the Social Services committee, second by Goode. All present voting (AYE). Motion carried.

- Social Services Director starting wage

Motion by Campbell to approve the full salary of \$65,998.40 to the new director per recommendation of the Social Services committee, second by Goode. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE ACTION ON RETIREE PAY AT THE HIGHWAY DEPARTMENT WHEN THEY RETURN TO HELP AFTER RETIREMENT

Motion by Collins to approve \$25.00 per hour for retiree coverage on a temporary/emergency basis at the Highway, second by Chaney. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE ACTION ON THE SHERIFF & CLERK OF COURTS ANNUAL COMPENSATION FOR THE 2023-2026 TERM AND RESOLUTION FOR SAID COMPENSATION

The Clerk passed out the elected wages and a letter from the Clerk of Courts. No Action.

DISCUSSION AND POSSIBLE ACTION ON SICK LEAVE LANGUAGE IN HANDBOOK

No Action

DISCUSSION AND POSSIBLE ACTION ON CARRY-OVER VACATION WITHIN THE MAINTENANCE DEPARTMENT

Motion by Collins to allow C. Votis to carry-over the 32 hours of vacation into the new year to be used by March 1, 2022, second by Goode. All present voting (AYE). Motion carried.

POSSIBLE FUTURE AGENDA ITEMS

- Carry-over vacation – Jail employees
- Family Support Specialist starting wage
- Maintenance Worker wage increase
- Next meeting date set for Thursday, December 30th at 4:30 p.m.

ADJOURNMENT

There being no further business, motion by Berg to adjourn, second by Stamper. All present voting (AYE). Motion carried. Meeting adjourned at 6:43 p.m.

These minutes are not official until approved and are subject to change. They will be officially approved at the next scheduled Personnel meeting.