

PUBLIC PROPERTY/BUILDING COMMITTEE

COMMITTEE: PUBLIC PROPERTY/BUILDING
DATE: NOVEMBER 15, 2021
TIME: 4:30 P.M.
PLACE: FOREST COUNTY CHAMBER BUILDING

CALL TO ORDER

Chairman Lukas called the meeting to order at 4:30 p.m. and read the agenda.

ROLL CALL

Present: Collins(phone), Dehart, Gretzinger, Laabs, Lukas, Stamper

Absent:

Others Present: Nora Matuszewski, Chris Votis, Jeff Musson, Tom Hoffman, Lynne Black, Bill Anderson

APPROVE AMENDED AGENDA

Motion by Dehart to approve the agenda, second by Laabs. All present voting (AYE). Motion carried.

APPROVE MINUTES FROM THE OCTOBER 28, 2021 PUBLIC PROPERTY/BUILDING MEETING

Motion by Dehart to approve the minutes from the October 28, 2021 Public Property/Building meeting, second by Laabs. All present voting (AYE). Motion carried.

PUBLIC COMMENT ON AGENDA ITEMS

None

UPDATES ON NEW AND EXISTING BUILDING PROJECTS WITH MUSSON AND HOFFMAN; POSSIBLE ACTION

- Hoffman: All the floors should be completed by Wednesday. The programming for the boilers will not be completed until the contractors start work, which will be after the 21st and the programming will take two weeks.
- The cold air returns will be installed by Hoffman and Votis.
- The lead paint has been removed from the public bathrooms and there are two bills for the removal. NorthStar for Lead inspection- \$575.00. Mavo Systems for lead removal - \$3,750.00. Motion by Laabs to pay both invoices, second by Stamper. All present voting (AYE). Motion carried.
- Musson: the elevator start date is not known, Musson is still working on getting the permits. He told the committee it is hard to get the permits, as there are a lot of stipulations for elevators, but, once the project is started it will go fast. So, the start date for the elevator is not known yet, but Musson's guess would be around the middle of January 2022. The project would take 4 to 6 weeks, which pushes the project out to possibly the end of February. The Clerk has spoken to Tressa from the Town of Lincoln and she has agreed the town board would be okay with renting the space until the end of February. Motion by Dehart to rent the Town of Lincoln building for the court system until the end of February, second by Collins. All present voting (AYE). Motion carried. The Judge asked about a trailer rental for the jury in the event of a trial. Lukas told the committee it was possible to use the Highway conference room for such events and he said he had spoken with Bill Anderson about this.

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- The third floor is outdated and with all the changes he felt upgrading the walls from the paneling would be a good idea, and it was suggested by the staff on the third floor as well in the past years. There are several rooms as well as the courtroom that would need to get upgraded. Musson and Hoffman will check into costs for paneling vs. sheetrock. This is an agenda item below.
- Musson brought in a change order from Eland Electric for the Cabling issue with the 911-Tower in the amount of \$12,140.00. He was asked if this change order included Kulp's coming in and fixing the roof, and the committee was told that it is not included in this amount. Motion by Stamper to approve the change order for Eland Electric for the tower cabling work in the amount of \$12,140.00, second by Laabs. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE ACTION ON PANELING IN COURTROOM

Motion by Dehart to give Musson and Hoffman permission to move on getting proposals for the paneling/sheetrock, second by Stamper. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE ACTION ON SHREDDER FOR THE JAIL

Motion by Laabs to approve the purchase of the shredder for the Jail in the amount of \$706.82, out of accounts with surpluses, second by Stamper. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE ACTION ON DEER

No Action

DISCUSSION AND POSSIBLE ACTION ON CHAIRS FOR THE HIGHWAY DEPARTMENT

Motion by Stamper to pursue prices for 28 chairs for the Highway Department, payable out of general obligation debt, second by Dehart. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE ACTION ON THE COLD AIR RETURNS IN THE NORTH ANNEX

Covered in updates.

POSSIBLE FUTURE AGENDA ITEMS AND SETTING THE NEXT MEETING DATE

- Highway Furniture
- Updates – Maintenance
- Updates – Musson
- Quotes for paneling/sheetrock
- Update – Elevator permits

ADJOURNMENT

Motion by Dehart to adjourn, second by Laabs. All present voting (AYE). Motion carried.
Meeting adjourned at 5:46 p.m.

These minutes are not official and are subject to change. They will be officially approved at the next scheduled Building/Property committee meeting.