

## PUBLIC PROPERTY/BUILDING COMMITTEE

COMMITTEE: PUBLIC PROPERTY/BUILDING  
DATE: OCTOBER 28, 2021  
TIME: 4:30 P.M.  
PLACE: FOREST COUNTY CHAMBER BUILDING

### CALL TO ORDER

Chairman Lukas called the meeting to order at 4:30 p.m. and read the agenda.

### ROLL CALL

Present: Dehart, Gretzinger, Lukas, Stamper

Absent: Collins, Laabs

Others Present: Nora Matuszewski, Chris Votis, Jeff Musson

### APPROVE AGENDA

Motion by Stamper to approve the agenda, second by Dehart. All present voting (AYE). Motion carried.

### APPROVE MINUTES FROM THE OCTOBER 6, 2021 PUBLIC PROPERTY/BUILDING MEETING

Motion by Dehart to approve the minutes from the October 6, 2021 Public Property/Building meeting, second by Stamper. All present voting (AYE). Motion carried.

### PUBLIC COMMENT ON AGENDA ITEMS

None

### UPDATES ON NEW AND EXISTING BUILDING PROJECTS WITH MUSSON AND HOFFMAN; POSSIBLE ACTION

- The public bathrooms on the lower level were found to have lead paint in the rooms. Several companies were contacted to get quotes and timelines for removal. The only company that is able to come in a short span of time or could even get to it this year at all was MAVO Systems out of Wausau. Their quote was for \$3,750. Motion by Stamper to approve the quote in the amount of \$3,750, second by Dehart. All present voting (AYE). Motion carried.
- All of the new floors will have to be cleaned and buffed differently than usual and the equipment the county has does not work. A quote from Victory was brought in to purchase a new one in the amount of \$2,999. Motion by Dehart to approve the purchase of the new compact scrubber in the amount of \$2,999, out of the building outlay fund, second by Stamper. All present voting (AYE). Motion carried.
- New paper towel dispensers need to be purchased as the old models are not working properly. Motion by Stamper to approve the purchase of seven (7) new paper roll dispensers out of the Building outlay fund, second by Dehart. All present voting (AYE). Motion carried.
- All floors will be completed by the end of this week, except for the bathrooms because of the lead paint.
- The plumber will be here on Friday to work on the DA office roof drainage.
- All suspended ceilings will be completed by the end of this week.

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- Maintenance will work on getting the three (3) employees working in the trailer out of the trailer by next week and get them back in their offices, so the county can get rid of the trailer.
- The moving crew will be asked to come in next week to start moving offices back to where they need to be.
- The cleaning crew will be coming in the week of November 8<sup>th</sup> and take about two weeks.
- There was also discussion about how to repair the rotunda and sky light.
- Updates on the 911 tower by the Sheriff Department is hinging on getting it hooked up inside the Law Enforcement Center. The committee noted because of the emergency situation they want to move forward with this project with the help of Eland and Kulps.

### UPDATES ON THE NEW ELEVATOR; POSSIBLE ACTION

Lukas asked Musson if there is anything that can be prepped ahead of time before OTIS begins work. Musson thought no, because they would need room to move out all of the old equipment and if there is a wall built ahead of time it may be in the way. Musson has to submit a drawing to the state for the elevator to get it approved before anything can be done. He will be working on this in the next few weeks.

### DISCUSSION AND POSSIBLE ACTION ON REMOVAL AND DISPOSAL OF OLD COMPRESSORS

The compressor in the north annex is not really worth much, but the one in the Maintenance room is. The thought is that both compressors should be sold as one unit to get rid of them as they are no use anymore to the department.

Motion by Stamper to sell both compressors as one unit on the surplus auction website, second by Dehart. All present voting (AYE). Motion carried.

### DISCUSSION AND POSSIBLE ACTION ON FLOOR MATS

No Action

### DISCUSSION AND POSSIBLE ACTION ON ELECTRICAL WORK IN THE DISTRICT ATTORNEY OFFICE

It was decided they would ask Eland to put in a few outlets while they are finishing up work in the building.

### DISCUSSION AND POSSIBLE ACTION ON PLACEMENT OF SNOWMOBILE FRIENDLY SIGNS

Motion by Dehart to approve the placement of signs as long as the State is involved to make sure it can be done, and there is coordination with Bill Anderson at the Highway department, second by Stamper. All present voting (AYE). Motion carried.

### POSSIBLE FUTURE AGENDA ITEMS AND SETTING THE NEXT MEETING DATE

- Highway Furniture
- Dome
- Updates – Maintenance
- Updates - Musson

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### ADJOURNMENT

Motion by Dehart to adjourn, second by Stamper. All present voting (AYE). Motion carried.  
Meeting adjourned at 5:42 p.m.

These minutes are not official and are subject to change. They will be officially approved at the next scheduled Building/Property committee meeting.