

FOREST COUNTY CHILD SUPPORT COMMITTEE MEETING MINUTES

COMMITTEE: CHILD SUPPORT COMMITTEE

DATE: MONDAY, OCTOBER 4, 2021

TIME: 4:00 P.M.

PLACE: UW EXTENSION CONFERENCE ROOM

CALL TO ORDER

Goode called the meeting to order at 4:00 p.m.

ROLL CALL

Committee members present: Scott Goode, Lynne Black, and Tina Anderson (appeared by Zoom/phone)

Committee members absent: None

Others present: Shannon Boney, Child Support Agency Director

APPROVE MEETING AGENDA

Goode read the agenda. *Motion by Black to approve the agenda as presented, seconded by Anderson. All present voting AYE. Motion carried.*

APPROVE MINUTES FROM THE JUNE 14, 2021 CHILD SUPPORT COMMITTEE MEETING, AND AUGUST 11, 2021 JOINT PERSONNEL/CHILD SUPPORT COMMITTEE MEETING

Motion by Black to approve minutes from both meetings, second by Goode. All present voting AYE. Motion carried.

PUBLIC COMMENT

No appearances by anyone from the general public.

PROGRAM/DEPARTMENTAL UPDATES

The Committee reviewed the Child Support Budget status report for 2021 which provided expense balances from January through August 2021. Shannon explained that the State Aid revenues account only includes administrative cost FFP reimbursements (66%) through June 2021 as they are only reimbursed on a quarterly basis.

Shannon explained they will be working with a payment processing company, AllPaid, to implement a new service beginning next year which will allow payers to make child support payments online, by phone, or using an onsite payment machine using their debt and/or credit cards. There is no cost to the county for this new service, all fees are made by the payer.

Shannon believes there are now 46 of 72 counties that are now using this service through AllPaid.

Shannon explained that their Agency is up for their triennial review, and will be meeting with DCF this month to do the program review portion, and the IRS compliance portion will be done next month. Every three years DCF conducts a review with child support agencies to review compliance with the State/County contract in all program areas.

PERFORMANCE MEASURES UPDATE

Shannon updated members on the status of their performance and provided a handout regarding the CSA performance through August 2021. She explained that performance is measured per Federal Fiscal Year (FFY), and that the 2021 FFY runs from October 1, 2020 to September 30, 2021. Shannon verbally provided the preliminary numbers for September 2021 performance as the reports weren't published yet, and she explained how performance compared to the prior FFY.

REVIEW AND POSSIBLE APPROVAL OF 2022 CHILD SUPPORT AGENCY'S BUDGET TO BE FORWARDED TO THE FINANCE COMMITTEE

Shannon presented the Committee with their department's proposed 2022 budget to review, and a discussion was held. Shannon explained that they will receive slightly less funding this year primarily due to a reduction in birth cost funding. She explained that federal guidance clarified that child support agencies can no longer receive the 66% match on birth cost collections. She explained that they received additional funding in CY2020 and CY2021 to help cover the funding gap, however, the additional funding is no longer available in 2022. She explained that is part of the reason for the increase in levy from CY2021 to CY2022. The Finance Committee will make the final decision on salary and fringe amounts, but Nora provided Shannon with estimates to do the proposed budget since a large portion of the revenues are based on the 66% FFP administrative cost reimbursement. Motion by Anderson to approve the budget and forward to the Finance Committee for final updates and approval, second by Black. All voting AYE.

REVIEW AND POSSIBLE APPROVAL OF CHILD SUPPORT AGENCY'S 2020 ANNUAL REPORT, TO BE FORWARDED TO THE FULL COUNTY BOARD

Committee members reviewed the Child Support Agency's 2020 Annual Report. Shannon explained that she followed the same format as in prior years, with minor changes being made. Motion by Black to approve the report and forward to the full County Board, second by Anderson. All present voting AYE. Motion carried.

ANY OTHER BUSINESS AS PERMITTED BY LAW

None

SCHEDULE NEXT MEETING AND DISCUSS POSSIBLE FUTURE AGENDA ITEMS

The Committee would like to meet again in approximately three months which would be January 2022. Shannon will contact committee members to arrange a meeting date/time.

ADJOURNMENT

There being no further business, motion by Black to adjourn at 4:30 p.m., second by Goode. All present voting AYE. Motion carried.