

COMMISSION ON AGING COMMITTEE MINUTES

COMMITTEE: COMMISSION ON AGING
DATE: SEPTEMBER 27, 2021
TIME: 10:00 A.M.
PLACE CRANDON PUBLIC LIBRARY, LOWER LEVEL

CALL TO ORDER

Chairperson, Miller called the meeting to order at 10:04 a.m. and read the agenda.

ROLL CALL:

Members Present: Matuszewski, Jungwirth, Miller, Sommer, Van Grinsven, Abney, Koziol, Sponable
Others Present: Tammy Queen, Kathy O'Melia

APPROVE AGENDA

Motion by Sponable to approve agenda, second by Matuszewski. All present voting (AYE). Motion carried.

APPROVE MINUTES FROM THE AUGUST 31st, 2021 COMMISSION ON AGING COMMITTEE MEETING

Motion by Sommer to approve the August 31st, 2021, Commission on Aging Committee minutes, second by Van Grinsven. All present voting (AYE). Motion carried.

INTRODUCTIONS

Self-introductions by all members.

PUBLIC COMMENT

None

EBS REPORT

O'Melia reports that she has been assisting clients taken in by scams. She has helped clients with paying rent and has clarified televised offerings to provide medication coverage. She has also helped with scams involving Food Share benefits.

DISCUSSION AND POSSIBLE ACTION ON APPROVING 2022-2024 AGING PLAN AND FORWARD TO FULL COUNTY BOARD

Motion by Koziol to approve 2022-2024 Aging Plan and forward to full county board, second by Matuszewski. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE ACTION ON APPROVING STAND BY STIPEND FOR BUS DRIVER POSITIONS AND FORWARD IT TO PERSONNEL COMMITTEE

Motion by Sommer to approve stand by stipend for bus driver positions and forward it to Personnel Committee, second by Van Grinsven. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE ACTION ON DIETITIAN CONTRACT FOR 2022

Motion by Sponable to accept Dietitian contract for 2022, second by Sommer. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE ACTION ON NUTRITION PROGRAM FACILITY AGREEMENTS WITH TOWNSHIPS

Motion by Van Grinsven to accept Nutrition Program Facility agreements with townships, second by Matuszewski. All present voting (AYE). Motion carried.

CLOSED SESSION: the committee may consider a motion to convene in closed session pursuant to Wis. stat. §19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and 19.85(1)(e) “deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session” and §19.85 (1)(f) considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public would likely have an adverse effect on the reputation of the person referred to in such data.” This closed session relates to:

- Discussion and Possible Action on Committee Member resignation and posting the vacancy
- Discussion and possible action on restructuring COA/DSS departments.
- Discussion and possible action on Administrative Assistant job description and forward to Personnel Committee.

Motion by Koziol to convene into closed session, second by Sommers. Roll Call Vote: Van Grinsven (AYE), Sommer (AYE), Koziol (AYE), Miller (AYE), Jungwirth (AYE), Abney (AYE), Matuszewski (AYE), Sponable (AYE). Motion carried.

RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION

Motion by Sommer to reconvene to open session, second by Matuszewski. All present voting (AYE). Motion carried.

- Motion by Van Grinsven to accept Committee Member Resignation and post vacancy. All present voting (AYE). Motion carried.
- Motion by Sponable to approve the restructuring of COA/DSS departments, second by Koziol. All present voting (AYE). Motion carried.
- Motion by Sponable to approve Administrative Assistant job description and forward to Personnel Committee, second by Sommer. All present voting (AYE). Motion carried.

DIRECTOR’S REPORT

Queen reports that service at all meal sites is going well. The new site manager at Alvin has completed training and earned her certification. Congregate dining at Laona, Crandon and Wabeno, are smaller, with more take-out meals. Queen further reports that she has five participants in NFCP and five in AFCP. A Public Hearing on Transportation will take place on October 12, 2021, 1:15 pm, in the Lower Level of the Crandon Public Library, followed by a meeting of the Commission on Aging Committee. A Commission on Aging Committee meeting will be on December 14, 2021, 1:15 pm, in the County Board Room.

ADJOURNMENT

Motion to adjourn by Sommer, second by Matuszewski. All present voting (AYE). Motion carried. Meeting adjourned at 11:00 a.m.

These minutes are not official until approved and are subject to change. They will be officially approved at the next scheduled Commission on Aging Committee meeting.