

COMMITTEE: FINANCE
DATE: SEPTEMBER 14, 2021
TIME: 10:00 A.M.
PLACE: FOREST COUNTY CHAMBER BUILDING

CALL TO ORDER

Chairman Lukas called the meeting to order at 10:00 a.m., and read the agenda.

ROLL CALL

Present: Campbell, Chaney, Collins, Gretzinger, Lukas

Absent:

Others Present: Nora Matuszewski, Alex Walrath, Jeff Musson

APPROVE AGENDA

Motion by Campbell to approve the agenda as presented, second by Chaney. All present voting (AYE).

Motion carried.

APPROVE MINUTES FROM THE SEPTEMBER 1, 2021 FINANCE MEETING

Motion by Chaney to approve the September 1, 2021 Finance minutes as presented, second by Collins. All present voting (AYE). Motion carried.

PUBLIC COMMENT ON AGENDA ITEMS

Gretzinger wanted to thank the Chamber and Stacey for allowing the committees to meet in the building.

DISCUSSION ON THE 2020 FINANCIAL AUDIT

The Clerk will ask the auditor to come to the full county board to answer any questions.

DISCUSSION AND POSSIBLE ACTION ON APPROVING A NEW CONTRACT FOR AUDITING SERVICES

Motion by Gretzinger to approve the new 5-year contract with CLA for their auditing services, second by Campbell. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE ACTION ON THE JAIL USING CARES ACT REIMBURSEMENT FUNDS TO PURCHASE NEW KITCHEN EQUIPMENT

The Sheriff & Justice forwarded the need to replace the commercial dishwasher and pilots for the stove with Cares Act reimbursement funds for the Jail.

Motion by Collins the use the Cares Act Reimbursement funds to purchase the kitchen equipment, second by Chaney. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE ACTION ON SENDING OUT RFP'S FOR JAIL MEALS

Motion by Collins to make suggested changes, have Musson send out the RFP's to the paper for two weeks with an October 4th deadline for return of proposals, second by Chaney. All present voting (AYE). Motion carried.

DISCUSSION ON THE FINANCIAL MANAGEMENT POLICY

No Action

DISCUSSION AND POSSIBLE ACTION ON THE 2022 BUDGET

The clerk updated the committee on the progress as all budgets are not in yet. The workman comp numbers are being held up by the insurance company. The Clerk had correspondence with both WCRB and WCA. The

retirement percentage went down per general by .25%, and the health insurance is at 70% and just waiting for the insurance company to come out with the numbers. The agent feels it is worthy of 0% increase, but cannot be sure. The Clerk told him the committee wants him to go to market to be on the safe side.

FUTURE AGENDA

- Financial Management Policy
- 2022 Budget
- P.A.C.E.
- Finance Dates: September 21, October 5, October 12, and October 14. (All start times 10:00 a.m.).

ADJOURNMENT

There being no further business, motion by Gretzinger to adjourn, second by Campbell. All present voting (AYE). Motion carried. Meeting adjourned at 11:29 a.m.