

COMMITTEE: SOCIAL SERVICES  
DATE: TUESDAY SEPTEMBER 14, 2021  
TIME: 4:30 PM  
PLACE: SOCIAL SERVICES (Temporary Offices)

#### CALL TO ORDER

Tina Anderson called the meeting to order at 4:30pm.

#### ROLL CALL

Present: Anderson, Campbell, Collins, Karl  
Absent: Goode, Gretzinger  
Others Present: Jody Jensen, Social Services

#### APPROVAL OF AGENDA

Motion by Collins to approve the agenda as presented, second by Karl. All present voting AYE.  
Motion carried.

#### APPROVAL OF MINUTES FROM SOCIAL SERVICES MEETING HELD ON AUGUST 24, 2021

Motion by Campbell to approve the August 24, 2021 minutes, second by Collins. All present voting (AYE). Motion carried.

#### PUBLIC COMMENT ON AGENDA ITEMS

No comments.

CLOSED SESSION: The Committee may consider a motion to convene in closed session pursuant to Wis. Stat. §19.85(1)(c) “considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.” This closed session relates to:

- Discussion and Action on Employee Resignation and Posting CPS Position
- Discussion and Action on Assistance from Other Counties
- Discussion and Action on Contracted Employees
- Discussion and Action on Job Description for Clerk/Fiscal

Motion by Collins to go into closed session, seconded by Karl.

Motion by Collins, seconded by Karl to come out of closed session. All present voting (AYE).  
Motion Carried.

#### RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION

- Motion by Karl, seconded by Campbell to accept the resignation of Missy Landenberger and post the CPS position.
- Motion by Collins, seconded by Karl to accept assistance from other Counties per contract recommendations and Forward to Finance.

- Motion by Collins, seconded by Campbell to contract with Tracy Schumacher and Taylor Novak up to 20 hours per week.
- Motion by Collins, seconded by Campbell to correct job description for Clerk/Fiscal and forward to Personnel.

#### DISCUSSION AND ACTION ON JOB DESCRIPTION FOR LEAD SOCIAL WORKER

Motion by Collins, second by Karl to approve the Lead Social Worker Job Description and forward on to Personnel.

#### DISCUSSION AND ACTION ON JOB DESCRIPTION FOR FAMILY SUPPORT SPECIALIST

Motion by Collins, seconded by Campbell to approve the job description for Family Support Specialist and forward to Personnel.

#### POSSIBLE FUTURE AGENDA ITEMS

To be determined.

#### NEXT MEETING:

Next meeting will be held on October 12, 2021 at 4:30pm.

#### ADJOURNMENT

There being no further business, motion by Karl, seconded by Collins to adjourn. All present voting (AYE). Motion carried. Meeting Adjourned.

These minutes are not official and are subject to change. They will be officially approved at the next scheduled Social Services meeting.