

PUBLIC PROPERTY/BUILDING COMMITTEE

COMMITTEE: PUBLIC PROPERTY/BUILDING
DATE: SEPTEMBER 9, 2021
TIME: 4:30 P.M.
PLACE: COUNTY BOARD CHAMBER BUILDING

CALL TO ORDER

Chairman Lukas called the meeting to order at 4:30 p.m. and read the agenda.

ROLL CALL

Present: Collins, Dehart, Laabs, Lukas

Absent: Stamper

Others Present: Nora Matuszewski, Mark Rinehart, Jeff Musson, Christy Conley

APPROVE AGENDA

Motion by Collins to approve the agenda, second by Laabs. All present voting (AYE). Motion carried.

APPROVE MINUTES FROM THE AUGUST 16, 2021 PUBLIC PROPERTY/BUILDING MEETING

Motion by Laabs to approve the minutes from the August 16, 2021 Public Property/Building meeting, second by Collins. All present voting (AYE). Motion carried.

PUBLIC COMMENT ON AGENDA ITEMS

None

DISCUSSION AND POSSIBLE ACTION ON REPAIR TO THE BEDS IN THE JAIL

Motion by Collins to have Maintenance follow through with repairs to the Jail beds, second by Dehart. All present voting (AYE). Motion carried.

UPDATES ON NEW AND EXISTING BUILDING PROJECTS WITH MUSSON AND HOFFMAN; POSSIBLE ACTION

- A change order was presented for the new registers, when the old units were removed they covered more floor space than the new ones. There is a need to drill new holes for the electric at a cost of \$1,525.

Motion by Laabs to approve the change order, second by Collins. All present voting (AYE). Motion carried.

- Replacing the light fixtures (2X4 florescent) will cost the county an additional \$28,931, which is going to make the time to finish the project pushed out if not dealt with immediately.

Motion by Dehart to install the light fixtures for the additional \$28,931 under an emergency need because of scheduling and court system needs, second by Collins. All present voting (AYE). Motion carried.

- The demo of the acoustical ceilings came in at a cost of around \$115,476.

Motion by Laabs to have the work performed under the emergency need because of scheduling and court system needs, second by Collins. All present voting (AYE). Motion carried.

- The 2x2 drop in lights and 10-pendant lights can be purchased in house for around \$14,155.

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Motion by Dehart to direct purchase the lights, second by Collins. All present voting (AYE). Motion carried.

- There was discussion on the restoration of the dome pictures that are starting to peel and fall down.

Motion by Collins to get a quote for the restoration of the dome, second by Laabs. All present voting (AYE). Motion carried.

UPDATES WITH MAINTENANCE; POSSIBLE ACTIONS

- The pumps for the North Annex will be in within the next few weeks.
- Rinehart wanted to put in a reminder of the three floors that need to be done in the Sheriff Department.
- Rinehart asked that the Fair staff get ahold of the Maintenance two weeks before the Fair to start opening things up and checking for repairs. They have been down to the grounds several times this week right before the Fair.
- Rinehart is working with Johnson Controls on the zone values with the air conditioning. It is not working correctly.
- The Judge called and told Maintenance they have a jury trial on November 8th and he needs his courtroom up and running before that date.
- WPSC will be here on September 20th to remove the extra meter on the Forestry garage.
- There will be no electricians in the building next week.
- Rinehart submitted his resignation for October 1st and would like to be paid out his 240 hours of sick time. This is a Personnel matter.

DISCUSSION AND POSSIBLE ACTION ON ELEVATOR AND STATUS OF PROJECT

Start date for new elevator is not set in stone yet, but, January 2022 will be the month.

DISCUSSION AND POSSIBLE ACTION ON CEILING TILE UPDATE

No Action – Approved above.

DISCUSSION AND POSSIBLE ACTION ON A CHANGE ORDER FOR ELECTRICAL REPAIRS IN THE COURTROOM

No Action

DISCUSSION WITH PROJECT MANAGER ON DAMAGE TO OFFICES AND EQUIPMENT CAUSED FROM THE MOVERS; POSSIBLE ACTION

The damage was shown to Robinson, he will look over.

No Action

DISCUSSION AND POSSIBLE ACTION ON A JOB DESCRIPTION FOR A LEAD BUILDING MAINTENANCE SUPERVISOR

The committee will look over the draft, bring back to committee and then forward on to Personnel and the full county board for approval.

POSSIBLE FUTURE AGENDA ITEMS AND SETTING THE NEXT MEETING DATE

- Maintenance Job Descriptions
- Old Jail barred windows and replacement
- Dome Repairs

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- Elevator
- Next meeting: September 16, 2021 at 4:30 p.m. -Forest County Chamber Building

ADJOURNMENT

Motion by Dehart to adjourn, second by Collins. All present voting (AYE). Motion carried.

Meeting adjourned at 6:43 p.m.

These minutes are not official and are subject to change. They will be officially approved at the next scheduled Building/Property committee meeting.