

PERSONNEL COMMITTEE MINUTES

COMMITTEE: JOINT PERSONNEL & CHILD SUPPORT
DATE: AUGUST 11, 2021
TIME: 5:00 P.M.
PLACE: COUNTY BOARD ROOM

CALL TO ORDER

Chairperson, Houle called the meeting to order at 5:00 p.m. and read the agenda.

ROLL CALL

Members Present: Anderson, Black, Berg, Campbell, Collins, Chaney, Goode, Houle

Absent: Stamper

Others Present: Nora Matuszewski, Shannon Boney, Christy Conley

APPROVE AGENDA

Motion by Chaney to approve the agenda as presented, seconded by Collins. All present voting (AYE). Motion carried.

APPROVE MINUTES FROM THE JULY 15, 2021 PERSONNEL MEETING

Motion by Campbell to approve the July 15, 2021 Personnel meeting minutes, seconded by Chaney. All present voting (AYE). Motion carried.

PUBLIC COMMENT

Christy Conley was in to express her concern over raising employee wages up after the tier system was implemented. She told the committee that she had attended many meetings of Personnel and Finance and the tier system was created to get away from all of the increases to wages during the budget year.

CLOSED SESSION: the committee may consider a motion to convene into closed session pursuant to Wis. stat. §19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and 19.85(1)(e) “deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session” and §19.85 (1)(f) considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public would likely have an adverse effect on the reputation of the person referred to in such data.” this closed session relates to:

- Interviews for Child Support Specialist Position
- Discussion and possible action on wage increase for the Assistant Forest Administrator
- Discussion and possible action on wage increase for the Forestry Administrative Assistant
- Discussion and possible action on an employee complaint within the Social Services/COA departments

Motion by Collins to convene into closed session, second by Campbell: Roll Call Vote:

Anderson (AYE), Berg (AYE), Black (AYE), Campbell (AYE), Chaney (AYE), Collins (AYE), Goode (AYE), & Houle (AYE). Motion carried.

RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION

Motion by Goode to reconvene to open session, second by Campbell. All present voting (AYE). Motion carried.

- Motion by Collins to hire Kristen Zillmer at the full wage of \$18.47, second choice Christie Schmidt, second by Goode. All present voting (AYE). Motion carried.
- No Action
- No Action
- No Action

DISCUSSION AND POSSIBLE ACTION ON THE FORESTRY ADMINISTRATIVE ASSISTANT JOB DESCRIPTION

No Action

DISCUSSION AND POSSIBLE ACTION ON A LEADERSHIP TRAINING COURSE FOR EMPLOYEES

Motion by Collins to have department heads attend a leadership training; forward to finance with costs and where funds will come from, second by Berg. All present voting (AYE). Motion carried.

POSSIBLE FUTURE AGENDA ITEMS

- Education Credits

ADJOURNMENT

There being no further business, motion by Goode to adjourn, second by Collins. All present voting (AYE). motion carried. Meeting adjourned at 6:54 p.m.

These minutes are not official until approved and are subject to change. They will be officially approved at the next scheduled Personnel meeting.