

## COMMISSION ON AGING COMMITTEE MINUTES

COMMITTEE: COMMISSION ON AGING  
DATE: AUGUST 10, 2021  
TIME: 1:00 P.M.  
PLACE: COUNTY BOARD ROOM

### CALL TO ORDER

Chairperson, Miller called the meeting to order at 1:00 p.m. and read the agenda.

### ROLL CALL

Members Present: Matuszewski, Jungwirth, Miller, Sommer, van Grinsven, Abney, Koziol

Absent: Roberts, Sponable

Others Present: Tammy Queen, Kathy O'Melia

### APPROVE AGENDA

Motion by Sommer to approve agenda as presented, seconded by Matuszewski. All present voting (AYE). Motion carried.

### APPROVE MINUTES FROM THE JUNE 8<sup>TH</sup>, 2021 COMMISSION ON AGING COMMITTEE MEETING

Motion by Van Grinsven to approve the June 8, 2021 Commission on Aging Committee minutes, second by Koziol. All present voting (AYE). Motion carried.

### INTRODUCTIONS

Self-introductions by all members.

### PUBLIC COMMENT

None

### EBS REPORT

Kathy O'Melia presented the EBS report.

- She reported that she has completed a number of trainings, which helped her with Medicare sign-up.
- DHS expects the public health emergency to last until the end of 2021.
- No one may be taken off of a Medicaid program during the emergency.

### BUDGET UPDATES

Queen presented the budget update.

- A year's worth of funding will be received by the Commission on Aging from the American Rescue Funds (stimulus funds), to be used over a three-year period.
- Funding will also be received for vaccination campaigning.
- Forest County must match 25% of fund received.
- In-kind hours from volunteers can be put toward the match.

### NUTRITION PROGRAM UPDATE

- REOPENING OF CONGREGATE MEAL SITES UPDATE
  - Reopening of congregate sites went well. Fifty-one percent of nutrition program participants are taking home-delivered meals or carry-out.
- ALVIN MEAL SITE UPDATE
  - Tammy Wolfe is new meal site manager. The plan is to open on September 9, 2021. Wolfe is being trained by Queen and is in the process of getting needed licensure.
- DISCUSS AND APPROVE CONDUCTING HOME DELIVERED MEAL TEST TRAY POLICY
  - Motion to approve Conducting Home Delivered Meal Test Tray Policy by Matuszewski, seconded by Koziol. All present voting (AYE). Motion carried.

## AGING PLAN UPDATES

Information gained at Public Hearings will be added to the Aging Plan by Queen.

## TRANSPORTATION UPDATES

- DISCUSS AND APPROVE 5304 GRANT RESOLUTION AND FORWARD TO FULL COUNTY BOARD
  - Motion by Sommer to approve 5304 Grant Resolution and forward to full County Board, second by Matuszewski. All present voting (AYE). Motion carried.
- DISCUSS AND POSSIBLY APPROVE ALTERNATIVE WAYS OF ADVERTISING FOR BUS DRIVER POSITION
  - Motion by van Grinsven to approve alternative ways of advertising for bus driver position such as Indeed, second by Matuszewski. All present voting (AYE). Motion carried.

## DIRECTOR'S REPORT

Queen reports that there are 4 participants in NFCSP and 5 in AFCSP. There are currently 2 Strong Bodies in-person classes ongoing. There were 4 Sip 'N Swipe classes with 20 graduates.

## DISCUSS AND POSSIBLY APPROVE AN ADDITIONAL MEETING DATE

The October 12, 2021 meeting date has been changed to October 5, 2021, at 1:15 p.m.

## FUTURE AGENDA ITEMS

Discuss and possibly approve a policy for bus ridership when only one person is a bus rider.

## ADJOURNMENT

Motion to adjourn by Van Grinsven, second by Matuszewski. All present voting (AYE). Motion carried. Meeting adjourned at 2:30 p.m.

These minutes are not official until approved and are subject to change. They will be officially approved at the next scheduled Commission on Aging Committee meeting.