

PUBLIC PROPERTY/BUILDING COMMITTEE

COMMITTEE: PUBLIC PROPERTY/BUILDING
DATE: JULY 29, 2021
TIME: 10:00 A.M.
PLACE: COUNTY BOARD ROOM

CALL TO ORDER

Chairman Lukas called the meeting to order at 10:00 a.m. and read the agenda.

ROLL CALL

Present: Collins, Laabs, Lukas, Stamper

Absent: Dehart

Others Present: Nora Matuszewski, Mark Rinehart, Jeff Musson, Tom Hoffman, , James Whiteaker

APPROVE AGENDA

Motion by Collins to approve the agenda, second by Laabs. All present voting (AYE). Motion carried.

APPROVE MINUTES FROM THE JULY 14, 2021 PUBLIC PROPERTY/BUILDING MEETING

Motion by Laabs to approve the minutes from the July 14, 2021 Public Property/Building meeting, second by Collins. All present voting (AYE). Motion carried.

PUBLIC COMMENT ON AGENDA ITEMS

None

UPDATES ON BUILDING PROJECTS WITH MUSSON AND HOFFMAN; POSSIBLE ACTION

Hoffman:

- Asbestos removal in the South Annex was completed last week by Robinson Brothers.
- All Ceilings and ductwork is being removed this week from the South Annex.
- Roofers have been here for close to three (3) weeks already and they only had one issue which has been resolved.
- The drilling in the Vets/IT offices for the heating and air has been completed.
- Next Week the acoustical ceiling work will begin; James is cleaning up all wires in the ceilings; which was not anticipated with many unused or dead-ended wires needing to be removed.
- Flooring contractors are coming in with the colors and are on track.
- September 7-10 all employees will be moved out of offices in the Courthouse house and the North Annex, with asbestos removal beginning in those areas on September 13th.

Motion by Laabs to amend the Eland Contract to include electrical issues which will increase the cost by \$22,087, second by Stamper. All present voting (AYE). Motion carried.

Musson:

- Musson is working on getting the County an EPA number to dispose of the lead paint from the Sheriff residence.

PUBLIC PROPERTY/BUILDING COMMITTEE

- Musson brought a drawing of the updated ADA entrance to the Sheriff residence. All board members felt the ramp without the added steps would be better for plowing and cheaper in cost while still providing suitable entrance.

UPDATES WITH MAINTENANCE; POSSIBLE ACTIONS

- Rinehart has submitted the boilers, etc. to Focus on Energy and is hoping to get back \$20,000 for the county.
- The North Annex digital controls will be an additional \$7,560 because it was missed in the original documents. The original cost was \$96,000 for both buildings, so this still falls under the amount as it will be around \$80,000.
- The Courtroom will be empty by August 9th. The Maintenance staff has been directed to paint as soon as possible and leave up scaffolding for other contractors.
- The wall for the roof was built up for the roof levels.
- Rinehart would like exhaust fans installed with lights and sensors in them so they are not running constantly.
- There has been an issue in the Jail since Rinehart started with fresh air intake, he would like this looked at by someone to correct it. Hoffman will speak with Doug and have him evaluate.
- There were issues in the ceiling in the South Annex which will cause some offices to be out longer than expected, one being the Forestry.
- Maintenance will be installing new handicap toilets on the third floor while the contractors are working.
- There was an issue with the Jail generator during the last power outage. Krueger Electric was on site to correct the issue.
- Rinehart will follow up on the tree trimmings for the courthouse square.

DISCUSSION AND POSSIBLE ACTION ON ACOUSTICAL CEILINGS PROPOSAL

Motion by Collins to approve the bid proposal from PCI, second by Stamper. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE ACTION ON DOWN PAYMENT ON FLOORING PROJECT IN THE AMOUNT OF \$50,000

Hoffman and Musson neither one have seen this invoice. This was not properly submitted. From now on all invoicing will be forwarded to them and moved forward to the Clerk for payment.

DISCUSSION AND POSSIBLE ACTION ON PAYMENT #5 OF ELAND ELECTRIC BILLINGS

No Action

DISCUSSION AND POSSIBLE ACTION ON CHANGE ORDER FOR FOREST COUNTY GARAGE CIRCUIT EXTENSION IN THE AMOUNT OF \$7,292.00

No Action – Musson needs to review and sign off before final payment can be made.

DISCUSSION AND POSSIBLE ACTION ON THE PURCHASE OF TWO MESSAGE TACK BOARDS FOR THE PUBLISHING OF NOTICES WHILE THE COURTHOUSE IS SHUT DOWN

PUBLIC PROPERTY/BUILDING COMMITTEE

Motion by Stamper to approve the purchase of the two tack boards, second by Collins. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE ACTION ON A FOREST COUNTY JAIL ELECTRICAL REMODEL PROPOSAL FROM ELAND ELECTRIC

No Action

POSSIBLE FUTURE AGENDA ITEMS AND SETTING THE NEXT MEETING DATE

- Maintenance Updates
- Jail Air Intake
- Proposal on Sheriff/Residence
- Next Meeting date of August 16, 2021 at 4:20 p.m.

ADJOURNMENT

Motion by Stamper to adjourn, second by Collins. All present voting (AYE). Motion carried. Meeting adjourned at 11:22 a.m.

These minutes are not official and are subject to change. They will be officially approved at the next scheduled Building/Property committee meeting.