

## PERSONNEL COMMITTEE MINUTES

COMMITTEE: PERSONNEL  
DATE: JULY 15, 2021  
TIME: 5:00 P.M.  
PLACE: COUNTY BOARD ROOM

### CALL TO ORDER

Chairperson, Houle called the meeting to order at 5:00 p.m. and read the agenda.

### ROLL CALL

Members Present: Campbell, Collins, Chaney, Goode

Absent: Berg, Stamper

Others Present: Nora Matuszewski, Cindy Gretzinger, Lynne Black, Jody Jensen, Tammy Queen, Holli Denton, Shannon Boney

### APPROVE AGENDA

Motion by Chaney to approve the agenda as presented, seconded by Goode. All present voting (AYE). Motion carried.

### APPROVE MINUTES FROM THE JUNE 7, 2021 PERSONNEL MEETING

Motion by Campbell to approve the June 7, 2021 Personnel meeting minutes, seconded by Chaney. All present voting (AYE). Motion carried.

### PUBLIC COMMENT

None

CLOSED SESSION: the committee may consider a motion to convene in closed session pursuant to Wis. stat. §19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and 19.85(1)(e) “deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session” and §19.85 (1)(f) considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public would likely have an adverse effect on the reputation of the person referred to in such data.” this closed session relates to:

- Interviews for Alvin meal site worker
- Interviews for Public Health Nurse
- Discussion and possible action on Statezny continuing to work in Child Support until an employee is hired
- Discussion and possible action on Maintenance Department Complaint
- Discussion and possible action on Sheriff Department employee lateral transfers on request from the Sheriff & Justice Committee
- Discussion and possible action on the CPS-Social Worker Wage
- Discussion and possible action on Sick Leave donations to K. Kincaid

Motion by Chaney to convene into closed session, second by Collins: Roll Call Vote: Campbell (AYE), Chaney (AYE), Collins (AYE), Goode (AYE), & Houle (AYE). Motion carried.

## RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION

Motion by Collins to reconvene to open session, second by Chaney. All present voting (AYE). Motion carried.

- Motion by Collins to offer the meal site worker position to Tammy Wolfe, second by Chaney. All present voting (AYE). Motion carried.
- Motion by Chaney to offer the Public Health Nurse position to Tiffany Hauser, second by Goode. All present voting (AYE). Motion carried.
- Motion by Collins to approve 5-hours of overtime per week for S. Statezny to work in the Child Support until the open position in Child Support is filled, second by Chaney.
- Motion by Campbell to allow the Child Support to work hours at the 4-days a week, 10-hours a day as the department does now, while working from home for renovation, second by Collins. All present voting (AYE). Motion carried.
- Motion by Collins to have Gretzinger and Matuszewski follow up with employees with attorney's suggestions, second by Houle. All present voting (AYE). Motion carried.
- Lateral Transfers – No Action
- Motion by Campbell to approve the starting wage for the CPS-Social Worker at the \$24.36 and back-pay to start date, second by Chaney. All present voting (AYE). Motion carried.
- Motion by Collins to approve donations of sick leave to K. Kincaid in the amount of 120 hours: J. Jensen- 40, J. Weber -40, & C. Slagowski – 40, second by Chaney. All present voting (AYE). Motion carried.

## DISCUSSION AND POSSIBLE ACTION ON INCREASING THE CLEANING EMPLOYEE WAGE AT THE HIGHWAY DEPARTMENT

Motion by Collins to increase the wage per hour for the Highway cleaning employee to \$18.95, second by Chaney. All present voting (AYE). Motion carried.

## DISCUSSION AND POSSIBLE ACTION ON SEPARATING THE DISPATCH EMPLOYEES ON THE SUPPLEMENTAL WAGE ITEMS IN THE HANDBOOK AND THE UNIFORM ALLOWANCE PAY PER THE SHERIFF & JUSTICE

Motion by Chaney to forward the changes in resolution form to the full county board, second by Goode. All present voting (AYE) (4); (NAY) (1); Collins. Motion carried.

## POSSIBLE FUTURE AGENDA ITEMS

- Education Credits
- Social Services-DSS employee issue
- Leadership Training

## ADJOURNMENT

There being no further business, motion by Houle to adjourn, second by Goode. All present voting (AYE). motion carried. Meeting adjourned at 7:07 p.m.