

## PUBLIC PROPERTY/BUILDING COMMITTEE

COMMITTEE: PUBLIC PROPERTY/BUILDING  
DATE: JULY 14, 2021  
TIME: 10:00 A.M.  
PLACE: COUNTY BOARD ROOM

### CALL TO ORDER

Chairman Lukas called the meeting to order at 10:00 a.m. and read the agenda.

### ROLL CALL

Present: Gretzinger, Laabs, Lukas, Stamper

Absent: Collins & Dehart

Others Present: Nora Matuszewski, Mark Rinehart, Jeff Musson, Tom Hoffman, , Christy Conley, Tammy Queen, Cortney Cleereman, Nancy Donek, Chuck Simono, Jody Jensen, Holli Denton, Rob Koplien Jean Fannin, Travis Wollenberg, Jean Fannin, Stephanie Statezny, Kayin Hawkins

### APPROVE AMENDED AGENDA

Motion by Gretzinger to approve the amended agenda, second by Laabs. All present voting (AYE). Motion carried.

### APPROVE MINUTES FROM THE JULY 1, 2021 PUBLIC PROPERTY/BUILDING MEETING

Motion by Laabs to approve the minutes from the July 1, 2021 Public Property/Building meeting, second by Gretzinger. All present voting (AYE). Motion carried.

### PUBLIC COMMENT ON AGENDA ITEMS

None

### DISCUSSION WITH DEPARTMENT HEADS ON OFFICE STATUS DURING THE RENOVATION PROJECT; POSSIBLE ACTION

Monday morning the asbestos removal will begin in the South Annex. The courts were not able to secure the Library, leaving the Town of Lincoln as the best alternative.

Motion by Stamper to have the project manager, Tom Hoffman negotiate a class room and storage unit on behalf of the County, second by Laabs. All present voting (AYE). Motion carried.

Motion by Stamper to move forward with the rental space in Associated Bank as the alternate location of office space for the Register of Deeds and Treasurer, second by Laabs. All present voting (AYE). Motion carried.

### DISCUSSION AND POSSIBLE ACTION ON USAGE AND POLICY FOR COURTHOUSE SQUARE

Motion by Laabs to put an ad in the Pioneer Express explaining the Courthouse Square Usage policy and to post it on the website for availability, second by Stamper. All present voting (AYE). Motion carried.

### UPDATES WITH MAINTENANCE; POSSIBLE ACTIONS

- Removing the bars from the old Jail windows was quoted out at \$14,300

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- Cortney Cleereman has a wall that the plaster is falling apart and would like to have the plaster removed and the brick exposed.
- The old air compressors and dryers for the boilers will be sold on auction
- Rinehart is working with Focus on Energy to get energy rebates for the new digital controls, boilers and the 60-ton air conditioner on the Jail

### DISCUSSION AND POSSIBLE ACTION WITH MUSSON ON COURTHOUSE PROJECTS

Motion by Stamper to approve a change order to have exhaust fans on the HVAC drawings be done by Professional Heating and all change orders from this point forward to come through the project manager Tom Hoffman, who will be looking out for the greatest cost savings to the county, and then bring to committee, second by Laabs. All present voting (AYE). Motion carried.

Musson has a plan for the handicap ramp on the Sheriff residence, which Lukas made suggestions that need to be brought back.

Musson brought in a plan to open up and expose the original wood medallion in the large courtroom. He explained the issues that prevented it previously have been addressed.

Motion by Laabs to have Musson move ahead with proposals for the remodel plans and ramp for the Sheriff residence, second by Stamper. All present voting (AYE). Motion carried.

Motion by Stamper to have Musson move forward with planning of the crown molding in the courtroom, second by Laabs. All present voting (AYE). Motion carried.

Michelle Gobert asked that the discussion about the Sheriff/Jail residence and the Historical Society be brought up at a County Board meeting.

### POSSIBLE FUTURE AGENDA ITEMS AND SETTING THE NEXT MEETING DATE

- Department Head -Update
- Tree Inventory
- Tree Trimming
- Musson Project Proposals

### ADJOURNMENT

Motion by Laabs to adjourn, second by Stamper. All present voting (AYE). Motion carried.  
Meeting adjourned at 11:57 a.m.