

COMMITTEE: SHERIFF & JUSTICE
DATE: July 5th, 2021
TIME: 4:30 P.M.
PLACE: FOREST COUNTY BOARD ROOM

CALL TO ORDER

Stamper called the meeting to order at 4:30 P.M. and read the agenda.

ROLL CALL

Members Present: Stamper, Chaney, Laabs

Absent: Matuszewski, Dailey

Others present: Alex Walrath

APPROVE AGENDA

Motion by Chaney to approve the agenda as presented, second by Laabs. All present voting (AYE). Motion carried.

APPROVE MINUTES FROM THE JUNE 7, 2021 MEETING

Motion by Laabs to approve the minutes of the June 7, 2021 meeting, second by Stamper. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE ACTION ON DISPATCH UNIFORM ALLOWANCE.

Chief Deputy Walrath advised the committee that he completed an estimate for Dispatch uniform costs. He advised the initial set up would be approximately \$400 and recommended an annual uniform allowance of \$250 thereafter. Motion by Chaney for a \$400 initial Dispatch uniform allowance and \$250 thereafter and forward the matter to the Finance Committee. Second by Laabs. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE ACTION OF INTEGRATION OF FRONTIER.

Chief Deputy Walrath advised the committee that a bill for \$2882.17 was received from Frontier Communications for integration work of the new phone systems at the Sheriff's Office. Chief Deputy Walrath requested payment of the bill from the Capital Projects account. Motion by Laabs to forward to the Finance Committee for payment, second by Chaney. All present voting (AYE). Motion carried.

EXPLANATION OF WHAT STELLAR SERVICES IS AND SERVICES IT PROVIDES.

Chief Deputy Walrath advised the committee that the Stellar Services provides the canteen /commissary and also the kiosk and jail visitations phone system in the jail.

PUBLIC COMMENT ON AGENDA ITEMS

None

APPROVE SCHOOL/TRAINING/TRAVEL REQUESTS

None

APPROVE JUNE VOUCHERS FOR PAYMENT

Motion by Chaney to approve vouchers from the month of June 2021 as submitted, seconded by Laabs. All present voting (AYE). Motion carried.

ANY OTHER BUSINESS THAT MAY LAWFULLY COME BEFORE THE COMMITTEE

Bill Chaney asked if sales tax was being paid by the inmates for the items purchased from Stellar Services. Chief Deputy Walrath advised the invoice is itemized and shows taxable sales and tax exempt sales. Walrath advised he will follow up with Forest Co. Clerk Matuszewski and make sure everything is being paid correctly.

FUTURE AGENDA ITEMS

None

ADJOURNMENT

There being no further business, motion by Chaney to adjourn, second by Laabs.

All present voting (AYE). Motion carried.

These minutes are not official and are subject to change. They will be officially approved at the next scheduled Sheriff & Justice meeting.