

## PUBLIC PROPERTY/BUILDING COMMITTEE

COMMITTEE: PUBLIC PROPERTY/BUILDING  
DATE: JUNE 22, 2021  
TIME: 3:00 P.M.  
PLACE: COUNTY BOARD ROOM

### CALL TO ORDER

Chairman Lukas called the meeting to order at 3:00 p.m. and read the agenda.

### ROLL CALL

Present: Collins, Gretzinger, Lukas, Stamper (Laabs & Dehart joined a little later in the meeting)

Absent:

Others Present: Nora Matuszewski, Mark Rinehart, Chris Votis, Jeff Musson, Penny Carter, Ron Heilmann, Wendy Massey, Pam Britten, Pete Davison, Christy Conley, Scott Williams, Mark Ferris, Michelle Gobert

### APPROVE AGENDA

Motion by Stamper to approve the agenda, second by Collins. All present voting (AYE). Motion carried.

### APPROVE MINUTES FROM THE MAY 10, 2021 PUBLIC PROPERTY/BUILDING MEETING

Motion by Collins to approve the minutes from the May 10, 2021 Public Property/Building meeting, second by Stamper. All present voting (AYE). Motion carried.

### PUBLIC COMMENT ON AGENDA ITEMS

Pete Davison (Historical Society) – The society is interested in using the space in the Old Sheriff Residence. There was discussion about the resolution pertaining to the windows and doors; Lukas told him the windows/doors have already been purchased and being forwarded to full county board. Ron Heilmann (Historical Society)- Are the historical items in the building being preserved? Musson told them they were being preserved.

### UPDATE WITH JEFF MUSSON; POSSIBLE ACTIONS

Musson gave a list of projects and asked the committee to put together a sub-committee to pick out the flooring colors. He spoke with Otis on the elevator down payment and they have agreed to 25% down.

Motion by Gretzinger to send the 25% down to the company to get this project on their schedule, second by Stamper. All present voting (AYE). Motion carried.

### MAINTENANCE UPDATES; POSSIBLE ACTIONS

Jim Rappley will be bringing a POD for the DA office on Friday which will be taking up some parking spaces, so they can set the two (2) rooftop mini-split units.

Thursday (June 24), the antenna people are coming for the Sheriff department.

Maintenance is still waiting on the quotes for the fire doors.

Thursday (June 24), WPS is coming, because they never showed up Tuesday, in the previous week as scheduled.

### DISCUSSION WITH GOBERT ON FAIR PROJECT; POSSIBLE ACTION

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Lukas asked if Gobert had ordered the lumber and if not asked her not to until the committee knows what is going to happen with the Fairgrounds. She indicated she had not and the money would stay secured in reserve until needed.

### DISCUSSION WITH JUDGE ON COURT PLACEMENT DURING RENOVATION; POSSIBLE ACTION

There was discussion with the staff of the court system. They will actively search for another place to move to and move as soon as possible.

### DISCUSSION AND POSSIBLE ACTION ON PLACEMENT OF OFFICES DURING RENOVATION PROJECTS

Motion by Collins to set up a special meeting with Department heads to discuss placement, second by Laabs. All present voting (AYE). Motion carried.

### DISCUSSION AND POSSIBLE ACTION ON INCREASED STORAGE FOR MAINTENANCE DEPARTMENT

Lukas asked Rinehart about the possibility of a lean-to for extra storage on the south side of the storage garage. Rinehart will look into costs and bring back to the next committee meetings.

### DISCUSSION AND POSSIBLE ACTION ON PROJECT COSTS AND RESOLUTIONS TO FORWARD TO FULL COUNTY BOARD

- Asbestos removal in Boiler room/garage
- Asbestos abatement- Courthouse
- Selective demolition – Courthouse
- Refinish hardwood floors – Courthouse
- Tile floors/stairs – Courthouse & Law Enforcement Center
- Updated Elevator costs and down payment
- Windows/Doors – Old Sheriff/Jail Residence

Motion by Dehart to forward all to County board except the elevator, second by Laabs. All present voting (AYE). Motion carried.

### DISCUSSION AND POSSIBLE ACTION ON THE PURCHASE OF ROUND-UP AND GRASS SEED FOR THE DEER PEN

Motion by Collins to purchase Round-up (\$50), and grass seed (\$100), second by Stamper. All present voting (AYE). Motion carried.

### DISCUSSION AND POSSIBLE ACTION WITH TERESE POE ON THE VENTILATION IN THE ADRC BUILDING

Motion by Stamper to have Rinehart check with Brian Retzlaff to see if he is available to clean out the duct work and come back with a quote, second by Laabs. All present voting (AYE). Motion carried.

### ADJOURNMENT

Motion by Collins to adjourn, second by Dehart. All present voting (AYE). Motion carried.  
Meeting adjourned at 4:20 p.m.

These minutes are not official and are subject to change. They will be officially approved at the next scheduled Building/Property committee meeting.