

**AGING & DISABILITY RESOURCE CENTER OF THE NORTHWOODS
BOARD OF DIRECTORS**

Friday, June 18, 2021 - 12:00 Noon

300A South Lake Avenue, Crandon, WI 54520

Members Present: Ackley, Bix, Dubiak, Helmert, Lemke, Weyers

Members Absent: Gretzinger, Myers

Call to Order: Chair Ackley called the meeting to order at 12:04 P.M. Also present was Aging & Disability Resource Center of the Northwoods Regional Manager Terese Poe.

Public Comment & Introduction: There were none.

Approval of the Agenda: Helmert moved to approve the agenda with eleven items; Dubiak seconded. All Ayes. Motion Carried.

Approval of the Minutes of the March 26, 2021 Board of Directors Meeting: Weyers moved to approve the March 26, 2021 Board of Directors meeting; Helmert seconded. All Ayes. Motion Carried.

Statement of Revenues/Expenses – March, April & May 2021: Expenses for March 2021 were \$50,846, as were revenues. Expenses for April 2021 were \$43,560, as were revenues. Expenses for May 2021 were \$51,030, as were revenues. Regional Manager Poe informed the Board that there were no unusual expenses.

Cash Disbursements – March, April & May 2021: Cash disbursements for March 2021 were \$58,846; for April 2021 they were \$43,560; for May 2021 they were \$51,030. After review, Bix moved to accept the financial reports and place them on file subject to audit. Weyers seconded. All Ayes. Motion Carried.

Time & Task Report – March, April & May 2021: Federal reimbursement rates for March 2021 were 35.37%, for April 2021, they were 39.83%, for May 2021, they were 44.02%. The ADRC-NW is doing well vis-à-vis the projected budget for 2021. Poe anticipates transportation expenses rising as recovery from Covid-19 takes place.

Regional Updates: 1) The ADRC-NW will be fully open on July 1, 2021. Sanitation materials will be available. The State Department of Health Services has mandated that all ADRCs be open by August 1, 2021. 2) Both Taylor County and Forest County are working on five functional screens each. In Taylor County, I&A contacts for March were 163, April 163, and May 140. I&A contacts for Forest County were 176 in March, 112 in April and 134 in May. Statistics for the Disability Benefit Specialists (DBS) were not available at this time. However, the new DBS in Medford is doing very well. 3) Three states received grants to measure the Return On Investment achieved by ADRCs in their states. The study has been ongoing for 2-3 years. Results show that the ADRCs have returned \$0.36 for every dollar spent, and \$58,663 has been saved due to reductions in 30-day hospital re-

admissions. 4) The auditors have finished their work and found no concerns. They have suggested that the ADRC-NW develop a clearer policy on CARS reports and how we get reimbursed from the federal government. 5) Poe will be on medical leave for 4-6 weeks starting next week.

Letters & Communications: There were none.

Future Agenda Items: Development of fiscal policy; audit; budget

Adjournment: The next meeting of the Aging & Disability Resource Center of the Northwoods is tentatively scheduled for Friday, August 27, 2021. With no further business, Bix moved to adjourn; Weyers seconded. All Ayes. The meeting was adjourned at 12:36 P.M.

Handouts: Minutes of the March 26, 2021 Aging & Disability Resource Center of the Northwoods Board of Directors meeting; Statements of Net Position for March, April and May 2021; Statements of Revenues and Expenses for March, April and May 2021; Cash Disbursements for March, April and May 2021; Transaction List for January 1, 2021 through March 31, 2021; Time Reports for March, April and May 2021; 2020-2021 ADRC Federal and State GPR Revenues for March, April and May.