

FOREST COUNTY BOARD OF SUPERVISORS PROCEEDINGS

June 29, 2021

CALL TO ORDER

The Special meeting of the Forest County Board of Supervisors was held on June 29, 2021, in the County Board Room at the Courthouse in Crandon, Wisconsin. Chairperson Gretzinger called the meeting to order at 6:00 p.m. The Pledge of Allegiance was given by all present. The Clerk, Nora Matuszewski, read the agenda.

ROLL CALL

Present: Ackley, Anderson (Via Teams), Berg, Black, Campbell, Chaney, Collins, Dehart, Goode, Gretzinger, Karl, Laabs, Lukas, Matuszewski, Miller, Piasini, Stamper, Tauer, & Dailey.
Absent: Houle, District #7 – Vacant

APPROVAL OF AGENDA

Motion by Berg, second by Laabs to approve the agenda as presented. All present voting AYE (19); Absent (1); Houle. Motion carried.

APPROVE MINUTES FROM THE MAY 18, 2021 MEETING

Motion by Dailey, second by Dehart to approve the minutes from the May 18, 2020. All present voting AYE (19); Absent (1); Houle. Motion carried.

PUBLIC COMMENT ON AGENDA ITEMS

None

COMMUNICATIONS ON FILE WITH THE BOARD

Resolutions from other counties

WCA-Forward Analytics

Motion by Chaney to place all communications on file in the County Clerk's Office, second by Black. All present voting AYE (19); Absent (1); Houle. Motion carried.

PERSONAL APPEARANCES

Forest County Tourism – Grant awarded to the Forest County ATV Association – Moved to August as Stacey Jameson was not available to present.

Steve Kircher – Presentation on QR Codes and Tourism Maps

Kircher brought up the big screen and explained the QR Codes on the Tourism Maps and how to access them and what all is attached to the codes. He explained the maps will be kept current virtually through his office, so the maps should always accurately show sites. Collins spoke about the long road to getting these maps available to the public and thanked all that were involved in the process.

CHAIRPERSON'S REPORT

Recognition of new Health Director – Holli Denton

Recognition of new Emergency Management Director – Stephanie Statezny

Gretzinger recognized both new employees. She then thanked the Maintenance on all of their hard work on all of the projects being worked on currently, thanked the Personnel on the hard

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work done on the handbook and told everyone the changes in the handbook will benefit Forest County in the long run, and already it is showing positive return as the county has had well qualified candidates starting to apply for positions that are open.

Lukas, Statezny and Gretzinger were invited to Volk Airfield in Toma to see a military operation. She told everyone she had never seen anything like this and said it was amazing to see. She said the young people who were there in the military were amazing as well.

The County Park has been a struggle as the DNR is trying to say the middle circle of the campground is a wet land, which was explained by Fannin that it has been filled for years. The DNR will be here on Wednesday, June 30, 2021 to decide if the County can go ahead and get a permit.

The ARPA funds is going to be used for Broadband with the possibility of getting more grant money. There will be a Fair this year and there is the need for moving the Fair to an alternate location. Collins told the committee the Wabeno Town Board has discussed bringing the Fair to Wabeno and is very interesting in helping make it happen.

Then she gave the floor to committee members to speak about what is going on in their committees:

Highway – Campbell – Everything is going well, nothing new to report.

Forestry – Chaney – Forestry is doing well, just waiting on permits for the Park.

Sheriff & Justice – Stamper – The 911 Center is up and running, the deputies are just trying to keep up with what is going on in the county.

Health – Black – Holli Denton the new Health Director is doing a good job, the committee is just posting the open position created by Holli moving up.

Zoning & Land Conservation/Land & Water – Tauer – The new employee in Kircher's office is learning and the Zoning is doing good with the new certification completed making inspections easier. GPS- They are working with Florence County to get the section lines in.

Building/Property & Finance -Economic Development – Lukas – The Economic Development has established the Revolving Loan Committee. For the Building committee they have hired Eckert Construction and they are currently removing the old boiler system, they have picked the asbestos removal company, and flooring as well. There is a meeting on Thursday with the Department Heads to determine who can work from home and who cannot. Finance- There is more money from the government to do projects.

Advertising – Collins – Nothing new except the County maps and QR codes.

Berg – He wanted to say he is very excited about seeing things being done and being able to be part of it. He felt the last 5 years or so, nothing happened and now projects are moving forward and is wondering what is going to happen next.

Aging – Miller – Queen is still working on the Aging plan and they have their new bus.

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Fair – Dehart – There is a lot going on and there is definitely going to be a Fair this year and they are still looking for a suitable site to move the fairgrounds to.

ADRC- Gretzinger – The ADRC staff will be back to work in office by July 1st.

Campbell wanted to add that Jodi Traas will be coming to do some onsite trainings for employees and N. Matuszewski informed everyone that the online trainings through the WCA is finally finished and the employees have been given their first training.

APPOINTMENTS OR ELECTIONS

Board of Adjustment – Casey Sponable – Two year appointment

Board of Adjustment – Lee Lamers – Alternate

Motion by Miller to approve the appointments of Casey Sponable and Lee Lamers, second by Berg. All present voting AYE (19); Absent (1); Houle. Motion carried.

Stephanie Schmidt was appointment to the Nicolet College Board; Gretzinger just wanted to recognize it and comment that she felt Schmidt would do a very good job.

DISCUSSION AND POSSIBLE APPROVAL OF EXTENDING THE COVID SSL POLICY UNTIL THE AUGUST 17, 2021 FULL COUNTY BOARD MEETING

Motion by Campbell to extend the policy until the August 17, 2021 board meeting, second by Chaney. All present voting AYE (19); Absent (1); Houle. Motion carried. The board would also like all employees to continue to fill out the daily self-assessment health check sheet bi-weekly turned in with the time cards.

RESOLUTIONS

Resolution 66-2021 -Offered by Finance

Motion by Dehart, second by Dailey to approve the resolution as presented. Scott Williams was in to explain a grant he will be able to apply for and the County will be able to purchase a property for economic development. There were many questions asked about the resolution proposed and what the land could be used for as part of the purchase is a farmstead. Williams brought a break-down of the grant proposal and county costs.

RESOLVED by the Board of Supervisors of Forest County, Wisconsin, That
NOW, THEREFORE, BE IT RESOLVED THAT THE FOREST COUNTY BOARD OF SUPERVISORS will commit the sum of \$300,000 for the matching funds necessary for the Forest County Economic Development Partnership grant. Said proceeds will be obtained by taking \$100,000 from the General Fund and \$200,000 from the Forest County Economic Development Partnership Revolving Loan Fund.

BE IT FURTHER RESOLVED, that the Finance Committee shall have the authority to enter into an offer to purchase 120 acres of real estate for a sum of money not to exceed \$250,000 with the contingency that the Forest County Economic Development Partnership will receive a grant in the sum of not less than \$1,200,000 and that the proceeds for the purchase of real estate will be paid from said grant.

BE IT FURTHER RESOLVED, that the Forest County Board of Supervisors will determine at a later date whether to accept the Federal Economic Development Administration grant if approved for distribution to the Forest County Economic Development Partnership.

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Karl wanted to make sure there was not anything in the grant that would prohibit the county from selling any of the land or the farm. He would like the whole board to approve the acceptance of that grant, that way everyone would be able to read the grant to make sure there was not anything in the grant that would be negative for the county.

Motion by Laabs to amend the present resolution to include the full County Board of Supervisors approval of accepting the grant, second by Berg. All present voting AYE (19); Absent (1); Houle. Motion carried.

Motion by Dehart to approve the resolution as amended, second by Miller. All present voting AYE (19); Absent (1); Houle. Motion carried.

Resolution 67-2021 – Offered by Personnel

NOW, THEREFORE, BE IT RESOLVED, that the County of Forest hereby amends its Employee Handbook by amending language in the section entitled “SUPPLEMENTAL WAGE ITEMS” as follows:

J. Supplemental Wage Items. See appendix

1. Highway

- Call In-time for Snowplowing and extenuating circumstances– 2 hours Straight time + hours worked. (Can occur more than once a day)

2. Maintenance

- Automatic overtime pay for any snowplowing and extenuating circumstances done on weekends and holidays. (Weekends start after scheduled shift on Friday and end at 12:00 AM on Monday)

Motion by Karl to approve the resolution as presented, second by Chaney. All present voting AYE (19); Absent (1); Houle. Motion carried.

Resolution 68-2021 Offered by Personnel

NOW, THEREFORE, BE IT RESOLVED BY THE FOREST COUNTY BOARD OF SUPERVISORS that the Highway Department and Forestry Department shall pay their part-time seasonal employees the sum of \$11.00 per hour for first-year employees, \$12.00 per hour for second-year employees, and \$13.00 per hour for third-year employees and thereafter.

BE IT FURTHER RESOLVED, that the salary for the part-time seasonal employees shall be paid by the department hiring said individuals.

Motion by Chaney to approve the resolution as presented, second by Piasini. All present voting AYE (19); Absent (1); Houle. Motion carried.

Resolution 69-2021 – Offered by Building/Property

Items	Cost
1. Asbestos Abatement-Boiler Room/Garage	\$3,150.00

NOW, THEREFORE, BE IT RESOLVED BY THE FOREST COUNTY BOARD OF SUPERVISORS that the Building Committee shall have the authority to contract to have the Asbestos Abatement in the Courthouse Boiler/Garage done for a purchase price not to exceed the amount set forth herein.

BE IT FURTHER RESOLVED, that the above purchases shall be made from the General Obligation Debt-Capital Projects fund.

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Motion by Laabs to approve the resolution as presented, second by Dehart. All present voting AYE (19); Absent (1); Houle. Motion carried.

Resolution 70-2021 – Offered by Building/Property

Items	Cost
1. Asbestos Abatement-Courthouse	\$37,720.00

NOW, THEREFORE, BE IT RESOLVED BY THE FOREST COUNTY BOARD OF SUPERVISORS that the Building/Property Committee shall have the authority to contract to have the Courthouse Abatement done for a purchase price not to exceed the amount set forth herein.

BE IT FURTHER RESOLVED, that the above purchases shall be made from the General Obligation Debt-Capital Projects fund.

Motion by Dailey to approve the resolution as presented, second by Collins. All present voting AYE (19); Absent (1); Houle. Motion carried.

Resolution 71-2021 – Offered by Building/Property

Items	Cost
1. Courthouse Selective Demolition	\$85,110.00

NOW, THEREFORE, BE IT RESOLVED BY THE FOREST COUNTY BOARD OF SUPERVISORS that the Building/Property Committee shall have the authority to contract to have the Courthouse Selective Demolition done for a contracted price not to exceed the amount set forth herein.

BE IT FURTHER RESOLVED, that the above purchases shall be made from the General Obligation Debt-Capital Projects fund.

Motion by Laabs to approve the resolution as presented, second by Black. All present voting AYE (19); Absent (1); Houle. Motion carried.

Resolution 72-2021 – Offered by Building/Property

Items	Cost
1. Refinish Courthouse Hardwood Floors	\$30,290.00

NOW, THEREFORE, BE IT RESOLVED BY THE FOREST COUNTY BOARD OF SUPERVISORS that the Building/Property Committee shall have the authority to contract to have the Refinishing of Courthouse Hardwood Floors done for a contracted price not to exceed the amount set forth herein.

BE IT FURTHER RESOLVED, that the above purchases shall be made from the General Obligation Debt-Capital Projects fund.

Motion by Collins to approve the resolution as presented, second by Chaney. All present voting AYE (19); Absent (1); Houle. Motion carried.

Resolution 73-2021 – Offered by Building/Property

Items	Cost
1. Courthouse/LEC Tile Floors & Stairs	\$132,940.00

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NOW, THEREFORE, BE IT RESOLVED BY THE FOREST COUNTY BOARD OF SUPERVISORS that the Building/Property Committee shall have the authority to contract to Replace or refinish the Courthouse Building & Law Enforcement Center Tile Floors & Stairs done for a contracted price not to exceed the amount set forth herein.

BE IT FURTHER RESOLVED, that the above purchases shall be made from the General Obligation Debt-Capital Projects fund.

Motion by Dehart to approve the resolution as presented, second by Berg. All present voting AYE (19); Absent (1); Houle. Motion carried.

Resolution 74-2021 – Offered by Building/Property

Items	Cost
1. Windows/Doors	\$13,871.64

NOW, THEREFORE, BE IT RESOLVED BY THE FOREST COUNTY BOARD OF SUPERVISORS that the Building/Property Committee shall have the authority to purchase the above items at a purchase price not to exceed the amount set forth herein.

BE IT FURTHER RESOLVED, that the above purchases shall be made from the General Obligation Debt-Capital Projects fund.

Motion by Stamper to approve the resolution as presented, second by Black. All present voting AYE (19); Absent (1); Houle. Motion carried.

ORDINANCES

Ordinance 01-2021 – Offered by Forestry

NOW, THEREFORE, IT IS HEREBY ORDAINED BY THE FOREST COUNTY BOARD OF SUPERVISORS as follows:

1. That ATV's and UTV's shall be allowed to cross the bridge on Highway 32 in the Township of Hiles and Highway 55 in the Township of Argonne, Forest County.
2. That any operator of ATV's or UTV's crossing the above-mentioned bridge shall do all of the following:
 - a. Cross the bridge in the most direct manner practicable and at a place where no obstruction prevents a quick and safe crossing.
 - b. Stay as far to the right of the roadway or shoulder as practicable.
 - c. Stop the vehicle prior to the crossing.
 - d. Yield the right-of-way to other vehicles, pedestrians, and electric personal assistive mobility devices using the roadway or shoulder.
 - e. Exit the highway as quickly and safely as practicable after crossing the bridge.
3. That all other terms of Ordinance 01-2015 pertaining to ATV's and UTV's shall remain in full force and effect.
4. That this Ordinance shall be in full force and effect upon its adoption and publication pursuant to law.

Motion by Laabs to approve the ordinance as presented, second by Piasini. All present voting AYE (19); Absent (1); Houle. Motion carried. Ordinance adopted.

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Ordinance 02-2021 – Offered by Zoning

NOW, THEREFORE, IT IS HEREBY ORDAINED THAT THE FOREST COUNTY BOARD OF SUPERVISORS does hereby adopt the General Zoning Ordinance as amended and as set forth herein;

BE IT FURTHER ORDAINED, that the clerk shall immediately publish this ordinance either in its entirety, as a class 1 notice under Wis. Stat. §985, or as a notice described in Wis. Stat. §59.14 (1m) (b).

Motion by Karl to approve the ordinance as presented, second by Chaney. All present voting AYE (19); Absent (1); Houle. Motion carried. Ordinance Adopted.

ANNUAL REPORTS

Health Department

Aging Department

Highway Operations Report

Motion by Karl to place all annual reports on file in the County Clerk's Office, second by Campbell. All present voting AYE (19); Absent (1); Houle. Motion carried.

ADJOURNMENT

There being no further business, Motion by Chaney, second by Piasini to adjourn. All present voting (AYE) (19). Absent (1); Houle. Motion carried. Meeting adjourned at 8:00 p.m.

These minutes are not official and are subject to change. They will be officially approved at the August 17, 2021 Forest County Board of Supervisors meeting.

Nora Matuszewski
Forest County Clerk