

**Forest County Commission on Aging
Meeting Minutes**

June 8, 2021

10:00 A.M.

County Board Room, Forest County Courthouse, Crandon, WI

Members Present: Jean Jungwirth, Mike Miller, Wendy Abney, Casey Sponable, Laurie Van Grinsven, Rhonda Roberts, Ann Koziol, Larry Sommer

Absent: Jack Matuszewski

Others Present: Tammy Queen, Cindy Gretzinger, Kathy O'Melia (via telephone)

- **Call to Order:** Meeting called to order by Miller at 10:00 A.M.
- **Roll Call:** Roll call taken and quorum met.
- **Approve Agenda:** *Motion by Sommer to approve agenda, seconded by Sponable, all in favor, motion carried.*
- **Approve May 3, 2021 Meeting Minutes:** *Motion by Gretzinger to approve May 3, 2021 meeting minutes as presented, second by Van Grinsven, all in favor, motion carried.*
- **Public Comment on Agenda Items:** None.
- **EBS Report:** Kathy O'Melia reports that she took part in trainings during the months of March and April. She has assisted persons who have contacted her about fraudulent Medicare benefits, not receiving stimulus checks and funeral reimbursement for family members who have passed away due to COVID. She continues to put out information to the community via the local media.
- **Budget Updates:** Queen reviewed expenses per category up to March, 2021. She reports that the COA has just received one part of the COVID American Rescue plan funding. The total amount to be received is still to be determined. Applying this money by the end of 2024 to infrastructure, updates and other needs will be an ongoing project.
- **Discuss 2020 Annual Report and possibly approve and forward to County Board:** Queen has completed the annual report. Fiscal records were examined for accuracy by CLA. *Motion by Gretzinger to approve 2020 Annual Report and forward to County Board, second by Koziol, all in favor, motion carried.*
- **Nutrition Program Updates: Reopening plan discussion and possible approval:** Queen reports that her plan for reopening the meal sites would not have a mask requirement, but would encourage people who are non-vaccinated to wear them. Efforts will be made to socially distance. Silverware will be wrapped, no condiments will be shared, participants will be served rather than serving themselves, and to take food home will require a container brought to the site. Proposed opening date is July 12, 2021. *Motion by Sponable to approve reopening plan for the resumption of in-person congregate dining, second by Roberts, all in favor, motion carried.*
- **Aging Plan goal discussion and possible approval of draft plan:** Queen reviewed all goal areas with accompanying goal attainment strategies. *Motion to approve draft Aging Plan goals and strategies by Van Grinsven, second by Roberts, all in favor, motion carried.*

- **Transportation Updates:** The new bus has a wiring problem in one of the doors which will be fixed by June 24, 2021. All COA vehicles are now owned by the COA as none are leased. The opening for a driver has been posted. Ridership has increased slightly.
- **Director's Report:** Queen reports that NFCSP and AFCSP each have five clients. Sixteen people have graduated from the technology training known as Sip 'N Swipe. Training is nearly concluded for the month and will resume in the fall. Strong Bodies Virtual will conclude on June 30, 2021, and Strong Bodies In-Person will resume July 6, 2021. No class will be held in Laona until a new instructor is found.
- **Discuss and possibly approve an additional meeting date:** An additional meeting in July is no longer needed. The draft hearing for the Aging Plan will take place in the fall. The next meeting is **August 10, 2021.**
- *Adjournment: Motion by Sponable to adjourn at 11:05 A.M., seconded by Abney, all in favor, motion carried.*

Submitted by J. Jungwirth, COA Secretary