

PERSONNEL COMMITTEE MINUTES

COMMITTEE: PERSONNEL
DATE: MAY 4, 2021
TIME: 5:30 P.M.
PLACE: COUNTY BOARD ROOM

CALL TO ORDER

County Board Chair, Cindy Gretzinger called the meeting to order at 5:32 p.m. and read the agenda.

ROLL CALL

Members Present: Berg, Campbell, Chaney, Gretzinger, Stamper

Absent: Collins, Goode, Houle

Others Present: Nora Matuszewski, Steve Kircher, Tammy Queen, Lynne Black, Sandra Beauchaine

APPROVE AMENDED AGENDA

Motion by Stamper to approve the amended agenda as presented, seconded by Campbell. All present voting (AYE). Motion carried.

APPROVE MINUTES FROM THE APRIL 21, 2021 PERSONNEL MEETING MINUTES

Motion by Chaney to approve the April 21, 2021 Personnel meeting minutes, seconded by Berg. All present voting (AYE). Motion carried.

PUBLIC COMMENT

None

CLOSED SESSION: the committee may consider a motion to convene in closed session pursuant to Wis. stat. §19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and 19.85(1)(e) “deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session” and §19.85 (1)(f) considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public would likely have an adverse effect on the reputation of the person referred to in such data.” this closed session relates to:

- Interviews for Land Information-LCC/GIS Technician
- Wage increase S. Beauchaine – on Zoning recommendation, possible forward to Finance
- Review and discussion of letter from Sheriff Deputies’ Union on Health insurance and response to same
- Starting wage for the Assistant Forester position
- Personnel issue within the Maintenance Department

Motion by Berg to convene into closed session, second by Chaney. Roll Call Vote: Campbell (AYE), Chaney (AYE), Berg (AYE), Gretzinger (AYE), & Stamper (AYE). Motion carried.

RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION

Motion by Berg to reconvene to open session, second by Stamper. All present voting (AYE). Motion carried.

- Motion by Berg to offer the Land Information -LCC/GIS Technician position to Kayla Littleton, second choice if offer not accepted, Isaiah Doane, second by Stamper. All present voting (AYE). Motion carried.
- Motion by Chaney to approve a .25 increase for Sandra Beauchaine and upon completion of the second certification another .25; forward to Finance for budget amendment approval, second by Campbell. All present voting (AYE). Motion carried.
- Motion by Chaney send prepared letter to the Sheriff Union, and have Gretzinger sign document, second by Berg. All present voting (AYE). Motion carried.
- Motion by Chaney to approve the starting wage to be \$20.00 for the Assistant Forest Administrator, second by Campbell. All present voting (AYE). Motion carried.
- Motion by Stamper to draft letters of directives to employees, second by Chaney. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE ACTION ON UPDATING THE SITE MANAGER JOB DESCRIPTION

Motion by Berg to update the position as presented, second by Stamper. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE ACTION ON UPDATING THE LEAD BUS DRIVER POSITION

Motion by Chaney to update the position as presented, second by Campbell. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE ACTION ON RESIGNATION OF F. KOSTKA AND POSTING OF SAID POSITION

Motion by Berg to accept the resignation and post the position, second by Stamper. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE ACTION ON POSTING OF AGING BUS DRIVER POSITION

Motion by Campbell to post the bus driver position, second by Chaney. All present voting (AYE). Motion carried.

POSSIBLE FUTURE AGENDA ITEMS

- None

ADJOURNMENT

There being no further business, motion by Berg to adjourn, second by Chaney. All present voting (AYE). motion carried. Meeting adjourned at 7:47 p.m.