

**Forest County Commission on Aging
Meeting Minutes**

May 3, 2021

1:15 P.M.

County Board Room, Forest County Courthouse, Crandon, WI

Members Present: Jean Jungwirth, Mike Miller, Jack Matuszewski, Larry Sommer, Laurie Van Grinsven, Casey Sponable, Rhonda Roberts, Ann Koziol

Absent: Wendy Abney

Others Present: Tammy Queen & Kathy O'Melia, EBS

- **Call to Order:** Meeting called to order by Miller at 1:15 P.M.
- **Roll Call:** Roll call taken and quorum met.
- **Approve Agenda:** *Motion by Sommer to approve agenda, second by Matuszewski, all in favor, motion carried.*
- **Approve December 4, 2020 Meeting Minutes:** *Motion by Matuszewski to approve February 2, 2021 meeting minutes as presented, second by Sommer, all in favor, motion carried.*
- **Introductions:** Self-introductions by all members.
- **Public Comment on Agenda Items:** None.
- **Committee Election:** *Motion by Sponable to accept appointment of Larry Sommer to Vice-Chairman position, second by Van Grinsven, all in favor, motion carried.*
- **EBS Report:** Kathy O'Melia reports Elder Benefits Specialists had a virtual Elder Benefits training in February, 2021. During open enrollment, January 1 to March 31, 2021, Medicare Advantage plan recipients were able to be assisted with premium increases or medication coverage gaps. The Medicare videos on the ADRC website are now available for click and view. Tax assistance took place at Crandon Public Library with the support of two volunteers. A scam concerning getting additional Medicare benefits and durable Medical equipment have been taking place and articles have been published in local media.
- **Budget Updates:** Queen reviewed budget categories, including Congregate and Homebound meals, Preventative Health, Family and Alzheimer Caregivers and Senior Services. Queen reports that money from Congregate Meals will be moved into Home Delivered Meals. Money has been received from federal stimulus grant for the Home Delivered meal Program.
- **Nutrition Program Update:** Queen did Site Manager training on 4/8/21. As of May 3, 2021, Home Delivered Meals will no longer be bulk but will go back to the previous program of all hot meals. Improvements are expected in the quality of these meals as well as the personal contact for homebound persons. Before opening congregate meal sites, mask wearing, vaccination status, and social distancing are issues. A blended model of sit-down and carry-out may occur.
- **Discussion and possible action on accepting Alvin Meal Site Manager resignation and forwarding it to Personnel Committee to post position:** *Motion by Sponable to accept Alvin Meal Site Manager resignation and forward it to Personnel Committee to post position, second by Koziol, all in favor, motion carried.*

- **Aging Plan Committee Input discussion:** Queen conducted a paper survey regarding suggestions for services within the next three years from the Aging Commission and received 562 responses. The Forest County Commission on Aging had no input for the plan. Queen is required to submit a rough draft of the plan by July 23, 2021.
- **Discuss and possibly approve DOT 5310 Maintenance Plan:** *Motion by Sponable to approve DOT 5310 Maintenance Plan, second by Matuszewski, all in favor, motion carried.*
- **Discuss and possibly approve posting CDL Bus Driver position and forwarding to Personnel Committee:** *Motion by Sommer to approve posting CDL Bus Driver position and forward to Personnel Committee, second by Van Grinsven, all in favor, motion carried.*
- **Director Report:** Queen reports that she has met with the Forest County Potawatomi regarding the Aging Plan. The new bus will arrive within the week. Two technology training classes, known as Sip 'n Swipe, have been completed, with another class to begin shortly. Strong Bodies in-person classes may resume in July and are currently offered virtually. Mission and Vision statements are being developed by the Caregiver Coalition, with an in-person event planned for Fall.
- **Discuss and possibly approve an additional meeting date:** Queen will establish a meeting date in July, with the purpose to be review of the Aging Plan prior to a Public Hearing.
- **Adjournment:** *Motion by Van Grinsven to adjourn at 3:05 P.M., seconded by Matuszewski, all in favor, motion carried.*

Submitted by J. Jungwirth, COA Secretary