

PUBLIC PROPERTY/BUILDING COMMITTEE

COMMITTEE: PUBLIC PROPERTY/BUILDING
DATE: APRIL 22, 2021
TIME: 1:00 P.M.
PLACE: COUNTY BOARD ROOM

CALL TO ORDER

Chairman Lukas called the meeting to order at 1:02 p.m. and read the agenda.

ROLL CALL

Present: Collins, Laabs, Lukas, Stamper

Absent: Dehart

Others Present: Nora Matuszewski, Mark Rinehart, Leon Stenz, Jolene Vancleve, & Pamela Britten

APPROVE AGENDA

Motion by Stamper to approve the agenda, second by Laabs. All present voting (AYE). Motion carried.

APPROVE MINUTES FROM THE MARCH 30, 2021 PUBLIC PROPERTY/BUILDING MEETING

Motion by Collins to approve the minutes from the March 30, 2021 Public Property/Building meeting, second by Stamper. All present voting (AYE). Motion carried.

PUBLIC COMMENT ON AGENDA ITEMS

Judge Stenz asked the committee to please give him two (2) to three (3) months advance notice of any courthouse shut down. He told the committee his court system cannot be shut down and the system has to be set up to move so when it is shut down in one area it can be turned on in another location at the same time. He also told the committee the state has to do the set up for the system and they need that much time to get it up and running.

UPDATE WITH JEFF MUSSON; POSSIBLE ACTIONS

Musson explained the projects (floors, boilers, etc.) are ready to go out to bid, with a pre-bid walk through on April 28th and a bid opening of May 12th.

DISCUSSION AND POSSIBLE ACTION OF COUNTY BOARD CHAIRS GOING OUT TO BID

The chairs will be going out to bid today (April 22, 2021).

DISCUSSION AND POSSIBLE ACTION ON ASBESTOS REMOVAL

No Action

DISCUSSION AND POSSIBLE ACTION ON A PROJECT MANAGER FOR THE BOILER/FLOOR PROJECTS

There was discussion on the cost and responsibilities of a project manager.

Motion by Collins to hire Tom Hoffman (Greenwood Project Management) to oversee the coming projects, at the hourly rate of \$96.00 per hour, second by Stamper. All present voting (AYE). Motion carried.

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MAINTENANCE UPDATES; POSSIBLE ACTIONS

- WPSC-Transformer and CT Cabinet is all marked out and waiting for Eland Electric to begin work. It will be done on a Tuesday when the judge is not here, so court will not be interrupted by the noise.
- Johnson Controls will be working on the Jail issue with the HVAC in the middle of May. Rinehart explained the problem with this unit will never be a correct replacement, but, they will get some controls that will make is manageable.
- Rinehart ordered 6-lights for the Child Support office to try out. He would like to try the new type of lights instead of having two (2) in the office.
- There have been issues with the toilets and being plugged. Rinehart is not sure how to resolve the issue.
- Rinehart has been trying to get a cable for the GPS weather monitor from the Jail basement through a pipe that goes to the outside of the building. The Jail cannot go live without this being done and it is proving to be a very difficult task.

ADJOURNMENT

Motion by Stamper to adjourn, second by Laabs. All present voting (AYE). Motion carried.
Meeting adjourned at 2:30 p.m.

These minutes are not official and are subject to change. They will be officially approved at the next scheduled Building/Property committee meeting.