

COMMITTEE: FINANCE
DATE: APRIL 8, 2021
TIME: 1:00 P.M.
PLACE: COUNTY BOARD ROOM

CALL TO ORDER

Chairman Lukas called the meeting to order at 1:00 p.m. and read the agenda.

ROLL CALL

Present: Chaney, Collins, Gretzinger(phone) & Lukas

Absent: Campbell

Others Present: Nora Matuszewski, Mark Rinehart & Josh Bradley

APPROVE AGENDA

Motion by Chaney to approve the agenda as presented, second by Collins. All present voting (AYE). Motion carried.

APPROVE MINUTES FROM THE MARCH 24, 2021 FINANCE MEETING

Motion by Chaney to approve minutes as presented, second by Collins. All present voting (AYE). Motion carried.

PUBLIC COMMENT ON AGENDA ITEMS

None

DISCUSSION WITH RINEHART ON THE JAIL KITCHEN EXHAUST AND MAKE UP AIR SYSTEM; POSSIBLE ACTION

Rinehart explained the problems with the system and a video was shown to the members of a pipe that broke pouring water down into the kitchen while staff was working on breakfast for the inmates. Rinehart told the committee the water temperature was around 140 degrees and the ceiling tiles came down with the hot water, which could have caused harm to the kitchen staff. He also explained this is not the first time this has happened. The same day of the latest incident Johnson Controls was brought in and they told Rinehart unless corrected it will happen again.

Motion by Gretzinger to have Johnson Controls come in and correct the problem and pay for it out of Capital Projects Courthouse Building funds, second by Collins. All present voting (AYE). Motion carried.

Motion by Collins to purchase a laptop out of Capital Projects Building funds for the Maintenance to be able to control diagnostics in the Jail, second by Chaney. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE ACTION ON APPROVING EMERGENCY MANAGEMENT POSITION TO FULL TIME STATUS WITH BUDGET AMENDMENT; POSSIBLE FORWARD TO FULL COUNTY BOARD

Motion by Gretzinger to approve the position and forward on to full county board for possible approval with budget amendment, second by Chaney. All present voting (AYE). Motion carried.

The Clerk explained the budget amendment will be hard to figure out ahead of time because there is no timeline for filling the position as of right now. The position for a full year at current status would be an increase to the budget of about \$36,382.87, which may or may not be accurate because the position could increase or decrease based on benefits.

DISCUSSION AND POSSIBLE ACTION ON APPROVING HEALTH DIRECTOR UPDATED JOB DESCRIPTION AND WAGE INCREASE WITH BUDGET AMENDMENT; POSSIBLE FORWARD TO FULL COUNTY BOARD

Motion by Chaney to approve the updated job description and wage increase with budget amendment to be forwarded to the full county board, second by Collins. All present voting (AYE). Motion carried.

The Clerk explained that the cost per year for increase would be around \$4,657.14 and again very hard to determine based on hiring timelines.

DISCUSSION AND POSSIBLE APPROVAL OF LONGEVITY PAYMENTS TO COURTHOUSE/JAIL EMPLOYEES ON RECOMMENDATION OF PERSONNEL WITH BUDGET AMENDMENT; POSSIBLE FORWARD TO FULL COUNTY BOARD

Motion by Chaney to approve the Longevity payments for the Courthouse/Jail employees in this year's budget, with and estimated budget amendment of \$6,821.70 and forward to full county board for approval, second by Collins. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE APPROVAL OF MULTIPLE RESOLUTIONS FOR GENERAL OBLIGATION DEBT RESOLUTIONS TO BE FORWARDED TO FULL COUNTY BOARD FOR APPROVAL

Motion by Collins to approve the resolutions and forward to full county board as follows:

- | | |
|--|--------------|
| • 3- Mitsubishi Heat Pumps | \$ 35,100.00 |
| • Elevator | \$175,000.00 |
| • Concrete Sidewalk Replacement | \$ 9,550.00 |
| • Maintenance Front-End Loader & Attachments | \$ 69,098.00 |
| • Generator Design/meetings | \$ 3,250.00 |
| • Courthouse Generator-Electrical Upgrades | \$172,595.00 |
| • HVAC Split Unit Condensing Unit | \$ 69,827.00 |
| • Highway Hot Patch Machine | \$ 32,100.00 |
| • Courthouse Boilers | \$831,000.00 |

Second by Chaney. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE ACTION ON THE FINANCIAL MANAGEMENT POLICY

No Action. The Clerk has a few more changes to make.

FUTURE AGENDA ITEMS AND SETTING DATE FOR NEXT MEETING

- Financial Management Policy
- Personnel Handbook
- General Obligation Resolutions
- Corporation Counsel-Schultz Heating
- F.T.O. in the Jail- two (2) employees
- Stimulus payments-Infrastructure & essential workers
- Next meeting set for May 3, 2021 at 10:00 a.m.

ADJOURNMENT

There being no further business, motion by Collins to adjourn, second by Chaney. All present voting (AYE). Motion carried. Meeting adjourned at 2:20 p.m.